

PURCHASE DIVISION  
Advice for approval for credit to supplier

Date:		04/11/22	Prepared by	Minish	Serial no.	10099
Supplier name		Reflections Electricals			HO inward no.	
Firm/Company		SCLLP	Project	SHLLP	HO received date	
PO/WO date		22/10/22	PO/WO No.	93151	Scan ID.	
Sl no.	Bill no.	Bill date	Bill amount	Original attached		
1.	2884	29/10/22	24,886/-	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No		
2.				<input type="checkbox"/> Yes <input type="checkbox"/> No		
3.				<input type="checkbox"/> Yes <input type="checkbox"/> No		
4.				<input type="checkbox"/> Yes <input type="checkbox"/> No		
Amount A – Bills total (Excluding Transport & Hamali Charges):					24,886/-	
Proof of delivery by way of: <input type="checkbox"/> DCs/bill <input type="checkbox"/> Steel report <input type="checkbox"/> RMC pour report <input type="checkbox"/> Solid block report <input type="checkbox"/> Installation report						
MRN nos.:	113266			Proof of delivery matches MRN	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	
Amount B – Other Credits : Transportation charges					-	
Amount C – Other Debits :					-	
Amount D (D=A+B-C) – Amount to be credited to the supplier:					24,886/-	
Amount E – PO / WO value:					29,665/-	
Amount F – Difference (A – E):					4,779/-	
Quantity received as per PO /WO			<input type="checkbox"/> Yes <input type="checkbox"/> Excess received <input type="checkbox"/> Short received <input checked="" type="checkbox"/> Part received			
Close PO / WO			<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No – wait for balance material <input type="checkbox"/> Other			
Payment – due date			14/11/22			
Remarks: Part final bill						
Approved by	Purchase Officer	Purchase Manager	MD	Accountant	Accounts Manager	
Name:	<div style="border: 2px solid blue; padding: 5px; display: inline-block;"> <p style="color: blue; font-weight: bold; margin: 0;">APPROVED</p> <p style="color: red; font-weight: bold; margin: 5px 0 0 0;">04 NOV 2022</p> <p style="color: blue; font-weight: bold; margin: 0;">MINISH PARIKH MANAGER PROCUREMENT</p> </div>					
Sign:						
Date						
Approval limit	Upto 20k	Above 20k	Above 100k	Upto 20k	Above 20k	

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit. 2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weighment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.

# TAX INVOICE

Sales Invoice

<b>Reflections Electricals Pvt Ltd.</b> 5-4-187/7, M G Road & R P Road Junction Ranigunj, Secunderabad 500003 T.S Phone: 04027543785, 9705577776 GSTIN/UIN: 36AADCR2047Q1ZZ State Name : Telangana, Code : 36 E-Mail : reflections_hyderabad@yahoo.com Consignee (Ship to) <b>Summit Sales LLP</b> 5-4-187/3&4, II Floor, M G Road, Secunderabad 500 003 GSTIN/UIN : 36ACQFS2044C1Z7 State Name : Telangana, Code : 36 Buyer (Bill to) <b>Summit Sales LLP</b> 5-4-187/3&4, II Floor, M G Road, Secunderabad 500 003 GSTIN/UIN : 36ACQFS2044C1Z7 State Name : Telangana, Code : 36 Place of Supply : Telangana	Invoice No. <b>2884</b> Dated <b>29-Oct-2022</b> Delivery Note <b>646</b> Mode/Terms of Payment <b>Against Delivery</b> Reference No. & Date. <b>2884 dt. 29-Oct-2022</b> Other References Buyer's Order No. <b>93151/170307</b> Dated <b>22-Oct-2022</b> Dispatch Doc No. Delivery Note Date <b>29-Oct-2022</b> Dispatched through <b>Your Self</b> Destination <b>Cherlapally</b> Terms of Delivery
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SI No.	Description of Goods	HSN/SAC	GST Rate	Quantity	Rate	per	Amount	
1	Venia Fan Regulator B1900	841490	18 %	60.0000 nos	198.00	nos	11,880.00	
2	Venia Bell Push 6A B0310	853650	18 %	20.0000 nos	55.50	nos	1,110.00	
3	Venia Blaking Plate B3900	853810	18 %	600.0000 nos	13.50	nos	8,100.00	
							21,090.00	
Less : <span style="float: right;"><b>OUTPUT CGST</b></span> <span style="float: right;"><b>OUTPUT SGST</b></span> <span style="float: right;"><b>Rounding Off</b></span>							<b>1,898.10</b> <b>1,898.10</b> <b>(-)0.20</b>	
<b>Total</b>							<b>680.0000 nos</b>	<b>₹ 24,886.00</b>

9246364748

INWARD

Inward No. 18916	Dt: 1/10/22
MRN No: 113266	Dt: 1/11/22
Received By: _____	Sign: _____

