

PURCHASE DIVISION
Advice for approval for credit to supplier

E

Date:	5-11-22	Prepared by	S. Jaysudha	Serial no.	
Supplier name	Ganesh Tube Traders			HO inward no.	10230
Firm/Company	GVR C	Project	Innapolis	HO received date	
PO/WO date	7.10.22	PO/WO No.	92615	Scan ID..	
Sl no.	Bill no.	Bill date	Bill amount	Original attached	
1.	431	27.10.22	26,550	<input type="checkbox"/> Yes <input type="checkbox"/> No	
2.				<input type="checkbox"/> Yes <input type="checkbox"/> No	
3.				<input type="checkbox"/> Yes <input type="checkbox"/> No	
4.				<input type="checkbox"/> Yes <input type="checkbox"/> No	
Amount A – Bills total (Excluding Transport & Hamali Charges):				26,550.00	
Proof of delivery by way of: <input type="checkbox"/> DCs/bill <input type="checkbox"/> Steel report <input type="checkbox"/> RMC pour report <input type="checkbox"/> Solid block report <input type="checkbox"/> Installation report					
MRN nos.:	92615		Proof of delivery matches MRN	<input type="checkbox"/> Yes <input type="checkbox"/> No	
Amount B –Other Credits : Transportation charges				_____	
Amount C –Other Debits :				_____	
Amount D (D=A+B-C) – Amount to be credited to the supplier:				26,550.00	
Amount E – PO / WO value:				26,550.00	
Amount F – Difference (A – E):				_____	
Quantity received as per PO /WO		<input checked="" type="checkbox"/> Yes <input type="checkbox"/> Excess received <input type="checkbox"/> Short received <input type="checkbox"/> Part received			
Close PO / WO		<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No – wait for balance material <input type="checkbox"/> Other			
Payment – due date		14-11-22			
Remarks: Final bill					
Approved by	Purchase Officer	Purchase Manager	MD	Accountant	Accounts Manager
Name:	S. Jaysudha				
Sign:	<i>[Signature]</i>				
Date	5-11-22				
Approval limit	Upto 20k	Above 20k	Above 100k	Upto 20k	Above 20k

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit.
 2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weighment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.



GANESH TUBE TRADERS

TAX INVOICE

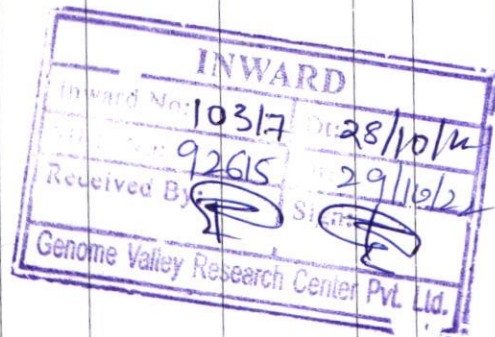
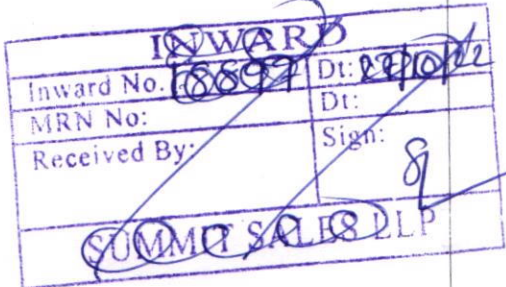
GSTIN: 36ADBPJ8881C1ZJ

Authorised Distributor:



Bill To : G V RESEARCH CENTERS PVT LTD BIOTECH PARK PHASE 11, GONOME VILLAGE, SHAMIRPET, MEDCHAL 36AAHCG4562D1ZP Telangana	Invoice No. : 431 Ref. No. : 92615 dt 7/10/2022 Invoice Date : 27-Oct-2022 Destination : Vehicle No. : E-way Bill No : Despatch From :
Ship To : G V RESEARCH CENTERS PVT LTD BIOTECH PARK PHASE 11, GONOME VILLAGE, SHAMIRPET, MEDCHAL 36AAHCG4562D1ZP Telangana	

SI No.	Description of Goods	HSN/SAC	GST Rate	Quantity	Rate	per	Disc. %	Amount
1	WALL PUTTY ✓ 30 Kg	321490	18 %	25 NO	900.00	NO		22,500.00
								CGST 2,025.00
								SGST 2,025.00
Total:								26,550.00



Total Amount In Words: INR Twenty Six Thousand Five Hundred Fifty Only

HSN/SAC	Taxable Value	Central Tax		State Tax		Total Tax Amount
		Rate	Amount	Rate	Amount	
321490	22,500.00	9%	2,025.00	9%	2,025.00	4,050.00
Total	22,500.00		2,025.00		2,025.00	4,050.00

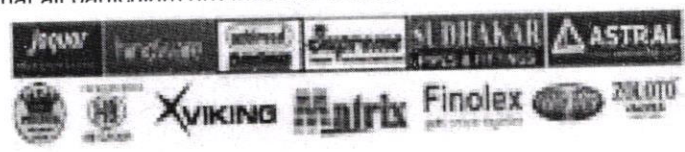
Tax Amount (in words) : **INR Four Thousand Fifty Only**

Company's Bank Details
 Bank Name : **HDFC BANK**
 A/c No. : **50200014835551**
 Branch & IFS Code: **PG ROAD, SEC-BAD & HDFC0000042**

Declaration
 We declare that this invoice shows the actual price of the goods described and that all particulars are true and correct



For **GANESH TUBE TRADERS**
 Authorised Signatory



5-2-270, PLOT NO. 29, HYDERBASTI,
 RANIGUNJ, SECUNDERABAD-3
 TELANGANA PIN 500003
 Ph.: 04066568587 9246330441
 Email : ganeshtubetraders@gmail.com

Purchase Order

Page(s) 1 Of 1

07-10-2022 2:11:02 PM

Or



03.10.22 5:34:56

From Company : **G V Reserch Centers Pvt Ltd**
5-4-187/3&4, II nd Floor, Soham Mansion, MG Road, Secunderabad-5001
G S T No. : 36AAHCG4562D1ZP

Supplier Details

Summit Sales LLP
5-4-187/3&4,II nd floor,Soham Mansion,MG Road, Secunderabad

GSTIN 36ACQFS2044C1Z7

040-66335551

9618244433

Doc No	92615	206311
Doc Date	07-10-2022	
Quote No	NIL	
Quote Date	01-10-2022	
SupplyType	Supply	

Kind Attn : Hamendra,Prabhakar

Purchase Order for the Supply of following Items.

Item Name	Qty	Rate	Dis%	GST	Amount
1 330100 - PAWP-Paints - Wall Putty- Cement --Birla - 20 Kg - Bags	25.00	945.00	0.00	18.00	27,877.50
Total Order Value . . .					27,877.50
Rupees : Twenty Seven Thousand Eight Hundred Seventy Seven and Paise Fifty Only.					

Terms and Conditions :-

Specification / As per details given in the quotation.

Payment Terms After Delivery & Production of bill

Tax All taxes included in above price.

Delivery Date Next Working Day.

Delivery Location Innopolis
Sy no-542, Genome Valley, Thurkapally, Hyderabad, Telangana
Phone. Nagamani(Engineer) - 7981951035

Penalty For Delay Nil

Transportation Transport cost shall be borne by us.

Warranty Nil

Advance Paid Nil

Other Terms We reserve the right to reject items not conforming to quality and specifications.Above order for 4545 stair case purpose.

Completion Date NA

Measurment NA

Security Nil

Remarks Original invoice + copy of proof of delivery is required to process invoice for payment. DO NOT send original invoice to site. Original invoices must be sent to HO office or purchase site office. Proof of delivery/DC can be sent by email.'

For **G V Reserch Centers Pvt Ltd**

Authorised Signatory

Accepted the above Terms And Conditions

For **Summit Sales LLP**

Name : _____

Name : _____

Date : ___/___/___

Requisition Form		Date: 01.10.2022		Inward No	
Company Name: GVRC		Time: 14:35		Inward No	
Site & Phase : innopolis		Req. No. 206311		Inward No	
Unit No./Block No.		ID No. 80267		Inward No	
Supplier:		Qty available at site		Inward Date	
Material required before date:		Qty required		Inward Date	
S No		25		Inward Date	
Item		0		Inward Date	
PAWP3301-Paints - Wall Putty- Cement --Birla-20 Kg-bags		25		Inward Date	
1		92615		Inward Date	
2				Inward Date	
3				Inward Date	
4				Inward Date	
5				Inward Date	
6				Inward Date	
7				Inward Date	
8				Inward Date	
9				Inward Date	
10				Inward Date	
Remarks:		Towards 4545 stair case purpose		Inward Date	
Prepared By:		Project Manager		Inward Date	
Approved By:		MD		Inward Date	
Sign & Date:		01.10.2022		Inward Date	

APPROVED Purchase
 07 OCT 2022
 MINISH PARIKH
 MANAGER PROCUREMENT