PURCHASE DIVISION
Advice for approval for credit to supplier

Date:	10/11/22	Prepared by	Minish.	Serial no.	10300
Supplier name	Reflections Electricals pvt. ltd			HO inward no.	
Firm/Company	SSLLP	Project	SHLLP	HO received date	
PO/WO date	22/10/22	PO/WO No.	93151	Scan ID.	

Sl no.	Bill no.	Bill date	Bill amount	Original attached
1.	3031	7/11/22	4,779/-	☑ Yes ☐ No
2.				☐ Yes ☐ No
3.				☐ Yes ☐ No
4.				☐ Yes ☐ No

Amount A – Bills total (Excluding Transport & Hamali Charges):	4,779/-
Proof of delivery by way of: ☐ DCs/bill ☐ Steel report ☐ RMC pour report ☐ Solid block report ☐ Installation report	
MRN nos.: 113596	Proof of delivery matches MRN ☑ Yes ☐ No
Amount B –Other Credits : Transportation charges	–
Amount C –Other Debits :	–
Amount D (D=A+B-C) – Amount to be credited to the supplier:	4,779/-
Amount E – PO / WO value:	29,665/-
Amount F – Difference (A – E):	24,886/-
Quantity received as per PO /WO	☑ Yes ☐ Excess received ☐ Short received ☐ Part received
Close PO / WO	☑ Yes ☐ No – wait for balance material ☐ Other
Payment – due date	14/11/22
Remarks:	Final bill

Approved by	Purchase Officer	Purchase Manager	M D	Accountant	Accounts Manager
Name:					
Sign:					
Date					
Approval limit	Upto 20k	Above 20k	Above 100k	Upto 20k	Above 20k

APPROVED
10 NOV 2022
MINISH PARIKH
MANAGER PROCUREMENT

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit. 2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weighment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.

TAX INVOICE

Sales Invoice

Reflections Electricals Pvt Ltd. 5-4-187/7, M G Road & R P Road Junction Ranigunj, Secunderabad 500003 T.S Phone: 04027543785, 9705577776 GSTIN/UIN: 36AADCR2047Q1ZZ State Name : Telangana, Code : 36 E-Mail : reflections_hyderabad@yahoo.com	Invoice No. **3031**	Dated **7-Nov-2022**
	Delivery Note **687**	Mode/Terms of Payment **Against Delivery**
	Reference No. & Date. **3031 dt. 7-Nov-2022**	Other References
Consignee (Ship to) **Summit Sales LLP** 5-4-187/3&4, II Floor, M G Road, Secunderabad 500 003 GSTIN/UIN : 36ACQFS2044C1Z7 State Name : Telangana, Code : 36	Buyer's Order No. **93151/170307**	Dated **22-Oct-2022**
	Dispatch Doc No.	Delivery Note Date **7-Nov-2022**
	Dispatched through **Your Self**	Destination **Cherlapally**
Buyer (Bill to) **Summit Sales LLP** 5-4-187/3&4, II Floor, M G Road, Secunderabad 500 003 GSTIN/UIN : 36ACQFS2044C1Z7 State Name : Telangana, Code : 36 Place of Supply : Telangana	Terms of Delivery	

Sl No.	Description of Goods	HSN/SAC	GST Rate	Quantity	Rate	per	Amount
1	**Venia Blaking Plate B3900**	853810	18 %	300.0000 nos	13.50	nos	**4,050.00**
	OUTPUT CGST						**364.50**
	OUTPUT SGST						**364.50**
	Total			300.0000 nos			**₹ 4,779.00**

INWARD
Inward No. 18952 Dt: 8/11/22
MRN No: 113596 Dt: 9/11/22
Received By: Sign:
SUMMIT SALES LLP

Amount Chargeable (in words)

E. & O.E

INR Four Thousand Seven Hundred Seventy Nine Only

HSN/SAC	Taxable Value	Central Tax Rate	Central Tax Amount	State Tax Rate	State Tax Amount	Total Tax Amount
853810	4,050.00	9%	364.50	9%	364.50	729.00
Total	**4,050.00**		**364.50**		**364.50**	**729.00**

Tax Amount (in words) : **INR Seven Hundred Twenty Nine Only**

Date & Time :

Company's Bank Details
A/c Holder's Name : **Reflections Electricals Pvt Ltd.**
Bank Name : **State Bank of India**
A/c No. : **30033772668**
Branch & IFS Code : **M G Rod, Secunderabad & SBIN0003032**

Company's PAN : **AADCR2047Q**

Declaration
We declare that this invoice shows the actual price of the goods described and that all particulars are true and correct.

for Reflections Electricals Pvt Ltd.

