

PURCHASE DIVISION
Advice for approval for credit to supplier

Date:		09/11/22		Prepared by	Minish		Serial no.	10161			
Supplier name		Green bell Services				HO inward no.					
Firm/Company		GVRC		Project	Innapolis		HO received date				
PO/WO date		13/10/22		PO/WO No.	92895		Scan ID..				
Sl no.	Bill no.		Bill date		Bill amount		Original attached				
1.	138		21/10/22		34,352/-		☒ Yes ☐ No				
2.							☐ Yes ☐ No				
3.							☐ Yes ☐ No				
4.							☐ Yes ☐ No				
Amount A – Bills total (Excluding Transport & Hamali Charges):							29,308/-				
Proof of delivery by way of: ☐ DCs/bill ☐ Steel report ☐ RMC pour report ☐ Solid block report ☐ Installation report											
MRN nos.:						Proof of delivery matches MRN		☐ Yes ☐ No			
Amount B – Other Credits : Transportation charges					3100 + 6/-		3,286/-				
Amount C – Other Debits :							-				
Amount D (D=A+B-C) – Amount to be credited to the supplier:							34,352/-				
Amount E – PO / WO value:							29,308/-				
Amount F – Difference (A – E):							5,044/-				
Quantity received as per PO / WO				☒ Yes ☐ Excess received ☐ Short received ☐ Part received							
Close PO / WO				☒ Yes ☐ No – wait for balance material ☐ Other							
Payment – due date				7/11/22							
Remarks:				Final bill							
Approved by		Purchase Officer		Purchase Manager		M D		Accountant		Accounts Manager	
Name:											
Sign:											
Date											
Approval limit		Upto 20k		Above 20k		Above 100k		Upto 20k		Above 20k	

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit.
 2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weightment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.

GSTIN : 36AAUFG2910P1ZT

INVOICE

Cell : 8897895924

Composite Scheme

**GREEN BELT SERVICES**

GARDENING, HOUSE KEEPING, PAINTING, CIVIL & LABOUR CONTRACTOR

H.No. 4-1270, Marthanda Nagar, New Hafeezpet, Near Kondapur, Hyderabad - 49.

E-mail : greenbeltservices.2212@gmail.com

M/s. G. V. Reserch Center's pvt Ltd

Sl.No.

138Date : 21/10/2022

D.C.No.

138+139

Date :

P.O.No.

92895

Date :

(G.V.R.C.) DC-No's. 138, 139

S.No.	PARTICULARS	Qty.	Rate	AMOUNT	
				Rs.	Ps.
1	supply of plants & grass.			34,352	41
TOTAL				34,352	41

**GREEN BELT SERVICES**

Bank Name: HDFC Bank

A/c. No. 50200055048996

IFSC Code: HDFC0002019

Rupees inwards: Thirty four Thousand
Three Hundred fifty two only -**For GREEN BELT SERVICES**

Authorised Signatory

Purchase Order

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Ori:



92895

11.10.22 11:08:40

From Company : **G V Reserch Centers Pvt Ltd**
5-4-187/3&4, II nd Floor, Soham Mansion, MG Road, Secunderabad-500003
G S T No. : 36AAHCG4562D1ZP

Supplier Details

Green Belt Services
4-1270, Marthand nagar, New HafeezPet, Near Konda pur Hyd-49

GSTIN 36AAUFG2910P1ZT

8897895924

Doc No	92895	206335
Doc Date	13-10-2022	
Quote No	Nil	
Quote Date	10-10-2022	
SupplyType	Supply	

Kind Attn : Mr.Ravi Shanker

Purchase Order for the Supply of following Items.

Item Name	Qty	Rate	Dis%	GST	Amount
1 360400 - PLAN-Plants - Tecoma-- - 1200mm - Nos	50.00	85.00	0.00	6.00	4,505.00
2 231800 - PLAN-Plants - Outdoor Plant-Caesalpinia Orange Flowering Plant- - - - Nos	50.00	65.00	0.00	6.00	3,445.00
3 370300 - PLAN-Plants - Outdoor Plant-Lantana Purple Flowering Plant- - - - Nos	352.00	12.00	0.00	6.00	4,477.44
4 402200 - PLAN-Plants - Grass-Korean Grass- - - - Sft	700.00	12.00	0.00	6.00	8,904.00
5 566400 - PLAN-Plants - Outdoor Plant-Wedilia Yellow Flowering Plant- - - - Nos	200.00	12.00	0.00	6.00	2,544.00
6 539300 - PLAN-Plants - Outdoor Plant-Nerium Pink Flowering Plant- - - - Nos	50.00	35.00	0.00	6.00	1,855.00
7 724400 - PLAN-Plants - Outdoor Plant-Areca Palm- - - - Nos	25.00	135.00	0.00	6.00	3,577.50
Total Order Value . . .					29,307.94

Rupees : Twenty Nine Thousand Three Hundred Seven and Paise Ninty Four Only.

