PURCHASE DIVISION
Advice for approval for credit to supplier

Date:	04/11/22	Prepared by	MINISH	Serial no.	10113
Supplier name	Reflection's Electrical's Pvt ltd.			HO inward no.	
Firm/Company	8 SLLP.	Project	SHLLP.	HO received date	
PO/WO date	22/10/22	PO/WO No.	93150	Scan ID.	

Sl no.	Bill no.	Bill date	Bill amount	Original attached
1.	2879.	29/10/22	24,450/-	☑ Yes □ No
2.				□ Yes □ No
3.				□ Yes □ No
4.				□ Yes □ No

Amount A – Bills total (Excluding Transport & Hamali Charges):	24,450/-
Proof of delivery by way of: □ DCs/bill □ Steel report □ RMC pour report □ Solid block report □ Installation report	

MRN nos.:	M13267.	Proof of delivery matches MRN	☑ Yes □ No

Amount B –Other Credits : Transportation charges	–
Amount C –Other Debits :	-
Amount D (D=A+B-C) – Amount to be credited to the supplier:	24,450/-
Amount E – PO / WO value:	24,450/-
Amount F – Difference (A – E):	- NIL.
Quantity received as per PO /WO	☑ Yes □ Excess received □ Short received □ Part received
Close PO / WO	☑ Yes □ No – wait for balance material □ Other
Payment – due date	14/11/22
Remarks:	

Approved by	Purchase Officer	Purchase Manager	M D	Accountant	Accounts Manager
Name:					
Sign:					
Date					
Approval limit	Upto 20k	Above 20k	Above 100k	Upto 20k	Above 20k

APPROVED
04 NOV 2022
MINISH PARIKH
MANAGER PROCUREMENT

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit. 2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weighment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.

TAX INVOICE

Sales Invoice

Reflections Electricals Pvt Ltd. 5-4-187/7, M G Road & R P Road Junction Ranigunj, Secunderabad 500003 T.S Phone: 04027543785, 9705577776 GSTIN/UIN: 36AADCR2047Q1ZZ State Name : Telangana, Code : 36 E-Mail : reflections_hyderabad@yahoo.com	Invoice No. **2879**	Dated **29-Oct-2022**
	Delivery Note **644**	Mode/Terms of Payment **Against Delivery**
	Reference No. & Date. **2879 dt. 29-Oct-2022**	Other References
Consignee (Ship to) **Summit Sales LLP** 5-4-187/3&4, II Floor, M G Road, Secunderabad 500 003 GSTIN/UIN : 36ACQFS2044C1Z7 State Name : Telangana, Code : 36	Buyer's Order No. **93150/170308**	Dated **22-Oct-2022**
	Dispatch Doc No.	Delivery Note Date **29-Oct-2022**
	Dispatched through **Your Self**	Destination **Cherlapally**
Buyer (Bill to) **Summit Sales LLP** 5-4-187/3&4, II Floor, M G Road, Secunderabad 500 003 GSTIN/UIN : 36ACQFS2044C1Z7 State Name : Telangana, Code : 36 Place of Supply : Telangana	Terms of Delivery	

Sl No.	Description of Goods	HSN/SAC	GST Rate	Quantity	Rate	per	Amount
1	**LED Batten 20W 6500K D532065**	940511	18 %	**40.0000 nos**	206.00	nos	**8,240.00**
2	**Floodlight 50W 6500K D915065-1**	940542	18 %	**8.0000 nos**	1,560.00	nos	**12,480.00**
							20,720.00
	OUTPUT CGST						**1,864.80**
	OUTPUT SGST						**1,864.80**
	Rounding Off						**0.40**
	Total			**48.0000 nos**			**₹ 24,450.00**

INWARD
Inward No. 18917 Dt: 01/11/22
MRN No: 112089 Dt:
Received By: Sign:
SUMMIT SALES LLP

MODI PROPERTIES PVT. LTD. SEC'BAD
INWARD No. 3774 Date 2/11/22 Sign.

