PURCHASE DIVISION
Advice for approval for credit to supplier

E

Date:	05/11/22	Prepared by	Deepa	Serial no.	
Supplier name	SSLLP			HO inward no.	
Firm/Company	MRPLLP	Project	NGH	HO received date	
PO/WO date	27/10/22	PO/WO No.	93285	Scan ID..	

Sl no.	Bill no.	Bill date	Bill amount	Original attached
1.	26719	03/11/22	9,462	☑ Yes ☐ No
2.				☐ Yes ☐ No
3.				☐ Yes ☐ No
4.				☐ Yes ☐ No

Amount A – Bills total (Excluding Transport & Hamali Charges):			9,462
Proof of delivery by way of: ☐ DCs/bill ☐ Steel report ☐ RMC pour report ☐ Solid block report ☐ Installation report			
MRN nos.:	113415	Proof of delivery matches MRN	☑ Yes ☐ No
Amount B – Other Credits : Transportation charges			–
Amount C – Other Debits :			–
Amount D (D=A+B-C) – Amount to be credited to the supplier:			9,462
Amount E – PO / WO value:			14,905
Amount F – Difference (A – E):			5,443
Quantity received as per PO /WO	☐ Yes ☐ Excess received ☐ Short received ☑ Part received		
Close PO / WO	☐ Yes ☑ No – wait for balance material ☐ Other		
Payment – due date	14/11/22		
Remarks:	Part Bill		

Approved by	Purchase Officer	Purchase Manager	M D	Accountant	Accounts Manager
Name:					
Sign:					
Date					
Approval limit	Upto 20k	Above 20k	Above 100k	Upto 20k	Above 20k

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit. 2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weighment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.

TAX INVOICE

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

ORIGINAL INVOICE

Supplier / Customer / Transporter - Copy

PAN: ACQFS2044C GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details		
Modi Realty Pocharam LLP	Invoice No.	26719
Nilgiri Heights, Pocharam, 500088	Invoice Date.	03-11-2022
	PO No.	93285
	PO Date.	27-10-2022
	Req ID	80897
GSTIN : 36ABIFM1836H1Z7 PAN AB1FM1836H	Req Date	26-10-2022
	Loc Req No	182264

	Description of Goods	HSN/SAC	Qty	Rate	Gross	Tax%	Tax Amt
1	283000 - CONS-Consumables - Floor cleaner --Lizol	84807900	10	88.20	882.00	18	158.76
2	998900 - CONS-Consumables - Phinyl-- - 1 Ltr - Nos	29331940	6	52.00	312.00	18	56.16
3	659600 - CONS-Consumables - Bombay Brooms Big	96032900	6	88.20	529.20	0	0.00
4	661500 - CONS-Consumables - Cleaning Cloth- - - - -	630710	20	16.75	335.00	5	16.76
5	649300 - CONS-Consumables - Mopping cloth- - - - -	680510	20	16.75	335.00	5	16.76
6	670300 - CONS-Consumables - Colin 500 ml-- - - -	84807900	5	84.00	420.00	18	75.60
7	369200 - STAT-Stationary - CD Marker-- - - - Nos	96082000	30	18.90	567.00	18	102.06
8	639400 - CONS-Consumables - Toilet	84807900	8	60.00	480.00	18	86.40
9	730400 - STAT-Stationary - Pen-Blue color-Cello	960899	20	6.00	120.00	18	21.60
10	390200 - COMP-Peripherals - Ink Cartidge-Black- - -	321511	5	700.00	3,500.00	18	630.00
11	243300 - CONS-Consumables - Plastic Bucket-with		3	231.00	693.00	18	124.74
12							
13							
14							
15							

IGST	CGST	SGST				
IGST	CGST	SGST	Total Taxable Amount	8,173.20		1,288.84
	644.42	644.42	Total Invoice Amount		9,462.02	

