

PURCHASE DIVISION
Advice for approval for credit to supplier




Date:	9.11.22	Prepared by	Venkateswar	Serial no.	10361
Supplier name	Sri Balaji Enterprises			HO inward no.	
Firm/Company	M/RM LLP	Project	Gulmohar Residency	HO received date	
PO/WO date	9.10.22	PO/WO No.	92707	Scan ID.	
Sl no.	Bill no.	Bill date	Bill amount	Original attached	
1.	54	1.11.22	531.00	<input type="checkbox"/> Yes <input type="checkbox"/> No	
2.				<input type="checkbox"/> Yes <input type="checkbox"/> No	
3.				<input type="checkbox"/> Yes <input type="checkbox"/> No	
4.				<input type="checkbox"/> Yes <input type="checkbox"/> No	
Amount A – Bills total (Excluding Transport & Hamali Charges):				531.00	
Proof of delivery by way of: <input type="checkbox"/> DCs/bill <input type="checkbox"/> Steel report <input type="checkbox"/> RMC pour report <input type="checkbox"/> Solid block report <input type="checkbox"/> Installation report					
MRN nos.:	113484		Proof of delivery matches MRN	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	
Amount B –Other Credits : Transportation charges				—	
Amount C –Other Debits :				—	
Amount D (D=A+B-C) – Amount to be credited to the supplier:				531	
Amount E – PO / WO value:				531	
Amount F – Difference (A – E):				—	
Quantity received as per PO /WO		<input checked="" type="checkbox"/> Yes <input type="checkbox"/> Excess received <input type="checkbox"/> Short received <input type="checkbox"/> Part received			
Close PO / WO		<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No – wait for balance material <input type="checkbox"/> Other			
Payment – due date		14.11.22			
Remarks: Final bill					
Approved by	Purchase Officer	Purchase Manager	M D	Accountant	Accounts Manager
Name:		Venku			
Sign:					
Date					
Approval limit	Upto 20k	Above 20k	Above 100k	Upto 20k	Above 20k

APPROVED
8.9 NOV 2022
P. VENKATESHWAR
MANAGER PURCHASE

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit. 2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weighment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.



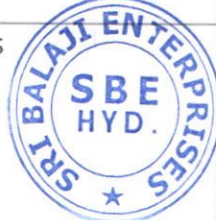
Tax Invoice

 <p>SRI BALAJI ENTERPRISES # 14-1-418, NEAR ROCKET GROUND NEW AGHAPURA HYDERABAD 500001 T.S Phone no.: 9030605690 Email: seetaram.joshi@yahoo.com GSTIN: 36AEIPJ0494H1ZF State: 36-Telangana</p>	Invoice No. 54	Date 01-11-2022
	Place of supply 36-Telangana	PO date 09-10-2022
	PO number 92707	Vehicle Number HEDA OFFICE
	Ship To Gulmohar Residency Survey No 19, Mallapur NEXT TO NFC Railway Over Bridge pin cod -500076	
Bill To MODI REALTY MALAPUR LLP 5-4-187/3&4 ,2 nd floor MG Road Secunderabad 500003 Contact No. : 9502277299 GSTIN : 36AAEFM1459R1ZP State: 36-Telangana		

#	Item name	HSN/ SAC	Size	Quantity	Unit	Price/ Unit	GST	Amount
1	L-PATI 1X1	8302	1x1	100	NOS	₹ 4.50	₹ 81.00 (18%)	₹ 531.00
Total				100			₹ 81.00	₹ 531.00

Invoice Amount In Words Five Hundred Thirty One Rupees only	Amounts:
	Sub Total ₹ 531.00
	Total ₹ 531.00
	Received ₹ 0.00
	Balance ₹ 531.00

HSN/ SAC	Taxable amount	CGST		SGST		Total Tax Amount
		Rate	Amount	Rate	Amount	
8302	₹ 450.00	9%	₹ 40.50	9%	₹ 40.50	₹ 81.00
Total	₹ 450.00		₹ 40.50		₹ 40.50	₹ 81.00

