## Remarks from site on the 'Requisition by Site Report' of purchase division

			Oak Villas		Date:	12-11-2022		
Report From	/ To	Silver	Oak Villas part-II	1	Prepared by:	K.Tulasi Rani		
sat)			2022 to 12-11-20	22(Fri to	Approved by:	K Purshotham		
Report Date		12-11-						
List of requis	itions nu	mbers m	issing in the repo	rt*:				
List of requis	itions wh	ere PO/	WO not prepared	3 working	g days after requisition:			
Req No.	Req	Date	Serial no of item in Req	Serial no of Item Description		Reason for not preparing PO/WO#		
ist of requis	itions wh	ere PO/	WO is prepared or	ad itama h		1 11 1 1 1		
Req No.	Rea	Date Serial no of		nd items have not been received at site		Details of the		
			item in Req.		Item Description	Details of discussion wit supplier <sup>\$</sup>		
184682	03-1	10-22	1-3	Macharla stone Yellow, Black, Chocolate color		Supplier Arranging for material he can Delivered the		
184699	12-1	10-22	1-2	Electrical Blue & Black		material by next week  Material available delivered by		
10.4555	-			4SqmmX90mtrs copper wires		Monday		
184700		10-22	1-13	Electrical copper wires		Material available delivered by Monday		
184705		10-22	1-13	Electrical copper wires		Material available delivered by Monday		
184707		10-22	1-13	Electrical copper wires		Material available delivered by Monday		
184711	15-10-22		1-3	Panel Doors 975WX2025HMM & 675X2025HMM & Mortise Lock		Stock Not Available		
184718	20-1	0-22	1-7	UPVC Windows		Supplier Can fix the windows by Next Week		
184728	22-1	0-22	1-13 Electrical Copper Wires		Stock Not Available			
184730	27-1	0-22	1-13	Electrical Copper Wires		Stock Not Available		
184733	27-10-22		1	Sanitar	y CP WC Indian 500mm	Material available delivered by Wednesday		
184736	29-1	0-22	1-13	Electrical Copper Wires		Stock Not Available		
184737	29-1	0-22	1-13	Ele	ctrical Copper Wires	Stock Not Available		
184747	31-10	0-22	1-2	Vert	fied Tiles Carrara and	Part Material available delivered		
184748	31-10	0-22	1-2	Vertit	Country Rosso fied Tiles Ispira carrara	by Tuesday		
184750	31-10		1-7			Stock Not Available		
				Br	n Tiles Luna & Malaysina own & Jaipur panna	Material available delivered by Tuesday		
184758	01-11		1-13	Ele	ctrical Copper wires	Stock Not Available		
184761	02-11		1-7		UPVC Windows	Supplier Can fix the windows b Next Week		
184762	02-11-22 1-7		1-7	UPVC Windows		Supplier Can fix the windows		
184763	02-11	-22	1-7		UPVC Windows	Next Week Supplier Can fix the windows b		
184764	02-11-	-22	1-7	UPVC Windows		Next Week Supplier Can fix the windows b		
184772	04-11-	-22	1-13	Electrical copper wires		Next Week		
184775	09-11-	-22	1-7		UPVC Windows	Stock Not Available Supplier Can fix the windows b		

	0, 11, 22					Next Week				
184777	09-11-22	1-2	Doors	Internal Beading	Material available delivered by Monday					
184778	09-11-22	1-10	G				Material available delivered by Monday			
No. of gate	passes issued this	s week:	6	From No.	6843	To No.	6848			
	n site visit on:1		06-11-22,08-	11-22,10-11-22,11-11-	22					
Inward repo	ort (MRN/other) &	& stock report em	ailed in pdf forma			Yes				
Items not or	dered but receive	-d:	·							
	ctions & remarks:									
Details of st	eel & cement sto	ck								
Sl. No	ttt	Wt per mtr	Wt. for 12 mtr	Stock at site - no of	Stock a	k at Previous stock in				
		kgs	rod – kgs	rods	site in Kgs					
1.	8mm	.395	4.74	-	-					
2.	10mm	.617	7.404	-	-					
3.	12mm	.89	10.68	-	-					
4.	16mm	1.58	18.96	· -	-					
5.	20mm	2.47	29.64	-	-					
6.	25mm	3.86	46.32	-	-					
7.	32mm	6.32	75.84	-	-					
8.	Binding wire	-		Nill	Nill	Nill				
OPC stock	Nill .	OPC last weeks stock	Nill	PPC/PSC stock	49	PPC/PSC la weeks stock				
Details		Project Manage	r	Admin Officer/Manager		Admin Audit				
					,					
Details Sign		Z								

