PURCHASE DIVISION
Advice for approval for credit to supplier

(E)

Date:	5-11-22	Prepared by	S. Jaysudha	Serial no.	10177
Supplier name	AKSHAYA TRADERS			HO inward no.	
Firm/Company	SSLLP	Project	SHLLP	HO received date	
PO/WO date	31.10.22	PO/WO No.	93414	Scan ID..	

Sl no.	Bill no.	Bill date	Bill amount	Original attached
1.	2022-23/318	2-11-22	10,030.00	□ Yes □ No
2.				□ Yes □ No
3.				□ Yes □ No
4.				□ Yes □ No

Amount A – Bills total (Excluding Transport & Hamali Charges):	10,030.00
Proof of delivery by way of: □ DCs/bill □ Steel report □ RMC pour report □ Solid block report □ Installation report	

MRN nos.:	113427	Proof of delivery matches MRN	□ Yes □ No

Amount B – Other Credits : Transportation charges	—
Amount C – Other Debits :	—
Amount D (D=A+B-C) – Amount to be credited to the supplier:	10,030.00
Amount E – *PO / WO value:*	10,030.00
Amount F – Difference (A – E):	—
Quantity received as per PO /WO	☑ Yes □ Excess received □ Short received □ Part received
Close PO / WO	☑ Yes □ No – wait for balance material □ Other
Payment – due date	14-11-22
Remarks:	Final bill

Approved by	Purchase Officer	Purchase Manager	M D	Accountant	Accounts Manager
Name:	S. Jayshudha	APPROVED			
Sign:	Jsudha	05 NOV 2022			
Date	5-11-22	MINISH PARIKH MANAGER PROCUREMENT			
Approval limit	Upto 20k	Above 20k	Above 100k	Upto 20k	Above 20k

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit. 2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weighment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.

TAX INVOICE

AKSHAYA TRADERS 6-4-392/1, GROUND FLOOR, KRISHNA NAGAR COLONY, BHOLAKPUR MUSHEERABAD, HYDERABAD GSTIN/UIN: 36BFYPA0121A1Z3 State Name : Telangana, Code : 36	Invoice No. **2022-23/318**	Dated **2-Nov-2022**
	Delivery Note	Mode/Terms of Payment
	Supplier's Ref.	Other Reference(s)
Buyer **SUMMIT SALES LLP** 5-4-187/3&4 IInd Floor, MG Road, Secunderabad-500003 GSTIN/UIN : 36ACQFS2044C1Z7 State Name : Telangana, Code : 36	Buyer's Order No. **93414 170327**	Dated **31-Oct-2022**
	Despatch Document No.	Delivery Note Date
	Despatched through	Destination
	Terms of Delivery	

Sl No.	Description of Goods	HSN/SAC	Quantity	Rate	per	Amount
1	**Crapentry Hardwarwe Holdfast**	2105	**100 KGS**	85.00	KGS	**8,500.00**
	Output CGST @ 9%			9	%	**765.00**
	Output SGST @ 9%			9	%	**765.00**
	Total		**100 KGS**			**₹ 10,030.00**

Amount Chargeable (in words)　　　　*E. & O.E*

INR Ten Thousand Thirty Only

HSN/SAC	Taxable Value	Central Tax Rate	Central Tax Amount	State Tax Rate	State Tax Amount	Total Tax Amount
2105	8,500.00	9%	765.00	9%	765.00	1,530.00
Total	**8,500.00**		**765.00**		**765.00**	**1,530.00**

Tax Amount (in words) : **INR One Thousand Five Hundred Thirty Only**

Declaration
We declare that this invoice shows the actual price of the goods described and that all particulars are true and correct.

for AKSHAYA TRADERS

Authorised Signatory

This is a Computer Generated Invoice

INWARD
Inward No. 18932　Dt: 2/11/22
MRN No: 113427　Dt: 4/11/22
Received By:　Sign:
SUMMIT SALES LLP

SUMMIT SALES LLP
IN WARD
No: 10026
Date: 25/11/22
Sign:
R.R. DIST.

31-10-2022 4:33:44 PM

Purchase Order

93414

18.10.22 2:23:38

From Company : **Summit Sales LLP**
5-4-187/3&4,II nd floor,MG Road, Secunderabad-500003.
G S T No. : 36ACQFS2044C1Z7

Supplier Details			
Akshaya Traders 6-4-392/1, New Bholakpur, Secunderbad	**Doc No**	93414	170327
	Doc Date	31-10-2022	
	Quote No	Nil	
GSTIN 36BFYPA0121A1Z3	**Quote Date**	28-10-2022	
9381004542 9959611144	**SupplyType**	Supply	

Kind Attn : A.Chandra Shekhar

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	275200 - HARD-Hardware - Hold fast-- - 100mm - Kgs	100.00	85.00	0.00	18.00	10,030.00
					Total Order Value . . .	**10,030.00**

Rupees : Ten Thousand Thirty Only.

Terms and Conditions :-

Specification /	As per details given in the quotation.
Payment Terms	After Delivery & Production of bill
Tax	All taxes included in above price.
Delivery Date	Next Day
Delivery Location	Summit Housing LLP Cherlapally,Behind Kingston PG college, Hyderabad Phone. 9618244433, Hamendra
Penality For Delay	Nil
Transportation	Transport cost shall be borne by us.
Warranty	Nil
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications. Above order for Stock replanishing purpose.
Completion Date	Nil
Measurment	Nil
Security	Nil
Remarks	Original invoice + Copy of proof of delivery is required to process invoice for payment. DO NOT send original invoice to site. Original invoice must be sent to HO office or purchase site office. Proof of delivery/DC can be sent by email

For *Summit Sales LLP*

Authorised Signatory

Name : 01/11/22

Accepted the above Terms And Conditions

For *Akshaya Traders*

Name :

Date : __/__/____

Requisition Form						
Company Name:	SSLLP	Date:	28.10.2022			
Site & Phase :	SHLLP	Time:				
Unit No./Block No.						
Supplier:		Req. No.	170327			
Material required before date:		ID No.	81016			
S No	Item	Qty required	Qty available at site	Order Qty	Inward No	Inward Date
1	HARD3480-Hardware-SS Screws -CSK Head--6x25MM-Pkts	20	0	20		
2	HARD1916-Hardware-SS Screws -CSK Head--6x50MM-Pkts PO 93413	10	8	10		
3	HARD2802-Hardware-SS Screws-Pan Head--8x32MM-Pkts	20	0	20		
4	HARD3647-Hardware-SS Screws -Pan Head--8x38MM-Pkts	20	0	20		
5	HARD2752-Hardware-Hold fast---100MM-Kgs PO: 93414	100	50	100		
6	HARD5691-Hardware-Fischer Plug--Bosch-5MM-Boxes 6mm.	50	10	50		
7						
8	(old 1303)					
9						
10						
Remarks:	For Stock Repleneshing Purpose.					
		Project Manager		Purchase		MD
	Engineer					
Prepared By:	Vanajakshi					
Approved By:	Prabhakar					
Sign & Date:						

APPROVED BY
[illegible]
SOHAM MODI
MANAGING DIRECTOR