

PURCHASE DIVISION
Advice for approval for credit to supplier

Date: 05/11/22		Prepared by: Deepa		Serial no. 10225	
Supplier name: SLLP			HO inward no.		
Firm/Company: MMRUP		Project: GHT		HO received date	
PO/WO date: 01/11/22		PO/WO No. 93430		Scan ID..	
Sl no.	Bill no.	Bill date	Bill amount	Original attached	
1.	26711	02/11/22	1,778	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	
2.				<input type="checkbox"/> Yes <input type="checkbox"/> No	
3.				<input type="checkbox"/> Yes <input type="checkbox"/> No	
4.				<input type="checkbox"/> Yes <input type="checkbox"/> No	
Amount A – Bills total (Excluding Transport & Hamali Charges):				1,778	
Proof of delivery by way of: <input type="checkbox"/> DCs/bill <input type="checkbox"/> Steel report <input type="checkbox"/> RMC pour report <input type="checkbox"/> Solid block report <input type="checkbox"/> Installation report					
MRN nos.: 113361		Proof of delivery matches MRN		<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	
Amount B –Other Credits : Transportation charges				-	
Amount C –Other Debits :				-	
Amount D (D=A+B-C) – Amount to be credited to the supplier:				1,778	
Amount E – PO / WO value:				1,778	
Amount F – Difference (A – E):				-	
Quantity received as per PO /WO		<input checked="" type="checkbox"/> Yes <input type="checkbox"/> Excess received <input type="checkbox"/> Short received <input type="checkbox"/> Part received			
Close PO / WO		<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No – wait for balance material <input type="checkbox"/> Other			
Payment – due date		14/11/22			
Remarks: Final Bill					
Approved by	Purchase Officer	Purchase Manager	MD	Accountant	Accounts Manager
Name:	Deepa				
Sign:					
Date	7/11/22				
Approval limit	Upto 20k	Above 20k	Above 100k	Upto 20k	Above 20k

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit. 2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weightment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

PAN: ACQFS2044C GSTIN/UNI: 36ACQFS2044C1Z7

1 of 1 :

Customer Details				Invoice No.	26711			
Mehta & Modi Realty Kowkur LLP				Invoice Date.	02-11-2022			
Sy No. 196, Kowkur, Hyderabad, 500010				PO No.	93430			
GSTIN : 36ABLFM7631F1Z3				PO Date.	01-11-2022			
PAN ABLFM7631F				Req ID	81000			
				Req Date	29-10-2022			
				Loc Req No	142312			
	Description of Goods	HSN/SAC	Qty	Rate	Gross	Tax%	Tax Amt	
1	283000 - CONS-Consumables - Floor cleaner --Lizol	84807900	5	88.20	441.00	18	79.38	
2	663900 - CONS-Consumables - Handwash liquid--	34013090	10	88.00	880.00	18	158.40	
3	402300 - STAT-Stationary - Chalk Piece-- - - - Boxes	25090000	10	6.30	63.00	0	0.00	
4	788300 - STAT-Stationary - Stapler Pins-10-- - - -	84729010	10	6.00	60.00	18	10.80	
5	908700 - STAT-Stationary - Stapler-SMALL-- - - -	84729010	2	36.50	73.00	18	13.14	
6								
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15								
	IGST	CGST	SGST	Total Taxable Amount	1,517.00		261.72	
		130.86	130.86	Total Invoice Amount	1,778.72			

Rupees : One Thousand Seven Hundred Seventy Eight and Paise Seventy Two Only.

for Summit Sales LLP

Authorised signatory

Subject to Hyderabad Jurisdiction



Purchase Order

Page(s) 1 Of 1

01-11-2022 4:28:08 PM



93430

18.10.22 2:23:38

From Company : **Mehta & Modi Realty Kowkur LLP**
5-4-187/3&4, II nd floor, MG Road, Soham Mansion, Secunderabad-500
G S T No. : 36ABLFM7631F1Z3

Supplier Details

Summit Sales LLP
5-4-187/3&4,II nd floor,Soham Mansion,MG Road, Secunderabad

Doc No	93430	142312
Doc Date	01-11-2022	
Quote No	Nil	
Quote Date	29-10-2022	
SupplyType	Supply	

GSTIN 36ACQFS2044C1Z7

040-66335551

9618244433

Kind Attn : Hamendra,Prabhakar

Purchase Order for the Supply of following Items.

