PURCHASE DIVISION
Advice for approval for credit to supplier

Date:	04/11/22	Prepared by	MINISH.	Serial no.	10112
Supplier name	Reflection's Electrical's Pvt Ltd.			HO inward no.	
Firm/Company	SSLLP.	Project	SHLLP.	HO received date	
PO/WO date	15/10/22	PO/WO No.	92964.	Scan ID.	

Sl no.	Bill no.	Bill date	Bill amount	Original attached
1.	2890	29/10/22	5,806/-	☑ Yes □ No
2.				□ Yes □ No
3.				□ Yes □ No
4.				□ Yes □ No
Amount A – Bills total (Excluding Transport & Hamali Charges):			5,806/-	

Proof of delivery by way of: □ DCs/bill □ Steel report □ RMC pour report □ Solid block report □ Installation report

MRN nos.:	113268.	Proof of delivery matches MRN	☑ Yes □ No

Amount B –Other Credits : Transportation charges	–
Amount C –Other Debits :	–
Amount D (D=A+B-C) – Amount to be credited to the supplier:	5806/-
Amount E – PO / WO value:	5806/-
Amount F – Difference (A – E):	NIL -
Quantity received as per PO /WO	☑ Yes □ Excess received □ Short received □ Part received
Close PO / WO	☑ Yes □ No – wait for balance material □ Other
Payment – due date	14/11/22
Remarks:	

Approved by	Purchase Officer	Purchase Manager	M D	Accountant	Accounts Manager
Name:					
Sign:					
Date					
Approval limit	Upto 20k	Above 20k	Above 100k	Upto 20k	Above 20k

APPROVED
04 NOV 2022
MINISH PARIKH
MANAGER PROCUREMENT

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit. 2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weighment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.

TAX INVOICE

Sales Invoice

Reflections Electricals Pvt Ltd. 5-4-187/7, M G Road & R P Road Junction Ranigunj, Secunderabad 500003 T.S Phone: 04027543785, 9705577776 GSTIN/UIN: 36AADCR2047Q1ZZ State Name : Telangana, Code : 36 E-Mail : reflections_hyderabad@yahoo.com	Invoice No. **2890** Delivery Note **648** Reference No. & Date. **2890 dt. 29-Oct-2022**	Dated **29-Oct-2022** Mode/Terms of Payment **Against Delivery** Other References
Consignee (Ship to) **Summit Sales LLP** 5-4-187/3&4, II Floor, M G Road, Secunderabad 500 003 GSTIN/UIN : 36ACQFS2044C1Z7 State Name : Telangana, Code : 36	Buyer's Order No. **92964/170276** Dispatch Doc No. Dispatched through **Your Self**	Dated **15-Oct-2022** Delivery Note Date **29-Oct-2022** Destination **Cherlapally**
Buyer (Bill to) **Summit Sales LLP** 5-4-187/3&4, II Floor, M G Road, Secunderabad 500 003 GSTIN/UIN : 36ACQFS2044C1Z7 State Name : Telangana, Code : 36 Place of Supply : Telangana	Terms of Delivery	

Sl No.	Description of Goods	HSN/SAC	GST Rate	Quantity	Rate	per	Amount
1	**Torch LED Emerald Plus CL0008**	851310	18 %	**8 No's**	615.00	No's	**4,920.00**
	OUTPUT CGST						**442.80**
	OUTPUT SGST						**442.80**
	Rounding Off						**0.40**
	Total			**8 No's**			**₹ 5,806.00**

MODI PROPERTIES PVT. LTD. SEC'BAD INWARD No. 374 Date 2/11/22 Sign.

