

PURCHASE DIVISION
Advice for approval for credit to supplier



Date: 5.11.22		Prepared by: S. Jaysudha		Serial no.	
Supplier name: Legend Elevations		Project: Innopolis		HO inward no. 10228	
Firm/Company: GVR C		PO/WO No. 92530		HO received date	
PO/WO date: 3.10.22		Scan ID.			

Sl no.	Bill no.	Bill date	Bill amount	Original attached
1.	301	18-10-22	15,994.00	☐ Yes ☐ No
2.				☐ Yes ☐ No
3.				☐ Yes ☐ No
4.				☐ Yes ☐ No

Amount A – Bills total (Excluding Transport & Hamali Charges):			15,994.00
Proof of delivery by way of: ☐ DCs/bill ☐ Steel report ☐ RMC pour report ☐ Solid block report ☐ Installation report			
MRN nos.: 113087	Proof of delivery matches MRN		☐ Yes ☐ No
Amount B – Other Credits : Transportation charges			
Amount C – Other Debits :			
Amount D (D=A+B-C) – Amount to be credited to the supplier:			15,994.00
Amount E – PO / WO value:			15,994.00
Amount F – Difference (A – E):			
Quantity received as per PO / WO		☐ Yes ☐ Excess received ☐ Short received ☐ Part received	
Close PO / WO		☐ Yes ☐ No – wait for balance material ☐ Other	
Payment – due date		14-11-22	
Remarks: Final bill			

Approved by	Purchase Officer	Purchase Manager	M D	Accountant	Accounts Manager
Name:	S. Jaysudha				
Sign:	<i>[Signature]</i>				
Date	5.11.22				
Approval limit	Upto 20k	Above 20k	Above 100k	Upto 20k	Above 20k

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit.
 2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weighment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.



INVOICE

Cell : 9246101075

LEGEND ELEVATIONS

CIVIL & PAINTING CONTRACTORS ** GLASS ELEVATIONS
* HPL * ACP CLADDING * SIGNAGES ETC.,

3-5-115/3 & 4, 1st Floor, Opp. APCO, Vittalwadi, Narayanaguda, Hyderabad - 500 029. T.S. E-mail : rsgkst@gmail.com

M/s. G.V. Research Centers Pvt. Ltd.

Sl.No. **301**

Secunderabad. T.S. Customer GST No 36AAHCG4562D1ZP

Date : 18/10/2022

Sl. No.	DESCRIPTION	Qty.	Rate	Amount Rs. Ps.	
01.	3 MM Foam Boards with Imported Auto Glow vinyl, LG vinyl cutting & Pasting. of Sizes 10"x5" (35 Nos), 5"x5" (10 Nos), 12"x16" (10 Nos)	55- Nos.		Rs. 15,674/-	
INWARD Inward No: 10288 Dt: 21/10/22 MRN No: 11905 Dt: 26/10/22 Received By: [Signature] Sign: [Signature] Genome Valley Research Center Pvt. Ltd. P.O.NO: 92530.					
Bank Name : Bank of Maharashtra A/c. Name : Legend Elevations C-A/c : 60377761695 IFSC : MAHB0000383 Br. Kachiguda, Hyd-27. T.S. INWARD No: 100914 Date: 21/11/22 Sign: [Signature] SUMMIT SALES LTD R.R. DIST. Rupees in words <u>Fifteen Thousand Nine Ninety Four only.</u> GSTIN : GSTIN : 36AIKPG0292L2Z1		CGST % 1%		Rs. 160/-	
		SGST %		Rs. 160/-	
		IGST %			
		Advance		Rs. 7997/-	
		Balance		Rs. 7997/-	
		GRAND TOTAL		Rs. 15,994/-	

Customer's Signature

For M/s. **LEGEND ELEVATIONS**

G. Raik
Signature

Purchase Order

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92530

03.10.22 5:34:55

From Company : **G V Reserch Centers Pvt Ltd**
5-4-187/3&4, II nd Floor, Soham Mansion, MG Road, Secunderabad-5001
G S T No. : 36AAHCG4562D1ZP

Supplier Details

Legend Elevations
3-5-967,Narayanguda,Hyderabad.

GSTIN 36AIKPG0292L2Z1
9246101075

Doc No	92530	206299
Doc Date	03-10-2022	
Quote No	NIL	
Quote Date	30-09-2022	
SupplyType	Supply	

Kind Attn : Mr.Ravi Kiran

Purchase Order for the Supply of following Items.