Item Name	Qty	Rate	Dis%	GST	Amount
1 283000 - CONS-Consumables - Floor cleaner --Lizol - 1-lts - Nos	5.00	88.20	0.00	18.00	520.38
2 663900 - CONS-Consumables - Handwash liquid--- Nos	10.00	88.00	0.00	18.00	1,038.40
3 402300 - STAT-Stationary - Chalk Piece--- Boxes	10.00	6.30	0.00	0.00	63.00
4 788300 - STAT-Stationary - Stapler Pins-10--- Boxes	10.00	6.00	0.00	18.00	70.80
5 908700 - STAT-Stationary - Stapler-SMALL--- Nos	2.00	36.50	0.00	18.00	86.14
Total Order Value . . .					1,778.72

Rupees : One Thousand Seven Hundred Seventy Eight and Paise Seventy Two Only.

Terms and Conditions :-

Specification /	All items shall be of branded
Payment Terms	After Delivery & Production of bill
Tax	All taxes included in above price.
Delivery Date	Next Working Day.
Delivery Location	Greenwood Heights Sy no: 196, Kowkur. Phone. 040-66335551
Penalty For Delay	Nil
Transportation	Transport cost shall be borne by us.
Warranty	Nil
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications.Above order for Site work purpose.
Completion Date	NA
Measurment	NA
Security	Nil
Remarks	Original invoice + copy of proof of delivery is required to process invoice for payment. DO NOT send original invoice to site. Original invoices must be sent to HO office or purchase site office. Proof of delivery/DC can be sent by email.'

For **Mehta & Modi Realty Kowkur LLP**

Authorised Signatory

Name : _____

Contact - - _____

Accepted the above Terms And Conditions

For **Summit Sales LLP**

Name : _____

Date : ___/___/___

Requisition Form									
Company Name:		Mehta & Modi Realty Kowkur LLP			Date:	29-10-2022			
Site & Phase :		GHT			Time:	16:00			
Unit No./Block No.									
Supplier:		SSLLP			Req. No.	142312			
Material required before date:					30-10-2022	ID No.	81000		
S No	Item	Qty required	Qty available at site	Order Qty	Inward No	Inward Date			
1	CONS2830-Consumables-Floor cleaner -Lizol-1-lts-Nos	5		5					
2	CONS6639-Consumables-Handwash liquid---Nos	10		10					
3	GENE6616-General Items-Safety Hand Gloves---STD-pair	5		5					
4	STAT4023-Stationary-Chalk Piece----Boxes	10		10					
5	STAT7883-Stationary-Stapler Pins-10----Boxes	10		10					
6	STAT9087-Stationary-Stapler-SMALL----Nos	2		2					
7									
8									
9									
10									
Remarks:		GHT site work purpose							
Prepared By:		Engineer Asma			Project Manager		APPROVED MD		
Approved By:		A SURESH			29 OCT 2022		02 NOV 2022		
Sign & Date:					29-10-2022		MINISH PARIKH MANAGER PROCUREMENT		

APPROVED
A SURESH
29 OCT 2022

APPROVED
02 NOV 2022
MINISH PARIKH
MANAGER PROCUREMENT

DELIVERY CHALLAN

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G Road, Secunderabad - 500003

Email: purchas@modiproperties.com

GSTIN/UNI: 36ACQFS2044CIZ7

1 of 1 : 02-11-2022

Supplier / Customer / Transporter - Copy

Customer Details		DC No	22733
Mehta & Modi Realty Kowkur LLP		DC Date	02-11-2022
Sy No. 196, Kowkur, Hyderabad, 500010		PO No.	93430
		PO Date	01-11-2022
		Req ID	81000
		Req Date	29-10-2022
GSTIN: 36ABLFM7631F1Z3		Loc Req No	142312

	Description of Goods	HSN/SAC	Qty
1	283000 - CONS-Consumables - Floor cleaner --Lizol - 1-lts - Nos	84807900	5
2	663900 - CONS-Consumables - Handwash liquid---- Nos	34013090	10
3	402300 - STAT-Stationary - Chalk Piece---- Boxes	25090000	10
4	788300 - STAT-Stationary - Stapler Pins-10---- Boxes	84729010	10
5	908700 - STAT-Stationary - Stapler-SMALL---- Nos	84729010	2
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INWARD
 Inward No: 13288 Dt: 02/11/22
 MRN No: 11336
 Received By: *[Signature]*
 MEHTA & MODI REALTY KOWKUR LLP
 16:47



for Summit Sales LLP

[Signature]
Authorized signatory

Subject to Hyderabad Jurisdiction