Rupees : Nine Thousand Four Hundred Sixty Two and Paise Two Only.

for Summit Sales LLP

Authorised signatory

Subject to Hyderabad Jurisdiction

SUMMIT SALES LLP R.R. DIST. INWARD No: 160955 Date: 3/11/22 Sign:

Purchase Order

 27-10-2022 4:35:53 PM

93285
18.10.22 2:23:37

From Company : **Modi Realty Pocharam LLP**
5-4-183/3&4, II nd Floor, Soham Mansion, MG Road, Secunderabad-500
G S T No. : 36ABIFM1836H1Z7

Supplier Details			
Summit Sales LLP 5-4-187/3&4,II nd floor,Soham Mansion,MG Road, Secunderabad	**Doc No**	93285	182264
	Doc Date	27-10-2022	
	Quote No	Nil	
GSTIN 36ACQFS2044C1Z7	**Quote Date**	26-10-2022	
040-66335551 9618244433	**SupplyType**	Supply	

Kind Attn : Hamendra,Prabhakar

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	283000 - CONS-Consumables - Floor cleaner --Lizol - 1-lts - Nos	10.00	88.20	0.00	18.00	1,040.76
2	998900 - CONS-Consumables - Phinyl-- - 1 Ltr - Nos	6.00	52.00	0.00	18.00	368.16
3	659600 - CONS-Consumables - Bombay Brooms Big -- - - - Nos	6.00	88.20	0.00	0.00	529.20
4	661500 - CONS-Consumables - Cleaning Cloth-- - - - Nos	20.00	16.75	0.00	5.00	351.75
5	649300 - CONS-Consumables - Mopping cloth-- - - - Nos	20.00	16.75	0.00	5.00	351.75
6	670300 - CONS-Consumables - Colin 500 ml-- - - - Nos	10.00	84.00	0.00	18.00	991.20
7	369200 - STAT-Stationary - CD Marker-- - - - Nos	30.00	18.90	0.00	18.00	669.06
8	639400 - CONS-Consumables - Toilet cleaner--Harpic - 500ml - Nos	8.00	60.00	0.00	18.00	566.40
9	730400 - STAT-Stationary - Pen-Blue color-Cello Fine grip - - - Nos	20.00	6.00	0.00	18.00	141.60
10	390200 - COMP-Peripherals - Ink Cartidge-Black- - - - Nos	10.00	700.00	0.00	18.00	8,260.00
11	243300 - CONS-Consumables - Plastic Bucket-with mug-White- - - - Nos	6.00	231.00	0.00	18.00	1,635.48
					Total Order Value . . .	**14,905.36**

Rupees : Fourteen Thousand Nine Hundred Five and Paise Thirty Six Only.

Terms and Conditions :-

Specification / As per details given in the quotation.
Payment Terms After Delivery & Production of bill
Tax All taxes included in above price.
Delivery Date Next Day.
Delivery Location Nilgiri Heights
pocharam
Phone. .9849497484

PART DELIVERY DETAILS			
S.no.	Bill no.	Bill Dt.	Amount
1.	96719	3/11/22	9,462/-
2.			
3.			
4.			
5.			

Accepted the above Terms And Conditions

For *Modi Realty Pocharam LLP*

Authorised Signatory

Vedurmy 28/10/22

For *Summit Sales LLP*

Bal - 5,443/-

Name : ____________ Name : ____________ Date : __/__/____

Contact - -

Purchase Order

 27-10-2022 4:35:53 PM Original / Office Copy / Purchase Div.Copy

Penality For Delay	Nil
Transportation	Transport cost shall be borne by us.
Warranty	Nil
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications.Above order for model flats, site office and sales office use purpose.
Completion Date	NA
Measurment	NA
Security	Nil
Remarks	Original invoice + copy of proof of delivery is required to process invoice for payment. DO NOT send original invoice to site. Original invoices must be sent to HO office or purchase site office. Proof of delivery/DC can be sent by email.'