9246864787

Amount Chargeable (in words) *E. & O.E*

INR Twenty Four Thousand Four Hundred Fifty Only

HSN/SAC	Taxable Value	Central Tax Rate	Central Tax Amount	State Tax Rate	State Tax Amount	Total Tax Amount
940511	8,240.00	9%	741.60	9%	741.60	1,483.20
940542	12,480.00	9%	1,123.20	9%	1,123.20	2,246.40
Total	**20,720.00**		**1,864.80**		**1,864.80**	**3,729.60**

Tax Amount (in words) : **INR Three Thousand Seven Hundred Twenty Nine and Sixty paise Only**

Date & Time :

Company's Bank Details
A/c Holder's Name : **Reflections Electricals Pvt Ltd.**
Bank Name : **State Bank of India**
A/c No. : **30033772668**
Branch & IFS Code : **M G Rod, Secunderabad & SBIN0003032**

Company's PAN : **AADCR2047Q**

Declaration
We declare that this invoice shows the actual price of the goods described and that all particulars are true and correct.

for Reflections Electricals Pvt Ltd.

Authorised Signatory

SUMMIT SALES LLP R.R. DIST. INWARD No. 100984 Date 3/10/22 Sign.

SUBJECT TO HYDERABAD JURISDICTION

This is a Computer Generated Invoice

Purchase Order

 26-10-2022 11:22:37 O

93150
18.10.22 2:23:36

From Company : **Summit Sales LLP**
5-4-187/3&4,II nd floor,MG Road, Secunderabad-500003.
G S T No. : 36ACQFS2044C1Z7

Supplier Details			
Reflections Electricals Pvt. Ltd., 5-4-187/6, P.M. Modi Complex Ist Floor,M.G. Road,Sec-Bad -500 003	**Doc No**	93150	170308
	Doc Date	22-10-2022	
	Quote No	Nill	
GSTIN 36AADCR2047Q1ZZ 27540307	**Quote Date**	19-10-2022	
27543785.. 9849875767	**SupplyType**	Supply	

Kind Attn : MR.Shakib khan

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	345200 - ELTU-Electrical - LED Tube Light-6500K-Wipro-D532065 - 1200mmX20W - Nos	40.00	206.00	0.00	18.00	9,723.20
2	666600 - ELLE-Electrical - LED Flood Light -6500K-Wipro-D915065 - 50W - Nos	8.00	1,560.00	0.00	18.00	14,726.40
					Total Order Value . . .	**24,449.60**

Rupees : Twenty Four Thousand Four Hundred Fourty Nine and Paise Sixty Only.

Terms and Conditions :-

Specification / Brand	All items shall be of 'Wipro' brand,
Payment Terms	After Delivery & Production of bill
Tax	Inclusive of all taxes
Delivery Date	Next Day.
Delivery Location	Summit Housing LLP Cherlapally,Behind Kingston PG college, Hyderabad Phone. 9618244433, Hamendra
Penality For Delay	Nil
Transportation Cost	Transport cost shall be borne by us.
Warranty	10 years warranty.
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications.Payment as per actual receipt of material. Above order for stock replenishing purpose
Completion Date	Nil
Measurment	Nil
Security	Nil
Remarks	Original invoice + Copy of proof of delivery is required to process invoice for payment. DO NOT send original invoice to site. Original invoice must be sent to HO office or purchase site office. Proof of delivery/DC can be sent by email.

For ***Summit Sales LLP***

Authorised Signatory

Name : ______

Contact

Accepted the above Terms And Conditions

For ***Reflections Electricals Pvt. Ltd.,***

Name : ______

Date : __/__/____

Requisition Form					
Company Name:	SSLLP				
Site & Phase :	SHLLP	Date:	19.10.22		
Unit No./Block No.		Time:	11:48		
Supplier:					
Material required before date:		Req. No.	170308		
		ID No.	80776.		
S No	Item	Qty required	Qty available at site	Order Qty	Inward No
1	ELTU3452-Electrical-LED Tube Light-6500K-Wipro-D532065-1200MMX20W-Nos	40	2	40	
2	ELLE6666-Electrical-LED Flood Light -6500K-Wipro-D915065-50W-Nos	8	0	8	
3	ELEL1699-Electrical-Hanging Light-Type -4---Nos	10	10	10	
4	93142				
5					
6					
7					
8	93150				
9					
10					
Remarks:					
	Engineer				
Prepared By:	P.sneha	Project Manager		Purchase	
Approved By:	P.Prabhakar				
Sign & Date:					

APPROVED BY
20 OCT 2022
SOHAM MODI
MANAGING DIRECTOR