PURCHASE DIVISION
Advice for approval for credit to supplier

(E)

Date:	13/11/22	Prepared by	Sneha	Serial no.	10331
Supplier name	Summit Sales Up			HO inward no.	
Firm/Company	SOV Up	Project	SOV part-III	HO received date	
PO/WO date	31/10/22	PO/WO No.	93400	Scan ID.	

Sl no.	Bill no.	Bill date	Bill amount	Original attached
1.	26817	7/11/22	5,456.08/-	□ Yes □ No
2.				□ Yes □ No
3.				□ Yes □ No
4.				□ Yes □ No

Amount A – Bills total (Excluding Transport & Hamali Charges):	5,456.08/-
Proof of delivery by way of: ☑ DCs/bill □ Steel report □ RMC pour report □ Solid block report □ Installation report	

MRN nos.:	113551	Proof of delivery matches MRN	☑ Yes □ No

Amount B –Other Credits : Transportation charges	–
Amount C –Other Debits :	–
Amount D (D=A+B-C) – Amount to be credited to the supplier:	5,456.08/-
Amount E – PO / WO value:	17,419.07/
Amount F – Difference (A – E):	11,962.99/-
Quantity received as per PO /WO	☑ Yes □ Excess received □ Short received □ Part received
Close PO / WO	☑ Yes □ No – wait for balance material □ Other
Payment – due date	21/11/22
Remarks:	– final bill –

Approved by	Purchase Officer	Purchase Manager	M D	Accountant	Accounts Manager
Name:	Sneha				
Sign:	[signature]				
Date	13/11/22				
Approval limit	Upto 20k	Above 20k	Above 100k	Upto 20k	Above 20k

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit. 2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weighment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.

TAX INVOICE

Summit Sales LLP

ORIGINAL INVOICE

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

PAN: ACQFS2044C GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details	Invoice No.	26817
Silver Oak Villas LLP	Invoice Date.	07-11-2022
Silver Oak Villas Part III, Sy No. 11,12, 14, 15, 16, 17, 18, 294, cherlapally hyd	PO No.	93400
	PO Date.	31-10-2022
	Req ID	81005
GSTIN : 36ADBFS3288A2Z7 PAN ADBFS3288A	Req Date	31-10-2022
	Loc Req No	184735

	Description of Goods	HSN/SAC	Qty	Rate	Gross	Tax%	Tax Amt
1	660200 - CHEM-Chemical - Tiles Adhesive--Roff -	38245090	5	703.00	3,515.00	18	632.70
2	625100 - CHEM-Chemical - Tile grout cement	38245090	10	50.40	504.00	18	90.72
3	411900 - CHEM-Chemical - Tile grout cement	38245090	12	50.40	604.80	18	108.86
4							
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IGST	CGST	SGST				
			Total Taxable Amount	4,623.80		832.28
	416.14	416.14	Total Invoice Amount	5,456.08		

Rupees : Five Thousand Four Hundred Fifty Six and Paise Eight Only.

SUMMIT SALES LLP R.R. DIST. IN WARD No: 10/1/22 Date: 7/11/24 Sign:

for Summit Sales LLP

Authorised signatory

Subject to Hyderabad Jurisdiction

Purchase Order

 31-10-2022 10:37:26

93400
18.10.22 2:23:38

From Company : **Silver Oak Villas LLP**
5-4-187/3 & 4, IInd Floor, M.G.Road, Secunderabad - 500003
G S T No. : 36ADBFS3288A2Z7

Supplier Details			
Summit Sales LLP	**Doc No**	93400	184735
5-4-187/3&4,II nd floor,Soham Mansion,MG Road, Secunderabad	**Doc Date**	31-10-2022	
	Quote No	Nil	
GSTIN 36ACQFS2044C1Z7	**Quote Date**	29-10-2022	
040-66335551 9618244433	**SupplyType**	Supply	

Kind Attn : Hamendra,Prabhakar

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	202200 - CHEM-Chemical - CC Bonding Agent--RBR Roff - 5Ltrs - Ltrs	2.00	1,417.05	0.00	18.00	3,344.24
2	660200 - CHEM-Chemical - Tiles Adhesive--Roff - 25Kgs - Bag	10.00	703.00	0.00	18.00	8,295.40
3	368900 - GENE-General Items - Sponges-- - 12pack - Nos	200.00	9.00	0.00	18.00	2,124.00
4	625100 - CHEM-Chemical - Tile grout cement based-Silk-MYK - 1Kg - Kgs	20.00	50.40	0.00	18.00	1,189.44
5	905700 - CONS-Consumables - Coconut Brooms-- - - - Nos	15.00	16.75	0.00	0.00	251.25
6	425900 - PAWC-Paints - White cement--JK - 25Kgs - bags	2.00	561.75	0.00	28.00	1,438.08
7	402300 - STAT-Stationary - Chalk Piece-- - - - Boxes	10.00	6.30	0.00	0.00	63.00
8	411900 - CHEM-Chemical - Tile grout cement based-White-MYK - 1Kg - Kgs	12.00	50.40	0.00	18.00	713.66
					Total Order Value . . .	**17,419.07**

Rupees : Seventeen Thousand Four Hundred Ninteen and Paise Seven Only.