Item Name	Qty	Rate	Dis%	GST	Amount
1 204000 - STAT-Stationary - Autoglow sign board-No parking-- - 250X125mm - sqinch	10.00	200.00	0.00	2.00	2,040.00
2 295500 - STAT-Stationary - Autoglow sign board-Arrow- - 125X125mm - Sqinch	10.00	100.00	0.00	2.00	1,020.00
3 364500 - STAT-Stationary - Autoglow sign board-Staircase Steps- - 250X125mm - sqinch	10.00	200.00	0.00	2.00	2,040.00
4 795200 - STAT-Stationary - Autoglow sign board-Exit- - 250X125mm - Sqinch	5.00	200.00	0.00	2.00	1,020.00
5 919800 - STAT-Stationary - Autoglow sign board-speed limit 20Kmph- - 300X400mm - sqinch	10.00	768.00	0.00	2.00	7,833.60
6 942100 - STAT-Stationary - Autoglow sign board-Emergency Exit- - 250X125mm - sqinch	10.00	200.00	0.00	2.00	2,040.00
Total Order Value . . .					15,993.60
Rupees : Fifteen Thousand Nine Hundred Ninty Three and Paise Sixty Only.					

Terms and Conditions :-

Specification / Brand	As per details given in the quotation.
Payment Terms	50%advance
Tax	GST included in above price.
Delivery Date	Within 7 days
Delivery Location	Innopolis Sy no-542, Genome Valley, Thurkapally, Hyderabad, Telangana Phone. Nagamani(Engineer) - 7981951035
Penalty For Delay	Nil
Transportation Cost	Included in the above price.
Warranty	5 years warranty on finish.
Advance Paid	7997/-RTGS/ NEFT
Other Terms	We reserve the right to reject items not conforming to quality and specifications.Above order for parking area auto glow work purpose.
Completion Date	NA
Measurment	Nil
Security	NIL
Remarks	Original invoice + Copy of proof of delivery is required to process invoice for payment. DO NOT send original invoice to site. Original invoice must

For **G V Reserch Centers Pvt Ltd**

Authorised Signatory

Accepted the above Terms And Conditions

For **Legend Elevations**

Name : _____

Date : __/__/__

Purchase Order

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Original / Office Copy / Purchase Div.Copy

be sent to HO office or purchase site office. Proof of delivery/DC can be sent by email

For **G V Reserch Centers Pvt Ltd**

Authorised Signatory

Name :

Contact

Accepted the above Terms And Conditions

For **Legend Elevations**

Name :

Date : _/_/_

Requisition Form		Company Name		GVRC		Date		30 09 2022	
Site & Phase		Innopolis				Time		10 20	
Unit No / Block No.									
Supplier									
Material required before date									
S No	Item	Req. No	ID No.	Qty required	Qty available at site	Order Qty	Inward No	Inward Date	
1	STAT2040-Stationary-Autoglow sign board-No Parking--250x125MM-Sqinch	206299	80215	10		0	200/-	27-6-21	
2	STAT2955-Stationary-Autoglow sign board-Arrow--125x125MM-Sqinch			10		0	100/-	27-6-21	
3	STAT3645-Stationary-Autoglow sign board-Staircase Steps--250x125MM-Sqinch			10		0	200/-	27-6-21	
4	STAT7952-Stationary-Autoglow sign board-Exit--250x125MM-Sqinch			10		0	200/-	27-6-21	
5	STAT9198-Stationary-Autoglow sign board-Speed Limit 20KMPH--300x400MM-Sqinch			5		0	200/-	27-6-21	
6	STAT9421-Stationary-Autoglow sign board-Emergency Exit--250x125MM-Sqinch			10		0	200/-	27-6-21	
7	STAT9421-Stationary-Autoglow sign board-Emergency Exit--250x125MM-Sqinch			10		0	200/-	27-6-21	
8	STAT9421-Stationary-Autoglow sign board-Emergency Exit--250x125MM-Sqinch			10		0	200/-	27-6-21	
9	STAT9421-Stationary-Autoglow sign board-Emergency Exit--250x125MM-Sqinch			10		0	200/-	27-6-21	
10	STAT9421-Stationary-Autoglow sign board-Emergency Exit--250x125MM-Sqinch			10		0	200/-	27-6-21	
Remarks		Towards Parking area auto glow.							
Prepared By:		Engineer							
Approved By:		Akshil							
Sign & Date:		Mr. Madhu 30 09 2022							
		Project Manager		MD					
		APPROVED		Purchase					
		03 OCT 2022							
		MINISH PARIKH		MANAGER PROCUREMENT					