<p>Terms and conditions: GOODS ONCE SOLD WILL NOT BE TAKEN BACK SUBJECT TO HYDERABAD JURI ATTRACT INTEREST AT 24% P.A.SDICTION. PAYMENT POST DUE DATE WILL</p>  <p>LPI SCAN TO PAY</p>	<p>Company's Bank details: Bank Name : KOTAK MAHINDRA BANK LIMITED, HYDERABAD - NAMPALLY Bank Account No. : 4312001151 Bank IFSC code : KKBK0000553 Account holder's name : KIRAN DEVI JOSHI</p>
	<p>For : SRI BALAJI ENTERPRISES</p>  <p>Authorized Signatory</p> 



MODI REALTY MALLAPUR LLP
 Ward No 9883 DL 03/11/22
 MRN No 113484 DL 5/11/22
 Received By... Sign... 03/11/22

Purchase Order



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From Company : **Modi Reality Mallapur LLP**
5-4-187/3&3, II nd floor, Soham Mansion, MG Road, Secunderabad.
G S T No. : 36AAEFM1459R1ZP

Supplier Details		Doc No	92707	193952
Sri Balaji Enterprises H,no.14-1-418, Near ROCKET Ground,New Aghapura Hyderabad-500001		Doc Date	09-10-2022	
GSTIN 36AEIPJ0494H1ZF 9030605690		Quote No	NIL	
		Quote Date	29-09-2022	
		SupplyType	Supply	

Kind Attn : Mr.Seetaram Joshi

Purchase Order for the Supply of following Items.

Item Name	Qty	Rate	Dis%	GST	Amount
1 2110 - Carpentry - hardware - L Brackets - other - nos L-Patti 1 x 1- 1 box 100 pices	100.00	4.50	0.00	18.00	531.00
Total Order Value . . .					531.00

Rupees : Five Hundred Thirty One Only.

Terms and Conditions :-

Specification / As per details given in the quotation.

Payment Terms After Delivery & Production of bill

Tax All taxes included in above price.

Delivery Date Next Working Day.

Delivery Location Gulmohar Residency
Survey No 19, Mallapur, Hyderabad. NExt to NFC Railway Over Bridge
Phone. Contact: Security _____, 8309938133

Penalty For Delay Nil

Transportation Transport cost shall be borne by us.

Warranty Nil

Advance Paid Nil

Other Terms We reserve the right to reject items not conforming to quality and specifications.Above order for clubhouse electrical duct door frame making purpose.

Completion Date NA

Measurment NA

Security Nil

Remarks Original invoice + copy of proof of delivery is required to process invoice for payment. DO NOT send original invoice to site. Original invoices must be sent to HO office or purchase site office. Proof of delivery/DC can be sent by email.'

M. Anand Prasad 9/10/22

*emaild
09
10/10
R*

For **Modi Reality Mallapur LLP**

Authorised Signatory

Name : _____

Accepted the above Terms And Conditions

For **Sri Balaji Enterprises**

Name : _____

Date : ___/___/___

Requisition Form

Company Name:	MODI REALTY MALLAPUR LLP	Date:	29.09.22
Site & Phase :	GULMOHAR RESIDENCY	Time:	16.30
Supplier		Req. No.	193952
Material required before date:	02.10.22	ID No.	80194

No	Description	Size	Quantity	Units	Inward No	Date
1.	L clamps	1"	60	No's		
2.						
3.						
4.						
5.						
6.						
7.						
8.						
9.						
10.						

92707

Remarks: For Clubhouse electrical duct door frame making purpose.

Prepared By	Nagendar	Approved by	M. Ram Prasad
Sign. & Date	29.09.22	Sign. & Date	

APPROVED
 08 OCT 2022
 P. PRABHAKAR
 Sr. MANAGER PURCHASE

Note:

Nagendar

APPROVED BY
 29 SEP 2022
 M. RAM PRASAD. (G.M.R.)
 Project Manager