

PURCHASE DIVISION
Advice for approval for credit to supplier

10231

Date: 5-11-22		Prepared by: S. Jaysudha		Serial no.	
Supplier name: Sunid bastenera		HO inward no.		8888	
Firm/Company: GVARC		Project: Innopolis		HO received date	
PO/WO date: 20.10.22		PO/WO No.: 93121		Scan ID.	
Sl no.	Bill no.	Bill date	Bill amount	Original attached	
1.	1100	28.10.22	3,268.00	☐ Yes ☐ No	
2.				☐ Yes ☐ No	
3.				☐ Yes ☐ No	
4.				☐ Yes ☐ No	
Amount A – Bills total (Excluding Transport & Hamali Charges):				3,268.00	
Proof of delivery by way of: ☐ DCs/bill ☐ Steel report ☐ RMC pour report ☐ Solid block report ☐ Installation report					
MRN nos.:		Proof of delivery matches MRN		☐ Yes ☐ No	
Amount B – Other Credits : Transportation charges					
Amount C – Other Debits :					
Amount D (D=A+B-C) – Amount to be credited to the supplier:				3,268.00	
Amount E – PO / WO value:				3,268.00	
Amount F – Difference (A – E):					
Quantity received as per PO / WO		☒ Yes ☐ Excess received ☐ Short received ☐ Part received			
Close PO / WO		☒ Yes ☐ No – wait for balance material ☐ Other			
Payment – due date		14-11-22			
Remarks: Final bill					
Approved by	Purchase Officer	Purchase Manager	MD	Accountant	Accounts Manager
Name:	S. Jaysudha				
Sign:	<i>[Signature]</i>				
Date	5.11.2022				
Approval limit	Upto 20k	Above 20k	Above 100k	Upto 20k	Above 20k

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit.
2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weighment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.



CASH CREDIT

SUNIL FASTENERS



DEALERS : ★ Bolts ★ Nuts ★ Screws ★ Washers

Manufacturers : ★ ANCHOR FASTNERS ★ Hitech Rods ★ Universal Clamps & A.C. Channels

ANCHOR BOLTS FOR ANY LOAD ANY TYPE OUR SPECIALITY

5-5-201/E, B.S. Complex, Ranigunj, Secunderabad - 500 003.

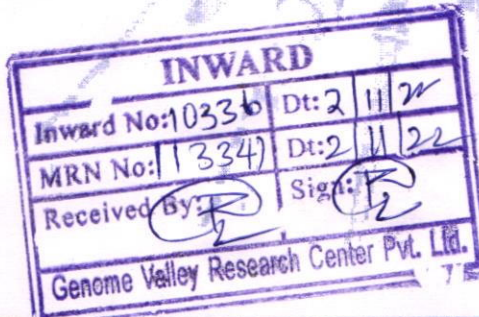
Ph : 040-42610717, Cell : 9550555703, 9397044443

No. **1100** M/s. Giv Research centers pvt ltd
 Date 28/10/22 Secbad

Date _____ PO 93121 Date _____

Party's GST No. 36AAHCG4562D12P Phone _____

HSN Code	PARTICULARS	Quantity	Unit Price	Rs. Amount	Ps.
7318	10m x 2mter Rod →	20 pc	90/-	1800	
7216	160m universal clamps -	30 pc	25/-	750	
7318	10x20 flat washer -	2 kg	110/-	220	

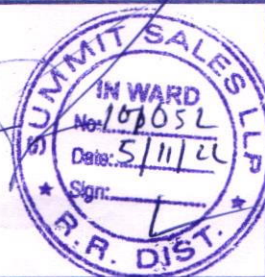
**BANK DETAILS :**

Kotak Mahendra Bank

A/c. No. : 3745107485

IFSC Code : KKBK0007529

Branch : R.P. Road, Secuderabad.