Terms and Conditions :-**Specification /** As per details given in the quotation.**Payment Terms** After Delivery & Production of bill**Tax** Inclusive of all taxes**Delivery Date** Within 7 days

Delivery Location Innopolis
Sy no-542, Genome Valley, Thurkapally, Hyderabad, Telangana
Phone. Nagamani(Engineer) - 7981951035

Penalty For Delay Nil**Transportation** Extra.**Warranty** Nil**Advance Paid** Nil

Other Terms We reserve the right to reject items not conforming to quality and specifications. Above order for Out door gardening purpose.

Completion Date NilFor **G V Reserch Centers Pvt Ltd**

Authorised Signatory

Accepted the above Terms And Conditions

For **Green Belt Services**Name : 14/10/22

Name : _____

Date : __/__/__

Purchase Order

Page(s) 2 Of 2

13-10-2022 4:57:44 PM

Original / Office Copy / Purchase Div.Copy

Measurement

Nil

Security

Nil

Remarks

Original invoice + copy of proof of delivery is required to process invoice for payment . Do not send original invoice to site. Original invoices must be sent to HO office or purchase site office. Proof of delivery /DC can be sent by email.

For **G V Reserch Centers Pvt Ltd**

Authorised Signatory

Name :


14/10/22

Accepted the above Terms And Conditions

For **Green Belt Services**

Name :

Date : __/__/__

Requisition Form		Date: 10.10.2022		
Company Name: GVRC		Time: 10:10		
Site & Phase : Innopolis		Req. No. 206335		
Unit No./Block No.		ID No. 80442		
Supplier:		Qty available at site		
Material required before date:		Order Qty Inward No Inward Date		
S No	Item	Qty required	Qty available at site	
1	PLAN3604-Plants-Tecoma---1200MM-Nos	50	0	50
2	PLAN2318-Plants-Outdoor Plant-Caesalpinia Orange Flowering Plant---Nos	50	0	50
3	PLAN3703-Plants-Outdoor Plant-Lantana Purple Flowering Plant---Nos	325	0	325
4	PLAN4022-Plants-Grass-Korean Grass---Sft	700	0	700
5	PLAN5664-Plants-Outdoor Plant-Wedelia Yellow Flowering Plant---Nos	200	0	200
6	PLAN5393-Plants-Outdoor Plant-Nerium Pink Flowering Plant---Nos	50	0	50
7	PLAN7244-Plants-Outdoor Plant-Areca Palm---Nos	25	0	25
8				
9				
10				
Remarks: Towards Out door gardening purpose.				
Engineer		Project Manager		MD
Prepared By: S. Nagamani				
Approved By: Mr. MADHU				
Sign & Date: 10.10.2022				

APPROVED
Purchase
14 OCT 2022
MINISH PARIKH
MANAGER PROCUREMENT

GSTIN : 36AAUFG2910P1ZT
Composite Scheme

DELIVERY CHALLAN

Cell : 8897895924



GREEN BELT SERVICES

GARDENING, HOUSE KEEPING, PAINTING, CIVIL & LABOUR CONTRACTOR
H.No. 4-1270, Marthanda Nagar, New Hafeezpet, Near Kondapur, Hyderabad - 49.
E-mail : greenbeltservices.2212@gmail.com

M/s. G.V. Research Center's pvt Ltd

D.C.No. 138

Date 10/10/2022

(G.V.R.C)

Regn. No. 206335

P.O.No.

Date

S.No.	PARTICULARS	92895	QUANTITY
1	Tecoma	-	50 no's
2	Caesalpinia	-	50 "
3	Lantana purple.	-	325 "
4	wedilia	-	200 "
5	Nerium pink	-	50 "
6	Areca palms.	-	25 "
7	Trans port Extra		

INWARD	
Inward No: 10209	Dt: 10/10/22
MRN No: 113356	Dt: 03/10/22
Received By:	Sign:
Genome Valley Research Center Pvt. Ltd.	



For GREENBELT SERVICES

Receivers Signature

Authorized Signatory