INWARD
Inward No. 18918 Dt: 01/11/22
MRN No: 113268 Dt: 1/11/22
Received By: Sign:
SUMMIT SALES LLP

9246364748

Amount Chargeable (in words)

E. & O.E

INR Five Thousand Eight Hundred Six Only

HSN/SAC	Taxable Value	Central Tax Rate	Central Tax Amount	State Tax Rate	State Tax Amount	Total Tax Amount
851310	4,920.00	9%	442.80	9%	442.80	885.60
Total	**4,920.00**		**442.80**		**442.80**	**885.60**

Tax Amount (in words) : **INR Eight Hundred Eighty Five and Sixty paise Only**

Date & Time :

Company's Bank Details
A/c Holder's Name : **Reflections Electricals Pvt Ltd.**
Bank Name : **State Bank of India**
A/c No. : **30033772668**
Branch & IFS Code : **M G Rod, Secunderabad & SBIN0003032**

Company's PAN : **AADCR2047Q**

Declaration
We declare that this invoice shows the actual price of the goods described and that all particulars are true and correct.

for Reflections Electricals Pvt Ltd.

Authorised Signatory

SUMMIT SALES LLP R.R. DIST. IN WARD No: 106983 Date: 3/11/22 Sign:

SUBJECT TO HYDERABAD JURISDICTION

This is a Computer Generated Invoice

Purchase Order

 15-10-2022 11:55:27

92964
11.10.22 11:08:40

From Company : **Summit Sales LLP**
5-4-187/3&4,II nd floor,MG Road, Secunderabad-500003.
G S T No. : 36ACQFS2044C1Z7

Supplier Details			
Reflections Electricals Pvt. Ltd.,	**Doc No**	92964	170276
5-4-187/6, P.M. Modi Complex Ist Floor,M.G. Road,Sec-Bad -500 003	**Doc Date**	15-10-2022	
	Quote No	nil	
GSTIN 36AADCR2047Q1ZZ 27540307	**Quote Date**	11-10-2022	
27543785.. 9849875767	**SupplyType**	Supply	

Kind Attn : MR.Shakib khan

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	150900 - CONS-Consumables - Torch Light- Big-- - - - Nos	8.00	615.00	0.00	18.00	5,805.60
					Total Order Value . . .	**5,805.60**

Rupees : Five Thousand Eight Hundred Five and Paise Sixty Only.

Terms and Conditions :-

Specification /	All items shall be of WIPRO
Payment Terms	After Delivery & Production of bill
Tax	All taxes included in above price.
Delivery Date	Next Day.
Delivery Location	Summit Housing LLP Cherlapally,Behind Kingston PG college, Hyderabad Phone. 9618244433, Hamendra
Penality For Delay	Nil
Transportation	Included in the above price.
Warranty	Nil
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications. for stock repleneshing purpose.
Completion Date	NA
Measurment	Nil
Security	Nil
Remarks	Original invoice + Copy of proof of delivery is required to process invoice for payment.DO NOT send original invoice to site.Original invoice must be sent to HO Office or Purchase site office.Proof of dellvery/DC can be sent by email.

For ***Summit Sales LLP***

Authorised Signatory

Name : ______

Accepted the above Terms And Conditions

For ***Reflections Electricals Pvt. Ltd.,***

Name : ______

Date : __/__/____

Requisition Form							
Company Name:	SSLLP						
Site & Phase :	SHLLP	Date:	11.10.2022				
Supplier:		Time:	12:00				
Material required before date:		Req. No.	170276				
S No	Item	ID No.	80571				
		Qty required	Qty available at site	Order Qty	Inward No	Inward Date	
1	CONS7673-Consumables-Detergent --Vim --Nos	24	9	60			
2	CONS2830-Consumables-Floor cleaner --Lizol-1-lts-Nos	48	24	50			
3	CONS3713-Consumables-Water Bottles---1 Ltr-Nos	36	15	100			
4	CONS4629-Consumables-Cleaning Brush----Nos	10	0	48			
5	CONS1509-Consumables-Torch Light- Big----Nos	8	2	8			
6							
7							
8							
9							
10							
Remarks:	For Stock repleneshing purpose.						
	Engineer						
Prepared By:	P.sneha	Project Manager		Purchase		MD	
Approved By:	Prabhakar						
Sign & Date:							

9292932 25+18%
160+18%
25+18%
→ Po8192964 60+18%
Arighny // Veerabhadra 615+18%
Lipoo, Rustech

APPROVED BY
12 OCT 2022
SORAM MODI
MANAGING DIRECTOR