SUMMIT SALES LLP



Amount Chargeable (in words) E. & O.E

**INR Twenty Four Thousand Eight Hundred Eighty Six Only**

HSN/SAC	Taxable Value	Central Tax		State Tax		Total Tax Amount
		Rate	Amount	Rate	Amount	
841490	11,880.00	9%	1,069.20	9%	1,069.20	2,138.40
853650	1,110.00	9%	99.90	9%	99.90	199.80
853810	8,100.00	9%	729.00	9%	729.00	1,458.00
<b>Total</b>	<b>21,090.00</b>		<b>1,898.10</b>		<b>1,898.10</b>	<b>3,796.20</b>

Tax Amount (in words) : **INR Three Thousand Seven Hundred Ninety Six and Twenty paise Only**

Company's PAN : <b>AADCR2047Q</b> Declaration We declare that this invoice shows the actual price of the goods described and that all particulars are true and correct.	Date & Time : _____ Company's Bank Details A/c Holder's Name : <b>Reflections Electricals Pvt Ltd.</b> Bank Name : <b>State Bank of India</b> A/c No. : <b>30033772668</b> Branch & IFS Code : <b>M G Rod, Secunderabad &amp; SBIN0003032</b> _____ for Reflections Electricals Pvt Ltd. Authorised Signatory
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SUBJECT TO HYDERABAD JURISDICTION

This is a Computer Generated Invoice

# Purchase Order

Page(s) 1 Of 1

26-10-2022 11:22:37

93151  
18.10.22 2:23:36

From Company : **Summit Sales LLP**  
5-4-187/3&4, II nd floor, MG Road, Secunderabad-500003.  
G S T No. : 36ACQFS2044C1Z7

## Supplier Details

Reflections Electricals Pvt. Ltd.,  
5-4-187/6, P.M. Modi Complex Ist Floor, M.G. Road, Sec-Bad -500 003

**GSTIN** 36AADCR2047Q1ZZ 27540307  
27543785.. 9849875767

<b>Doc No</b>	93151	170307
<b>Doc Date</b>	22-10-2022	
<b>Quote No</b>	Null	
<b>Quote Date</b>	22-10-2022	
<b>SupplyType</b>	Supply	

**Kind Attn : MR.Shakib khan**

Purchase Order for the Supply of following Items.

Item Name	Qty	Rate	Dis%	GST	Amount
1 274100 - ELSW-Electrical - Fan Dimmer--Wipro NW - - - Nos	60.00	660.00	70.00	18.00	14,018.40
2 685600 - ELSW-Electrical - Bell Push--Wipro NW - - - Nos	20.00	185.00	70.00	18.00	1,309.80
3 542600 - ELSW-Electrical - Switch Blank Plate--Wipro NW - - - Nos	900.00	45.00	70.00	18.00	14,337.00
<b>Total Order Value . . .</b>					<b>29,665.20</b>

Rupees : Twenty Nine Thousand Six Hundred Sixty Five and Paise Twenty Only.

## Terms and Conditions :-

**Specification / Brand** All items shall be of 'Wipro' brand,

**Payment Terms** After Delivery & Production of bill

**Tax** Inclusive of all taxes

**Delivery Date** Next Day.

**Delivery Location** Summit Housing LLP  
Cherlapally, Behind Kingston PG college, Hyderabad  
Phone. 9618244433, Hamendra

**Penalty For Delay** Nil

**Transportation Cost** Transport cost shall be borne by us.

**Warranty** 10 years warranty.

**Advance Paid** Nil

**Other Terms** We reserve the right to reject items not conforming to quality and specifications. Payment as per actual receipt of material. Above order for Stock replenishing purpose

**Completion Date** Nil

**Measurement** Nil


**Security** Nil

**Remarks** Original invoice + Copy of proof of delivery is required to process invoice for payment. DO NOT send original invoice to site. Original invoice must be sent to HO office or purchase site office. Proof of delivery/DC can be sent by email.

PART DELIVERY DETAILS			
S.no.	Bill no.	Bill Dt.	Amount
1.	2884	29/10/22	29,886/-
2.			
3.			
4.			
5.			

For **Summit Sales LLP**

Authorised Signatory

Name : 

Accepted the above Terms And Conditions

For **Reflections Electricals Pvt. Ltd.,**

Name : \_\_\_\_\_

Date : \_\_\_/\_\_\_/\_\_\_

Requisition Form

Company Name: SSLP

Site & Phase: SHLLP

Unit No./Block No.

Supplier:

Material required before date:

S No Item

S No	Item	Req. No.	ID No.	Qty required	Qty available at site	Order Qty	Inward No
1	ELSW2741-Electrical-Fan Dimmer--Wipro NW--Nos	170307	80777	60	247	60	
2	ELSW6856-Electrical-Bell Push--Wipro NW--Nos			20	23	20	
3	ELSW5426-Electrical-Switch Blank Plate--Wipro NW--Nos			900	2044	900	
4	ELHC6991-Electrical-CCTV Camera--Wi-Fi-MI--Nos			30	0	30	
5							
6							
7							
8							
9							
10							

03151

099999

Remarks:

Engineer

Prepared By: P. sreha

Approved By: P. Prabhakar

Sign & Date:

Project Manager

APPROVED BY

20 OCT 2022

SOHAM MODI

MANAGING DIRECTOR

Purchase