TOTAL	2770	
SGST @ 9%	249	30
CGST @ 9%	249	30
IGST @ 18%		
P & F		
GRAND TOTAL	3268	60

GSTIN : 36ACMPY8582F1ZR

State Code : 36

For **SUNIL FASTENERS**

1. Payment within _____ days, otherwise Interest @ 30% p.a. will be charged extra.
2. Our responsibility ceases on delivery of goods to carriers.
3. Subject to Secunderabad Jurisdiction Only.

[Signature]
 Authorised Signatory



Purchase Order

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20-10-2022 11:55:28

Origin:



18.10.22 2:23:35

From Company : **G V Reserch Centers Pvt Ltd**
5-4-187/3&4, II nd Floor, Soham Mansion, MG Road, Secunderabad-500003
G S T No. : 36AAHCG4562D1ZP

Supplier Details			
Sunil Fastners		Doc No	93121 206356
5-5-201/E, B.S Complex, Ranigunj, Secunderabad-500003		Doc Date	20-10-2022
GSTIN 36ACMPY8582F1ZR		Quote No	nil
9397044443 9397044443		Quote Date	19-10-2022
		SupplyType	Supply

Kind Attn : Y.Sunil Kumar

Purchase Order for the Supply of following Items.

Item Name	Qty	Rate	Dis%	GST	Amount
1 865900 - HARD-Hardware - GI Threaded rob with nut-- - 10X1800mm - Nos	20.00	90.00	0.00	18.00	2,124.00
2 846800 - HARD-Hardware - GI-Universal Clamp- - 160MM - Nos	30.00	25.00	0.00	18.00	885.00
3 264100 - HARD-Hardware - Washers-MS flat Washer- - 10MMIDX20MMODX2MM - Kgs	2.00	110.00	0.00	18.00	259.60
Total Order Value . . .					3,268.60
Rupees : Three Thousand Two Hundred Sixty Eight and Paise Sixty Only.					

Terms and Conditions :-

Specification /	As per details given in the quotation.
Payment Terms	100% Advance
Tax	Inclusive of all taxes
Delivery Date	Next Working Day.
Delivery Location	Innopolis Sy no-542, Genome Valley, Thurkapally, Hyderabad, Telangana Phone. Nagamani(Engineer) - 7981951035
Penalty For Delay	Nil
Transportation	Extra.
Warranty	Nil
Advance Paid	3,269/- by RTGS/NEFT
Other Terms	We reserve the right to reject items not conforming quality and specifications.Above order for municipal line purpose.
Completion Date	NA
Measurment	NA
Security	Nil
Remarks	Original invoice + copy of proof of delivery is required to process invoice for payment . Do not send original invoice to site. Original invoices must be sent to HO office or purchase site office. Proof of delivery /DC can be sent by email.

For **G V Reserch Centers Pvt Ltd**

Authorised Signatory

Name : 20/10/22

Accepted the above Terms And Conditions

For **Sunil Fastners**

Name : _____

Date : / /

Requisition Form		Company Name:		GVRC	
Srv. & Phase :		Imnapols		Date: 19.10.2022	
Unit No./Block No.				Time: 11.30	
Supplier:					
Material required before date:		Urgent		Req. No. 206356	
S No		Item		ID No. 80731	
1	HARD8659-Hardware-GI Threaded rod with nut---10X1800MM-Nos	20	0	20	
2	HARD8468-Hardware-GI-Universal Clamp--160MM-Nos ✓	30	0	30	
3	HARD2641-Hardware-Washers-MS Flat Washer--10MMIDX20MMMODX2MM-Kgs	2	0	2	
4	ELCW7370-Electrical-Copper Wire-Blue Color-Gloster-4SqMMX90mts-Bundles ✓	4	0	4	
5					
6					
7					
8					
9					
10					
Remarks: Towards municipal line purpose					
Engineer		Project Manager			
Prepared By: V Akhil		Purchase			
Approved By: Mr. Madhu		MID			
Sign & Date: 19.10.2022		Handy			

20 OCT 2022
 PURCHASE
 PROJECT DOCUMENT