Terms and Conditions :-

Specification / Brand	As per details given in the quotation.
Payment Terms	After Delivery & Production of bill
Tax	All taxes included in above price.
Delivery Date	Next Working Day.
Delivery Location	Silver Oak Villas Part III Sy .No.11,12,14,15,16,17,18 , 294 Phone. 0
Penality For Delay	Nil
Transportation Cost	Transport cost shall be borne by us.
Warranty	Nil
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications.Above order for Site use purpose purpose.
Completion Date	NA

PART DELIVERY DETAILS

S.no.	Bill no.	Bill Dt.	Amount
1.	26666	1/11/22	11,962.99/-
2.			
3.			
4.			
5.			

For ***Silver Oak Villas LLP***

Authorised Signatory

Veenu

Name : ____________

Accepted the above Terms And Conditions

For ***Summit Sales LLP***

Name : ____________

Date : __/__/____

Purchase Order

 31-10-2022 10:37:26 Original / Office Copy / Purchase Div.Copy

Measurment	NA
Security	Nil
Remarks	Original invoice + copy of proof of delivery is required to process invoice for payment. DO NOT send original invoice to site. Original invoices must be sent to HO office or purchase site office. Proof of delivery/DC can be sent by email.'

For ***Silver Oak Villas LLP***

Authorised Signatory

Veerully

Name : ____________

Contact

Accepted the above Terms And Conditions

For ***Summit Sales LLP***

Name : ____________

Date : __/__/____

Requisition Form

Company Name:	Silver Oak villas LLP	Date:	02-10-2022			
Site & Phase :	Sov-III	Time:	11:00			
Unit No./Block No.	For site use purpose					
Supplier:		Req. No.	184735			
Material required before date:	03-11-2022	ID No.	81005			
S No	Item	Qty required	Qty available at site	Order Qty	Inward No	Inward Date
1	CHEM2022-Chemical-CC Bonding Agent--RBR Roff-5Ltrs-Ltrs	2 cans	0	2 cans		
2	CHEM6602-Chemical-Tiles Adhesive--Roff -25Kgs-Bag	10	0	10		
3	GENE3689-General Items-Sponges---12pack-Nos	200	0	200		
4	CHEM6251-Chemical-Tile grout cement based-Silk-MYK-1Kg-Kgs	20packts	0	20packts		
5	CONS9057-Consumables-Coconut Brooms----Nos	15	0	15		
6	PAWC4259-Paints -White cement--JK-25Kgs-bags	2	0	2		
7	GENE4023-General Items-Chalk Piece----Boxes	10	0	10		
8	CHEM4119-Chemical-Tile grout cement based-White-MYK-1Kg-Kgs	12	0	12		
9						
10						
Remarks:	For site use purpose 93400.					
	Engineer	Project Manager		Purchase	MD	
Prepared By:	B.MEENAKSHI GOUD					
Approved By:						
Sign & Date:	02-10-2022					

DELIVERY CHALLAN

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details	DC No.	22818
Silver Oak Villas LLP	DC Date.	07-11-2022
Silver Oak Villas Part III, Sy No 11,12, 14, 15, 16, 17, 18, 294, cherlapally hyd	PO No.	93400
	PO Date.	31-10-2022
	Req ID	81005
GSTIN : 36ADBFS3288A2Z7	Req Date	31-10-2022
	Loc Req No	184735

	Description of Goods	HSN/SAC	Qty
1	660200 - CHEM-Chemical - Tiles Adhesive--Roff - 25Kgs - Bag	38245090	5
2	625100 - CHEM-Chemical - Tile grout cement based-Silk-MYK - 1Kg - Kgs	38245090	10
3	411900 - CHEM-Chemical - Tile grout cement based-White-MYK - 1Kg - Kgs	38245090	12
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INWARD
Inward No: 2990 Dt: 8/11/22
MRN No: 11355 Dt: 8/11/22
Received By: Sign:
(Silver Oak Villas-Part-III)

SUMMIT SALES LLP * R.R. DIST. *
INWARD No: 84148 Date: 12/11/22 Sign:

for Summit Sales LLP

Authorised signatory

Subject to Hyderabad Jurisdiction