For ***Modi Realty Pocharam LLP***

Authorised Signatory

Venu 21/10/22

Accepted the above Terms And Conditions

For ***Summit Sales LLP***

Name : ____________________

Name : ____________________

Date : __/__/____

Contact - -

Requisition Form						
Company Name:	MRPLLP	Date:	26.10.22			
Site & Phase :	NGH	Time:	11:20			
Flat/Block no.	site office , sales office					
Supplier:		Req. No:	182264			
Material required before date:	urgent	ID No.	80897			
S No	Item	Qty required	Qty available at site	Order Qty	Inward No	Inward Date
1	CONS2830-Consumables-Floor cleaner --Lizol-1-lts-Nos	10	0	10		
2	CONS9989-Consumables-Phinyl---1 Ltr-Nos	6	0	6		
3	CONS6596-Consumables-Bombay Brooms Big ----Nos	6	0	6		
4	CONS6615-Consumables-Cleaning Cloth----Nos 93285	20	0	20		
5	CONS6493-Consumables-Mopping cloth----Nos	20	0	20		
6	CONS6703-Consumables-Colin 500 ml----Nos	10	0	10		
7	STAT3692-Stationary-CD Marker----Nos	30	0	30		
8	CONS6394-Consumables-Toilet cleaner--Harpic-500ml-Nos	8	0	8		
9	STAT7304-Stationary-Pen-Blue color-Cello Fine grip--Nos	20	0	20		
10	COMP3902-Peripherals-Ink Cartidge-Black---Nos	10	0	10		
11	CONS2433-Consumables-Plastic Bucket-with mug-White---Nos	6	0	6		
Remarks:	for model flats , site office and sales office use purpsoe .					
	Engineer	Project Manager		Purchase		MD
Prepared By:	A.Sravani					
Approved By:						

APPROVED
P. VENKATESHWARLU
MANAGER PURCHASE

DELIVERY CHALLAN

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

1 of 1 - 03-11-2022

Customer Details	DC No.	22741
Modi Realty Pocharam LLP	DC Date	03-11-2022
Nilgiri Heights, Pocharam, 500088	PO No.	93285
	PO Date.	27-10-2022
	Req ID	80897
GSTIN : 36ABIFM1836H1Z7	Req Date	26-10-2022
	Loc Req No	182264

	Description of Goods	HSN/SAC	Qty
1	283000 - CONS-Consumables - Floor cleaner --Lizol - 1-lts - Nos	84807900	10
2	998900 - CONS-Consumables - Phinyl-- - 1 Ltr - Nos	29331940	6
3	659600 - CONS-Consumables - Bombay Brooms Big -- - - - Nos	96032900	6
4	661500 - CONS-Consumables - Cleaning Cloth-- - - - Nos	630710	20
5	649300 - CONS-Consumables - Mopping cloth-- - - - Nos	680510	20
6	670300 - CONS-Consumables - Colin 500 ml-- - - - Nos	84807900	5
7	369200 - STAT-Stationary - CD Marker-- - - - Nos	96082000	30
8	639400 - CONS-Consumables - Toilet cleaner--Harpic - 500ml - Nos	84807900	8
9	730400 - STAT-Stationary - Pen-Blue color-Cello Fine grip - - - Nos	960899	20
10	390200 - COMP-Peripherals - Ink Cartidge-Black- - - - Nos	321511	5
11	243300 - CONS-Consumables - Plastic Bucket-with mug-White- - - - Nos		3
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for Summit Sales LLP

Authorised signatory

Subject to Hyderabad Jurisdiction

INWARD
Inward No: 12032 Dt: 3/11/22
MRN No: 113415 Dt: 4/11/22
Received By: Bishnu Sign:
NILGIRI HEIGHTS

SUMMIT SALES LLP R.R. DIST.
IN WARD No: 84027
Date: 5/11/22
Sign: