

PURCHASE DIVISION
Advice for approval for credit to supplier



Date: 12/11/22		Prepared by: Sneha		Serial no. 10366	
Supplier name: Summit Sales Up		Project: Sov Up		HO inward no.	
Firm/Company: Sov Up		PO/WO No. 93652		HO received date	
PO/WO date: 5/11/22		Scan ID.			

Sl no.	Bill no.	Bill date	Bill amount	Original attached
1.	26807	7/11/22	33,417.60/-	☐ Yes ☐ No
2.				☐ Yes ☐ No
3.				☐ Yes ☐ No
4.				☐ Yes ☐ No

Amount A – Bills total (Excluding Transport & Hamali Charges): 33,417.60/-

Proof of delivery by way of: ☒ DCs/bill ☐ Steel report ☐ RMC pour report ☐ Solid block report ☐ Installation report

MRN nos.: 113540	Proof of delivery matches MRN ☒ Yes ☐ No
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Amount B – Other Credits : Transportation charges

Amount C – Other Debits :

Amount D (D=A+B-C) – Amount to be credited to the supplier: 33,417.60/-

Amount E – PO / WO value: 33,417.60/-

Amount F – Difference (A – E):

Quantity received as per PO / WO ☒ Yes ☐ Excess received ☐ Short received ☐ Part received

Close PO / WO ☒ Yes ☐ No – wait for balance material ☐ Other

Payment – due date: 21/11/22

Remarks: final bill -

Approved by	Purchase Officer	Purchase Manager	M D	Accountant	Accounts Manager
Name:	Sneha	Venun			
Sign:					
Date	12/11/22				
Approval limit	Upto 20k	Above 20k	Above 100k	Upto 20k	Above 20k

APPROVED

12 NOV 2022

VENKATESHWARLU

Notes: 1. In case amount to be credited to supplier and the bill total does not match, accountants to prepare JV for debit or credit. 2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weighment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

PAN: ACQFS2044C GSTIN/UNI: 36ACQFS2044C1Z7

1 of 1 :

Customer Details				Invoice No.	26807		
Silver Oak Villas LLP				Invoice Date.	07-11-2022		
Silver Oak Villas Part III, Sy No. 11,12, 14, 15, 16, 17, 18, 294, cherlapally hyd				PO No.	93652		
				PO Date.	05-11-2022		
				Req ID	81214		
				Req Date	04-11-2022		
				Loc Req No	184766		
GSTIN : 36ADBFS3288A2Z7				PAN ADBFS3288A			
	Description of Goods	HSN/SAC	Qty	Rate	Gross	Tax%	Tax Amt
1	987100 - SACP-Sanitary-CP - Conceled Flush	6910100	8	3540.00	28,320.00	18	5,097.60
2							
3							
4							
5							
6							
7							
8							
9							
10							
11							
12							
13							
14							
15							
IGST	CGST	SGST	Total Taxable Amount		28,320.00		5,097.60
	2,548.80	2,548.80	Total Invoice Amount			33,417.60	
Rupees : Thirty Three Thousand Four Hundred Seventeen and Paise Sixty Only.							

Subject to Hyderabad Jurisdiction



for Summit Sales LLP

Authorised signatory

Purchase Order

Page(s) 1 Of 1

05-11-2022 13:40:17



93652

01.11.22 2:52:16

From Company : **Silver Oak Villas LLP**

5-4-187/3 & 4, IInd Floor, M.G.Road, Secunderabad - 500003

G S T No. : 36ADBFS3288A2Z7

Supplier Details

Summit Sales LLP

5-4-187/3&4,II nd floor,Soham Mansion,MG Road, Secunderabad

GSTIN 36ACQFS2044C1Z7

04-66335551

9618244433

Doc No

93652

184766

Doc Date

05-11-2022

Quote No

Nil

Quote Date

04-11-2022

SupplyType

Supply

Kind Attn : Hamendra,Prabhakar

Purchase Order for the Supply of following Items.

Item Name	Qty	Rate	Dis%	GST	Amount
1 987100 - SACP-Sanitary-CP - Conceled Flush Tank--Gebritte - - - Nos	8.00	3,540.00	0.00	18.00	33,417.60
Total Order Value . . .					33,417.60

Rupees : Thirty Three Thousand Four Hundred Seventeen and Paise Sixty Only.

Terms and Conditions :-**Specification /** As per details given in the quotation.**Payment Terms** After Delivery & Production of bill**Tax** All taxes included in above price.**Delivery Date** Next Working Day.**Delivery Location** Silver Oak Villas Part III

Sy .No.11,12,14,15,16,17,18 , 294

Phone. 0

Penalty For Delay Nil**Transportation** Transport cost shall be borne by us.**Warranty** Nil**Advance Paid** NIL**Other Terms** We reserve the right to reject items not conforming to quality and specifications . For Villa no 163,185 work Purpose.**Completion Date** NA**Measurment** Nil**Security** Nil**Remarks** Original invoice + Copy of proof of delivery is required to process invoice for payment.DO NOT send original invoice to site.Original invoice must be sent to HO Office or Purchase site office.Proof of delivery/DC can be sent by email.For **Silver Oak Villas LLP**

Authorised Signatory

Accepted the above Terms And Conditions

For **Summit Sales LLP**

Name : _____

Name : _____

Date : ____/____/____

Requisition Form

Company Name: Silver oak villas LLP

Site & Phase : SOV-III

Unit No./Block No. villa no 163,185

Supplier:

Material required before date:

S No Item

SABF9871-Sanitary-Concealed Flush Tank--Gebritte--Nos.

Qty required at site Qty available Order Qty Inward No Inward Date

09-11-2022 ID No.

81219

Req. No. 184766

Date: 04-11-2022

Time: 11:00

63652

Remarks: For villa no 163,185 purpose

Engineer

Prepared By: B. Meenakshi

Approved By:

Sign & Date:

Project Manager

Purchase

MID

APPROVED

04 NOV 2022

P. VENKATESHWARLU
MANAGER PURCHASE

04-11-2022

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

1 of 1 : 07-11-2022

Customer Details

Silver Oak Villas LLP

Silver Oak Villas Part III, Sy No. 11,12, 14, 15, 16, 17, 18, 294, cherlapally hyd

GSTIN : 36ADBFS3288A2Z7

DC No.	22808
DC Date.	07-11-2022
PO No.	93652
PO Date.	05-11-2022
Req ID	81214
Req Date	04-11-2022
Loc Req No	184766

Description of Goods

1 987100 - SACP-Sanitary-CP - Conceled Flush Tank--Gebritte - - - Nos

HSN/SAC
6910100

Qty

8

INWARD	
INVOICE 2986	Dr: 7/11/22
MEMO 113840	Dr: 7/11/22
Received By:	Sign:
(Silver Oak Villas - Part-III)	



for Summit Sales LLP

Authorized signatory

Subject to Hyderabad Jurisdiction