PURCHASE DIVISION

Advice for approval for credit to supplier

6

Date:	20/10/22	Prepared by	Vanajakshi	Serial no.	9680
Supplier name	Sri Laxmi Ganesh Steels & Hardware			HO inward no.	
Firm/Company	GVRL	Project	Innopolis	HO received date	
PO/WO date	13/10/22	PO/WO No.	92911	Scan ID.	

Sl no.	Bill no.	Bill date	Bill amount	Original attached
1.	192	14/10/22	5,900/-	☑ Yes ☐ No
2.				☐ Yes ☐ No
3.				☐ Yes ☐ No
4.				☐ Yes ☐ No

Amount A – Bills total (Excluding Transport & Hamali Charges):	5,900/-
Proof of delivery by way of: ☐ DCs/bill ☐ Steel report ☐ RMC pour report ☐ Solid block report ☐ Installation report	
MRN nos.: 112834 — Proof of delivery matches MRN	☐ Yes ☐ No
Amount B –Other Credits : Transportation charges	–
Amount C –Other Debits :	–
Amount D (D=A+B-C) – Amount to be credited to the supplier:	5,900/-
Amount E – PO / WO value:	5,900/-
Amount F – Difference (A – E):	–
Quantity received as per PO /WO	☑ Yes ☐ Excess received ☐ Short received ☐ Part received
Close PO / WO	☑ Yes ☐ No – wait for balance material ☐ Other
Payment – due date	24/10/22
Remarks:	

Approved by	Purchase Officer	Purchase Manager	M D	Accountant	Accounts Manager
Name:	Vanajakshi				
Sign:	Vanaja				
Date	20/10/22				
Approval limit	Upto 20k	Above 20k	Above 100k	Upto 20k	Above 20k

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit. 2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weighment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.

Purchase Order

 13-10-2022 4:57:44 PM

92911
11.10.22 11:08:40

From Company : **G V Reserch Centers Pvt Ltd**
5-4-187/3&4, II nd Floor, Soham Mansion, MG Road, Secunderabad-5
G S T No. : 36AAHCG4562D1ZP

Supplier Details			
Sri Laxmi Ganesh Steels & Hardware	**Doc No**	92911	206343
Shop no. 6-6-125/A/2, Kavadiguda main road, Beside SBH, Secunderabad	**Doc Date**	13-10-2022	
	Quote No	Nil	
GSTIN 36ARPPK9655D2ZA	**Quote Date**	12-10-2022	
9246205245/9542575725	**SupplyType**	Supply	

Kind Attn : G. Anil

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	327400 - TOOL-Tools - Cutting Blade-Metal-Powertech - 100mm - Nos	50.00	25.00	0.00	18.00	1,475.00
2	704000 - TOOL-Tools - Welding Rod--Mangalam - 12packets - Corton	1.00	3,750.00	0.00	18.00	4,425.00
				Total Order Value . . .		**5,900.00**

Rupees : Five Thousand Nine Hundred Only.

Terms and Conditions :-

Specification /	All items shall be of Banagalam brand/company
Payment Terms	After Delivery & Production of bill
Tax	Inclusive of all taxes
Delivery Date	Next Working Day.
Delivery Location	Innopolis Sy no-542, Genome Valley, Thurkapally, Hyderabad, Telangana Phone. Nagamani(Engineer) - 7981951035
Penality For Delay	Nil
Transportation	Transport cost shall be borne by us.
Warranty	Nil
Advance Paid	NA
Other Terms	We reserve the right to reject items not conforming to quality and specifications. For site work Purpose.
Completion Date	NA
Measurment	NA
Security	Nil
Remarks	Original invoice+copy of proof delivery is required to process invoice for payment. DO NOT send original invoice to site. Original invoice must be sent to HO or purchase site office .Proof of delivery /DC can be sent by email.

For *G V Reserch Centers Pvt Ltd*
Authorised Signatory

Name : 14/10/22

Name : ______

Accepted the above Terms And Conditions
For *Sri Laxmi Ganesh Steels & Hardware*

Date : __/__/____

Requisition Form						
Company Name:	GVRC					
Site & Phase :	Innopolis	Date:	12.10.2022			
Unit No./Block No.		Time:	10:50			
Supplier:						
Material required before date:	urgent	Req. No.	206343			
		ID No.	80550			
S No	Item Sri Laxmi Ganesh steels & Hardwares	Qty required	Qty available at site	Order Qty	Inward No	Inward Date
1	TOOL3274-Tools-Cutting Blade-Metal-Powertech-100MM-Nos J92911	50	0	50		
2	HARD6418-Hardware-Hacksaw blade Double----Boxes	1	0	1		
3	TOOL7040-Tools-Welding Rod--Mangalam-12packets-Corton	1	0	1		
4						
5						
6						
7						
8						
9						
10						
Remarks:	Towards site use purpose					
	Engineer	Project Manager	Purchase		MD	
Prepared By:	S.Nagamani					
Approved By:	Mr.Madhu					
Sign & Date:	12.10.2022	Madhu				

APPROVED
14 OCT 2022
MINISH PARIKH
MANAGER PROCUREMENT

GSTIN - 36ARPPK9655D2ZA
VAT TIN - 36513674953

TAX Invoice

Ph : 09542575725

SRI LAXMI GANESH STEELS & HARDWARE

Dealers in : Iron & Steel, Casting, Wire Mesh, Design Articals
6-6-125/A/2, Beside SBH, Kavadiguda, Secunderabad, Telangana - 500080.
Email : srilaxmiganeshsteels@gmail.com Po No 92911

M/s. G.V. Reserch centers Pvt Ltd
M.G. Road
Party's GSTIN 36AAHCG4562D1ZP

Invoice No.: 192
Date : 14/10/22
Transporter :
L.R. No. :

HSN	Description	Qty.	Rate	Amount Rs.	Ps.
	Cutting Blade 4"	50 Nos	25/-	1250-	00
	Welding Rod 12Pak	1 case	3750/-	3750-	00
			Total	5000-	00
			SGST @ 9 %	450-	00
			CGST @ 9 %	450-	00
			IGST @ 18 %		
			Roundup		
			Grand Total	5900-	00

INWARD
Inward No: 10256 Dt: 16/10/22
MRN No: 112834 Dt: 17/10/2
Received By: D. Rajkum Sign: D. Rajkum
Genome Valley Research Center Pvt. Ltd.

Bank Details :
Sri Laxmi Ganesh Steels & Hardware
C/A : 36998265647
Bank: SBI, Kavadiguda, Sec-bad.
IFSC Code No. : SBIN0020312

Rupees In words : ________

SUMMIT SALES LLP R.R. DIST.
IN WARD No: 100572 Date: 20/10/22 Sign:

E & O.E
Terms & Conditions
Subject to hyderabad jurisdiction only
Goods once sold will not be taken back or Exchange

For Sri Laxmi Ganesh Steels & Hardware

Signature