**UPVC Windows** 

184776

09-11-22

1-7

Supplier Can fix the windows by

Notes: 1. \* Send a copy of the missing requisitions to Purchase immediately. 2. Send this report to <a href="mailto:purchase@modiproperties.com">purchase@modiproperties.com</a>, ashaiya@modiproperties.com</a> and <a href="mailto:raikumarn@modiproperties.com">raikumarn@modiproperties.com</a> on every Saturday. 3. Admin offices shall not leave the site without completing this report. 4. Ensure that inward numbers are written on the Requisitions, clearly showing the items not received on a daily basis. 5. Mention PO & MRN no. on DC's / bills. 6. Report to be signed by Admin manager & Project manager at site and filed at site. 7. #Suggested remarks - For technical details from site, For negotiations/quotations, Local purchase, For MD's approval/input, 8. \$ Suggested remarks - Ready with supplier, Supplier not contacted/, Supplier not reachable, Material in transit, WO - under fabrication, WO - material for fabrication not received, WO - material received fabrication not started, Delivery van delay, Delay by purchase assistant, Supplier arranging for material, 9. Purchase to send reply to this report within one week. 10. Follow up for WO is the responsibility of engineers at site - purchase to write 'NA' in reply to this report. 11. Admin officers/managers must call all suppliers on a daily basis for follow-up - DO NOT CALL PURCHASE!

## Remarks from site on the 'Requisition by Site Report' of purchase division

Company:		MHPL	SOV			by Site Report	or pure					
Site:	1 TALLE L		r Oak Villas part-III			Date:			12-11-2022			
Report From / To 04-11		04-11-	1-2022 to 12-11-2022(Fri to			Prepared by:		K.Tulasi Rani				
sat)		sat)	2022 (0 12-11-2)	022(Ff1 to	Approved by:		K Purshotham					
Report Date		12-11-	2022					-				
List of requi	sitions nur	nbers m	issing in the rep	ort*:								
List of requi	sitions wh	ere PO/	WO not prepared	d 3 working	g davs	after requisition	n.					
red 140.	Req	Date	Serial no of item in Req		Item Description			Reason for not preparing PO/WO				
185316		17-10-22 1			Electrical Diesel Generator				Requisition Send to Procurement Team			
185330	09-11-22		1-2	Chem	Chemical Neem Care powder & Vermicompost							
T'												
List of requis	sitions wh	ere PO/	WO is prepared	and items h	ave no	ot been received	at site b	eyond t	he lead tim	e:		
100,	Req	Date	Serial no of item in Req.		Item Description			Deta	Details of discussion with supplier <sup>s</sup>			
185321	29-	10-22	1-3	3.5c	3.5core Electrical Aluminium Armored cable LT				Suppiler is not Reachable at phone			
185322	31-	31-10-22			FRP Manhole Covers				Part Material Received .Remaining will be delivered by Thursday			
185324	04-	04-11-22 1			4mm Electrical Al.Service wire			Stock Not Available				
185325	05-	-11-22 1-2		Octogonal GI poles					***************************************			
					o trogonia di pores				Material available delivered by Tuesday			
No. of gate p	passes issu	ed this v	week:	6		From No.		6843	To No.	6848		
Delivery var	site visit	on:		06-11-2	2.08-1	11-22,10-11-22,	11_11_2		10140.	0040		
Inward repo	rt (MRN/c	ther) &	stock report ema	ailed in ndf	format	t to nurchase?	11-11-2.					
sItems not o	rdered but	receive	q.	mod in par	Comma	to purchase:			Υe	es 		
Other correct			<b>.</b>									
Details of st			K									
Sl. No	Tor size		Wt per mtr kgs	Wt. for 40 rod – kgs	feet	Stock at site - no of rods			at site in Previous stock in Kgs			
1.	8mm		.395		4.50	170	765		-			
2.	10mm		.617		7.50	-	-		-			
3.	12mm		.89	]	10.67	100	1067		-			
4.	16mm		1.58		18.96		2844		-			
5.	20mm		2.47		29.63	-	-		_			
6.	25mm		3.86		16.30	-	-		-			
7.	32mm		6.32		66.67	-	-		-			
8.	Binding	wire	-			Nill	Nill		Nill			
OPC stock	Nill		OPC last	Nill		PPC/PSC	-		PPC/PSC last -			
	9		weeks stock			stock		weeks stock				
Details			Project Manage	Г		Admin Officer/Manag		er	Admin A			
Sign			Je .			5						
Date			12-11-2022			12-11-2022						

