

PURCHASE DIVISION
Advice for approval for credit to supplier

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Date:		8/11/22		Prepared by		Deepa		Serial no.		10206	
Supplier name		S.R. Light						HO inward no.			
Firm/Company		MPP1		Project		Plot no 280		HO received date			
PO/WO date		11/11/22		PO/WO No.		93508		Scan ID.			
Sl no.	Bill no.			Bill date			Bill amount			Original attached	
1.	3957			2/11/22			18,998/-			☒ Yes ☐ No	
2.										☐ Yes ☐ No	
3.										☐ Yes ☐ No	
4.										☐ Yes ☐ No	
Amount A – Bills total (Excluding Transport & Hamali Charges):									18,998/-		
Proof of delivery by way of: ☐ DCs/bill ☐ Steel report ☐ RMC pour report ☐ Solid block report ☐ Installation report											
MRN nos.:							Proof of delivery matches MRN		☐ Yes ☐ No		
Amount B – Other Credits : Transportation charges									-		
Amount C – Other Debits :									-		
Amount D (D=A+B-C) – Amount to be credited to the supplier:									18,998/-		
Amount E – PO / WO value:									18,998/-		
Amount F – Difference (A – E):									-		
Quantity received as per PO / WO				☒ Yes ☐ Excess received ☐ Short received ☐ Part received							
Close PO / WO				☒ Yes ☐ No – wait for balance material ☐ Other							
Payment – due date				14/11/22							
Remarks:				final bill							
Approved by		Purchase Officer		Purchase Manager		M D		Accountant		Accounts Manager	
Name:		Deepa									
Sign:											
Date		8/11/22									
Approval limit		Upto 20k		Above 20k		Above 100k		Upto 20k		Above 20k	

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit. 2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weighment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.

Date : 02/1/2022

Purchaser R.C. No. / GST No.

36 A A B C M 4 7 6 1 E I Z M

M.S.

MODI PROPERTIES PVT LTD

[illegible]

Material Periods

Rupees in words :

Eighteen hundred ninety eight

Bank Details

YES BANK

A/c No. 041361900000335

IFS Code : YESB0000413 - Secunderabad Branch

Sale Against Central From C / D / H / F

Total	16,100
CGST 9 %	1449
SGST 9 %	1449
IGST %	
Grand Total	18,998/-

1. Goods once sold will not be taken back.
2. After despatch we are not responsible goods
3. Subject to T.S. Jurisdiction only.
4. Interest will be charged 24% if the payment will not made within 30 days

Deper

For S.R. Lights

Purchase Order

Page(s) 1 Of 1

02-11-2022 11:05:21



Div.Copy

From Company : **Modi Properties Pvt.Ltd.**
5-4-187/3 & 4, IInd Floor, M.G.Road, Secunderabad - 500003
G S T No. : 36AABCM4761E1ZM

93508
01.11.22 2:46:14

Supplier Details

S.R.Lights
846/4-3-2, RP Road, Secunderbad-3

GSTIN 36AHMPR9714P1ZB

64594769

900008544/9246370769

Doc No	93508	170352
Doc Date	01-11-2022	
Quote No	Nil	
Quote Date	02-11-2022	
SupplyType	Supply	

Kind Attn : Mr.Seva Ram

Purchase Order for the Supply of following Items.

Item Name	Qty	Rate	Dis%	GST	Amount
1 4745 - Electrical - other - Wall Hanging Light - NA - nos Double wall hanging	2.00	1,300.00	0.00	18.00	3,068.00
2 4745 - Electrical - other - Wall Hanging Light - NA - nos Single wall hanging	18.00	750.00	0.00	18.00	15,930.00
Total Order Value . . .					18,998.00

Rupees : Eighteen Thousand Nine Hundred Ninty Eight Only.

Terms and Conditions :-

Specification / Brand As per details given in the quotation.

Payment Terms After Delivery & Production of bill

Tax Inclusive of all taxes

Delivery Date Within 1 day

Delivery Location Mr.Soham Modi
Plot No.280, Road No.25, Road Opposite Spicy Venue Restaurant, Jubilee Hills, Hyd - 37
Phone. 040-23545772

Penalty For Delay Nil

Transportation Cost Transport cost shall be borne by us.

Warranty Nil

Advance Paid Nil

Other Terms We reserve the right to reject items not conforming to quality and specifications. Above order for Stock purpose

Completion Date Nil

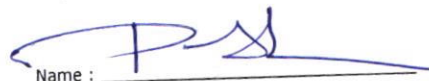
Measurment Nil

Security Nil

Remarks 'Original invoice + copy of proof of delivery is required to process invoice for payment. DO NOT send original invoice to site. Original invoices must be sent to HO office or purchase site office. Proof of delivery/DC can be sent by email.'

For **Modi Properties Pvt.Ltd.**

Authorised Signatory

Name : 

Accepted the above Terms And Conditions

For **S.R.Lights**

Name : _____

Date : ____/____/____

Requisition Form

Company Name		Modi Properties Pvt Ltd		Date:		31-10-22	
Site & Phase		Plot no 280		Time:		17:34 pm	
Supplier				Req. No.		170352	
Material required before date:					ID No.		81125
No	Description	Size	Quantity	Units	Inward No	Date	
1	ELEC- Wall Hanging light double	NA	2	Nos			
2	ELEC-Wall Hanging light single	NA	18	Nos			
Remarks: - For Stock replainsh, purpose							
Prepared By		Prabhakar		Approved by			
Sign. & Date		31-10-2022		Sign. & Date			

Note: On receipt of material at site write inward number and date in last 2 columns.

93508

