

PURCHASE DIVISION
Advice for approval for credit to supplier

Date:		14-11-22		Prepared by	S. Jay Sudha		Serial no.	10444	
Supplier name		Ganesh Tube Traders				HO inward no.			
Firm/Company		SSLLP		Project	SHLLP		HO received date		
PO/WO date		7-11-22		PO/WO No.	93698		Scan ID.		
Sl no.	Bill no.		Bill date		Bill amount		Original attached		
1.	458		9-11-22		28,320/-		☐ Yes ☐ No		
2.							☐ Yes ☐ No		
3.							☐ Yes ☐ No		
4.							☐ Yes ☐ No		
Amount A – Bills total (Excluding Transport & Hamali Charges):								28,320/-	
Proof of delivery by way of: ☐ DCs/bill ☐ Steel report ☐ RMC pour report ☐ Solid block report ☐ Installation report									
MRN nos.:	113738				Proof of delivery matches MRN		☐ Yes ☐ No		
Amount B – Other Credits : Transportation charges								—	
Amount C – Other Debits :								—	
Amount D (D=A+B-C) – Amount to be credited to the supplier:								28,320/-	
Amount E – PO / WO value:								28,320/-	
Amount F – Difference (A – E):								28,320/-	
Quantity received as per PO / WO				☒ Yes ☐ Excess received ☐ Short received ☐ Part received					
Close PO / WO				☒ Yes ☐ No – wait for balance material ☐ Other					
Payment – due date				21-11-22					
Remarks: Final bill									
Approved by	Purchase Officer	Purchase Manager	M D		Accountant		Accounts Manager		
Name:	S. Jay Sudha								
Sign:									
Date	14-11-22								
Approval limit	Upto 20k		Above 20k		Above 100k		Upto 20k		Above 20k

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit.
2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weighment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.

TAX INVOICE

GSTIN: 36ADBPJ8881C1ZJ

Authorised Distributor:



Bill To :
SUMMIT SALES LLP
5-4-187/3&4, 2 Nd Floor, Mg Road,, Secunderabad

36ACQFS2044C1Z7
Telangana

Ship To :
SUMMIT SALES LLP
5-4-187/3&4, 2 Nd Floor, Mg Road,, Secunderabad

36ACQFS2044C1Z7
Telangana

Invoice No. : **458**
Ref. No. : **93698**
Invoice Date : **9-Nov-2022**
Destination :
Vehicle No. :
E-way Bill No :
Despatch From :

Sl No.	Description of Goods	HSN/SAC	GST Rate	Quantity	Rate	per	Disc. %	Amount
1	ARALDITE 500GMS	350699	18 %	40 NO	600.00	NO		24,000.00
	CGST							2,160.00
	SGST							2,160.00

INWARD	
Inward No: 18969	Dr: 11/11/22
MRN No: 113738	Dr: 13/11/22
Received By:	Sign:
SUMMIT SALES LLP	

Total: 28,320.00

Total Amount In Words: INR Twenty Eight Thousand Three Hundred Twenty Only

HSN/SAC	Taxable Value	Central Tax Rate	Central Tax Amount	State Tax Rate	State Tax Amount	Total Tax Amount
350699	24,000.00	9%	2,160.00	9%	2,160.00	4,320.00
Total	24,000.00		2,160.00		2,160.00	4,320.00

Tax Amount (in words) : **INR Four Thousand Three Hundred Twenty Only**

Company's Bank Details

Bank Name : **HDFC BANK**

A/c No. : **50200014835551**

Branch & IFS Code: **PG ROAD, SEC-BAD & HDFC0000042**

Declaration

We declare that this invoice shows the actual price of the goods described and that all particulars are true and correct



For GANESH TUBE TRADERS



Authorised Signatory



5-2-270, PLOT NO. 29, HYDERBASTI,
RANIGUNJ, SECUNDERABAD-3
TELANGANA PIN 500003

Ph.: 04066568587 9246330441

Email : ganeshtubetraders@gmail.com

Purchase Order

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07-11-2022 4:13:12 PM



93698

01.11.22 2:52:16

From Company : **Summit Sales LLP**

5-4-187/3&4, II nd floor, MG Road, Secunderabad-500003.

G S T No. : 36ACQFS2044C1Z7

Supplier Details

Ganesh Tube Traders

5-1-373/11, old Ghasmandi, Ranigunj, Sec- 3.

GSTIN 36ADBPJ8881C1ZJ

66568587/ 66384751

9246330441.

9949248666

Doc No

93698

170367

Doc Date

07-11-2022

Quote No

nil

Quote Date

05-11-2022

SupplyType

Supply

Kind Attn : Sandeep Jain

Purchase Order for the Supply of following Items.

Item Name	Qty	Rate	Dis%	GST	Amount
1 474600 - CHEM-Chemical - Araldite-- - 450gms - Nos	40.00	600.00	0.00	18.00	28,320.00
Total Order Value . . .					28,320.00

Rupees : Twenty Eight Thousand Three Hundred Twenty Only.

Terms and Conditions :-**Specification /** As per details given in the quotation.**Payment Terms** After Delivery & Production of bill**Tax** All taxes included in above price.**Delivery Date** Next Day.**Delivery Location** Summit Housing LLP
Cherlapally, Behind Kingston PG college, Hyderabad
Phone. 9618244433, Hamendra**Penalty For Delay** Nil**Transportation** Transport cost shall be borne by us.**Warranty** Nil**Advance Paid** Nil**Other Terms** We reserve the right to reject items not conforming to quality and specifications. Final payment as per actual weighment.
Above order for stock replenishing purpose.**Completion Date** Nil**Measurment** Nil**Security** Nil**Remarks** Original invoice + copy of proof of delivery is required to process invoice for payment . Do not send original invoice to site.
Original invoices must be sent to HO office or purchase site office. Proof of delivery /DC can be sent by email.For **Summit Sales LLP**

Authorised Signatory

Name : _____

Contact : _____

Accepted the above Terms And Conditions

For **Ganesh Tube Traders**

Name : _____

Date : __/__/__

Requisition Form									
Company Name:		SSLLP		Date:		05.11.2022			
Site & Phase :		SHLLP		Time:					
Unit No./Block No.									
Supplier:				Req. No.		170367			
Material required before date:				ID No.		61266			
S No	Item	Qty required	Qty available at site	Order Qty	Inward No	Inward Date			
1	PLUM1447-Plumbing-CPVC-Thread End Plug---15MM-Nos	500	624	500					
2	PLUM5524-Plumbing-CPVC-Reducer Coupler--32X25MM-Nos	40	29	40					
3	CHEM4746-Chemical-Araldite---450gms-Nos	40		40					
4	HARD6904-Hardware-Green hose pipe---20MM-Mtrs	600	150	600					
5	PLUM3907-Plumbing-CPVC-Union---32MM-Nos	80	6	80					
6	PLUM8914-Plumbing-CPVC-Reducing Male Threaded Adapter Brass--20X15MM-Nos	50	67	50					
7	PLUM8014-Plumbing-CPVC-Female Threaded Adapter Brass--20MM-Nos	40	10	40					
8	PLUM1543-Plumbing-CPVC-Pipe---40MM-Nos	20	13	20					
9									
10									
Remarks:		For Stock Replenishing purpose							
Engineer		Project Manager		Purchase		MD			
Prepared By:		Ashajyothi							
Approved By:		Minish							
Sign & Date:									

APPROVED BY

15 NOV 2022

SOHAM MODI
MANAGING DIRECTOR