Notes: 1. \* Send a copy of the missing requisitions to Purchase immediately. 2. Send this report to <a href="mailto:purchase@modiproperties.com">purchase@modiproperties.com</a>, <a href="mailto:ashalin

## Remarks from site on the 'Requisition by Site Report' of purchase division

		Rema	rks from site on	the Requ	13111011	of bito itopost					
Company: Silver Oak welfare association					Date:		12-11-2	12-11-2022			
Company			Oak Villas -III	Olation		Prepared by:		K.Tulasi Rani			
Ditte.			.022 to 12-11-20	22(Fri to		Approved by:		otham			
Report From /	10		.022 (0 12-11-20	22(111 10	/ ippi	,, ou o j .					
		sat)	.000								
Report Date		12-11-2		*.							
List of requisi	tions nu	mbers mi	ssing in the repo	OIL .	~ dove	for requisition					
List of requisi	tions wh	nere PO/V	VO not prepared	3 WOLKIII	Itom I	Description	Re	ason for	not preparing	g PO/WO#	
Req No. Re		eq Date Serial no of ite		em	em Item Desc.		escription		•		
			in Req								
			WO is prepared a	d :4.0mg h	avia not	heen received	at site hevo	nd the l	ead time:		
List of requisi	itions w	here PO/V	WO is prepared a	ina items ii	lave not	. Deell received	Dot	oils of a	liegussion wit	h supplier <sup>s</sup>	
Req No.	Re	eq Date Serial no of item		em	m Item Description		Det	Details of discussion with supplier <sup>s</sup>			
•			in Req.								
						7 1	6843	To No		6848	
No. of gate pa	asses iss	ued this v	veek:	6		From No.			,.		
Dolivory van	cite vici	t on:		06-1	1-22,08	3-11-22,10-11-2	22,11-11-22		Yes		
Inward report	t (MRN/	other) &	stock report ema	iled in pdf	format	to purchase?			105		
Items not ord	ered but	received	•								
Other correct											
Details of ste			ζ						Descrious sto	ok in Kas	
Sl. No	Tor siz		Wt per mtr	Wt. for 1		Stock at site	Stock at s	ite in	n Previous stock in Kgs		
			kgs	rod – kgs		<ul><li>no of rods</li></ul>	Kgs				
1.	8mm		.395		4.74	-	-				
2.	10mm		.617		7.404	-	-				
3.	12mm		.89		10.68	-	-				
4.	16mm		1.58		18.96	-	-				
5.	20mm		2.47		29.64	-	-				
6.	25mm		3.86		46.32	-	-				
7.	32mm		6.32		75.84		- NEII		Nill		
8.		ng wire	-			Nill	Nill	Di	PC/PSC last	Nill	
OPC stock	Nill		OPC last	Nill		PPC/PSC	Nill		eeks stock	14111	
			weeks stock		stock		r/Monager		dmin Audit		
Details		Project Manage	er		Admin Officer/Manager		A	dilili Audit			
Sign		Je			10.11.2022						
Sign			12-11-2022			12-11-2022					

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5. Mention PO & MRN no. on DC's / bills. 6. Report to be signed by Admin manager & Project manager at site and filed at site. 7. #Suggested remarks – For technical details from site, For negotiations/quotations, Local purchase, For MD's approval/input, 8. Suggested remarks – Ready with supplier, Supplier not contacted, Supplier not reachable, Material in transit, WO - under fabrication, WO - material for fabrication not received, WO - material received fabrication not started, Delivery van delay, Delay by purchase assistant, Supplier arranging for material, 9. Purchase to send reply to this report within one week. 10. Follow up for WO is the responsibility of engineers at site – purchase to write 'NA' in reply to this report. 11. Admin officers/managers must call all suppliers on a daily basis for follow-up – DO NOT CALL PURCHASE!