

PURCHASE DIVISION
Advice for approval for credit to supplier



Date:		11/11/22		Prepared by	deepa	Serial no.	10321
Supplier name		Sshp				HO inward no.	
Firm/Company		Gov-TH		Project	Gov-TH	HO received date	
PO/WO date		5/11/22		PO/WO No.	93645	Scan ID.	
Sl no.	Bill no.		Bill date		Bill amount	Original attached	
1.	26871		10/11/22		4,906/-	☒ Yes ☐ No	
2.						☐ Yes ☐ No	
3.						☐ Yes ☐ No	
4.						☐ Yes ☐ No	
Amount A – Bills total (Excluding Transport & Hamali Charges):						4,906/-	
Proof of delivery by way of: ☒ DCs/bill ☐ Steel report ☐ RMC pour report ☐ Solid block report ☐ Installation report							
MRN nos.:	113646				Proof of delivery matches MRN	☒ Yes ☐ No	
Amount B – Other Credits : Transportation charges						-	
Amount C – Other Debits :						-	
Amount D (D=A+B-C) – Amount to be credited to the supplier:						4,906/-	
Amount E – PO / WO value:						4,906/-	
Amount F – Difference (A – E):						-	
Quantity received as per PO / WO				☒ Yes ☐ Excess received ☐ Short received ☐ Part received			
Close PO / WO				☒ Yes ☐ No – wait for balance material ☐ Other			
Payment – due date				21/11/22			
Remarks: Final bill							
Approved by	Purchase Officer	Purchase Manager	M D		Accountant	Accounts Manager	
Name:	Deepa						
Sign:							
Date	11/11/22						
Approval limit	Upto 20k	Above 20k	Above 100k		Upto 20k	Above 20k	

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit. 2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weighment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.

TAX INVOICE

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

ORIGINAL INVOICE

Supplier / Customer / Transporter - Copy

PAN: ACQFS2044C GSTIN/UNI: 36ACQFS2044C1Z7

1 of 1 :

Customer Details				Invoice No.		26871	
Silver Oak Villas LLP Silver Oak Villas Part III, Sy No. 11,12, 14, 15, 16, 17, 18, 294, cherlapally hyd GSTIN : 36ADBFS3288A2Z7							

for Summit Sales LLP

Subject to Hyderabad Jurisdiction



Authorised signatory

Purchase Order

Page(s) 1 Of 1

05-11-2022 11:41:05



93645

01.11.22 2:52:16

From Company : **Silver Oak Villas LLP**
5-4-187/3 & 4, IInd Floor, M.G.Road, Secunderabad - 500003
G S T No. : 36ADBFS3288A2Z7

Supplier Details

Summit Sales LLP
5-4-187/3&4,II nd floor,Soham Mansion,MG Road, Secunderabad

GSTIN 36ACQFS2044C1Z7

040-66335551

9618244433

Doc No	93645	184773
Doc Date	05-11-2022	
Quote No	Nil	
Quote Date	04-11-2022	
SupplyType	Supply	

Kind Attn : Hamendra,Prabhakar

Purchase Order for the Supply of following Items.

Item Name	Qty	Rate	Dis%	GST	Amount
1 959500 - ELSW-Electrical - DB-TPN-3-Phase- - 6Way - Nos	2.00	2,079.00	0.00	18.00	4,906.44
Total Order Value :					4,906.44
Rupees : Four Thousand Nine Hundred Six and Paise Fourty Four Only.					

Terms and Conditions :-**Specification / Brand** As per given quotation.**Payment Terms** After Delivery & Production of bill.**Tax** All taxes included in above price.**Delivery Date** Next day.

Delivery Location Silver Oak Villas Part III
Sy .No.11,12,14,15,16,17,18 , 294
Phone. 0

Penalty For Delay Nil**Transportation Cost** Transport cost shall be borne by us.**Warranty** Nil**Advance Paid** nil**Other Terms** We reserve the right items not confirming to qty & specs. Above order for Villa no 31,32 work purpose.**Completion Date** Nil**Measurment** nil**Security** Nil

Remarks Original invoice + Copy of proof of delivery is required to process invoice for payment. DO NOT send original invoice to site. Original invoice must be sent to HO office or purchase site office. Proof of delivery/DC can be sent by email.

For **Silver Oak Villas LLP**

Authorised Signatory

Accepted the above Terms And Conditions

For **Summit Sales LLP**

Name : _____

Name : _____

Date : __/__/__

Contact

Requisition Form		Date:		04-11-2022	
Company Name:		Silver oak villas LLP		Time:	
Site & Phase :		SOV-III		11:00	
Unit No, Block No, villa no		31, 32			
Supplier:		Req. No.		184773	
Material required before date:		ID No.		81204	
S No		Item		Qty required at site	
1	ELEC9595-Electrical-DB-TPN-3-Phase-6Way-Nos	2	2		
2					
3					
4					
5					
6					
7					
8					
9					
10					
Remarks:		For villa no 31, 32 purpose			
Project Engineer		Project Manager		Purchase Manager	
Prepared By: B. Meenakshi		04-11-2022		APPROVED	
Approved By:				04 NOV 2022	
Sign & Date:				P. VENKATESHWARLU	
				MANAGER PURCHASE	

Q3645

APPROVED
04 NOV 2022
P. VENKATESHWARLU
MANAGER PURCHASE

DELIVERY CHALLAN

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

1 of 1 : 10-11-2022

Customer Details

Silver Oak Villas LLP

Silver Oak Villas Part III, Sy No. 11,12, 14, 15, 16, 17, 18, 294, cherlapally hyd

DC No.	22871
DC Date.	10-11-2022
PO No.	93645
PO Date.	05-11-2022
Req ID	81204
Req Date	04-11-2022
Loc Req No	184773

GSTIN : 36ADBFS3288A2Z7

Description of Goods

HSN/SAC

Qty

1 959500 - ELSW-Electrical - DB-TPN-3-Phase- - 6Way - Nos

85371000

2

INWARD

Inward No: 2011

Dt: 10/11/22

MRN No: 13646

Dt: 10/11/22

Received By:

Sign:

(Silver Oak Villas-Part-III)

for Summit Sales LLP

Authorised signatory

Subject to Hyderabad Jurisdiction