Authorised Signatory

SUMMIT SALES LLP IN WARD No. 10/201 Date: 10/11/22 Sign. R.R. DIST.

SUBJECT TO HYDERABAD JURISDICTION

This is a Computer Generated Invoice

Purchase Order

 26-10-2022 11:22:37

93151
18.10.22 2:23:36

From Company : **Summit Sales LLP**
5-4-187/3&4,II nd floor,MG Road, Secunderabad-500003.
G S T No. : 36ACQFS2044C1Z7

Supplier Details			
Reflections Electricals Pvt. Ltd.,	**Doc No**	93151	170307
5-4-187/6, P.M. Modi Complex Ist Floor,M.G. Road,Sec-Bad -500 003	**Doc Date**	22-10-2022	
	Quote No	Nill	
GSTIN 36AADCR2047Q1ZZ 27540307	**Quote Date**	22-10-2022	
27543785.. 9849875767	**SupplyType**	Supply	

Kind Attn : MR.Shakib khan

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	274100 - ELSW-Electrical - Fan Dimmer--Wipro NW - - - Nos	60.00	660.00	70.00	18.00	14,018.40
2	685600 - ELSW-Electrical - Bell Push--Wipro NW - - - Nos	20.00	185.00	70.00	18.00	1,309.80
3	542600 - ELSW-Electrical - Switch Blank Plate--Wipro NW - - - Nos	900.00	45.00	70.00	18.00	14,337.00
					Total Order Value . . .	**29,665.20**

Rupees : Twenty Nine Thousand Six Hundred Sixty Five and Paise Twenty Only.

Terms and Conditions :-

Specification / Brand	All items shall be of 'Wipro' brand,
Payment Terms	After Delivery & Production of bill
Tax	Inclusive of all taxes
Delivery Date	Next Day.
Delivery Location	Summit Housing LLP Cherlapally,Behind Kingston PG college, Hyderabad Phone. 9618244433, Hamendra
Penality For Delay	Nil
Transportation Cost	Transport cost shall be borne by us.
Warranty	10 years warranty.
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications.Payment as per actual receipt of material. Above order for Stock replenishing purpose
Completion Date	Nil
Measurment	Nil
Security	Nil
Remarks	Original invoice + Copy of proof of delivery is required to process invoice for payment. DO NOT send original invoice to site. Original invoice must be sent to HO office or purchase site office. Proof of delivery/DC can be sent by email.

PART DELIVERY DETAILS

S.no.	Bill no.	Bill Dt.	Amount
1.	2884	29/10/22	24,886/-
2.	3031	7/11/22	4,779/-
3.			
4.			
5.			

For *Summit Sales LLP*

Authorised Signatory

Name :

Contact

Accepted the above Terms And Conditions

For *Reflections Electricals Pvt. Ltd.,*

Name :

Date : __/__/____

Requisition Form						
Company Name:	SSLLP	Date:	19.10.22			
Site & Phase :	SHLLP	Time:	11:48			
Unit No./Block No.						
Supplier:		Req. No.	170307			
Material required before date:		ID No.	80777			
S No	Item	Qty required	Qty available at site		Order Qty	Inward No
1	ELSW2741-Electrical-Fan Dimmer--Wipro NW--Nos	60	✓	247	60	
2	ELSW6856-Electrical-Bell Push--Wipro NW--Nos	20	✓	23	20	
3	ELSW5426-Electrical-Switch Blank Plate--Wipro NW--Nos	900	✓	2044	900	
4	ELEC6991-Electrical-CCTV Cameras-Wi-Fi-MI--Nos	30	✓	0	30	
5						
6						
7						
8						
9						
10						
Remarks:						
	Engineer	Project Manager			Purchase	
Prepared By:	P.sneha					
Approved By:	P.Prabhakar					
Sign & Date:						

93212

93151

APPROVED BY
20 OCT 2022
SOHAM MODI
MANAGING DIRECTOR