PURCHASE DIVISION
Advice for approval for credit to supplier

Date:	14-11-22	Prepared by		Serial no.	10442
Supplier name	SVR TeleCom Services			HO inward no.	
Firm/Company	SSLLP	Project	SHLLP	HO received date	
PO/WO date	26-10-22	PO/WO No.	93213	Scan ID.	

Sl no.	Bill no.	Bill date	Bill amount	Original attached
1.	SI- 3795		99,750/-	□ Yes □ No
2.				□ Yes □ No
3.				□ Yes □ No
4.				□ Yes □ No

Amount A – Bills total (Excluding Transport & Hamali Charges):			99,750/-
Proof of delivery by way of: □ DCs/bill □ Steel report □ RMC pour report □ Solid block report □ Installation report			
MRN nos.:	113746	Proof of delivery matches MRN	□ Yes □ No
Amount B –Other Credits : Transportation charges			—
Amount C –Other Debits :			—
Amount D (D=A+B-C) – Amount to be credited to the supplier:			99,750/-
Amount E – PO / WO value:			99,750/-
Amount F – Difference (A – E):			—
Quantity received as per PO /WO	☑ Yes □ Excess received □ Short received □ Part received		
Close PO / WO	☑ Yes □ No – wait for balance material □ Other		
Payment – due date	21-11-22		
Remarks:	Final bill		

Approved by	Purchase Officer	Purchase Manager	M D	Accountant	Accounts Manager
Name:	S. Jaydulla	APPROVED			
Sign:	Judulla				
Date	14-11-22	14 NOV 2022			
Approval limit	Upto 20k	Above 20k MINISH PARIKH MANAGER-PROCUREMENT	Above 100k	Upto 20k	Above 20k

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit. 2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weighment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.

TAX-INVOICE

SVR TELECOM SERVICES

2-1-392/1/3/8, Tilaknagar, Nallakunta, Hyderabad – 500044
Phone No. 9848294384
GSTN:36ADIPV3204E1ZP

Customer	**Summit Sales LLP**	P.O NO	93213
Address	5-4-187/3&4, 2nd Floor, M G Road, Secunderabad	Invoice No	SI-3795
GST NO	**36ACQFS2044C1Z7**	Invoice Date	09/11/2022

Sl. No	DESCRIPTION OF GOODS	HSN CODE	Rate	Qty. Units	Gross Amount	Amount
01	MI CC CAMERA 360	85258900	3,325.00	30	2,817.80	84,534.00

Received the goods in good condition.	**Total**	84,534.00
	CGST 9%	7,608.00
Signature :	**SGST 9%**	7,608.00
Designation :	**Amount**	99,750.00

Terms & Conditions :

1. All Disputes are subject to Hyderabad Jurisdiction.
2. Warranty in respected any product shall be of the manufacturer in In accordance with their terms and conditions
3. Goods once sold will not be taken back or exchanged.

For : SVR TELECOM SERVICE

SVR TELECOM SERVICES
Shop No.2-1-392/1/3/8, Tilaknagar Road,
Nallakunta, Hyderabad - 500 044.

Authorized Signatory

INWARD
Inward No. 8972 Dt: 11 11 22
MRN No: 13746 Dt: 13 11 22
Received By: Sign:
SUMMIT SALES LLP

SUMMIT SALES LLP
IN WARD
No: 10334
Date: 13 11 22
Sign:
R.R. DIST.

Purchase Order

 26-10-2022 11:22:37

93213
18.10.22 2:23:36

From Company : **Summit Sales LLP**
5-4-187/3&4,II nd floor,MG Road, Secunderabad-500003.
G S T No. : 36ACQFS2044C1Z7

Supplier Details			
SVR Telecom Services shop 2-1-392/1/3/8, Thilaknagar Road, Nallakunta, Hyderabad.	**Doc No**	93213	170307
	Doc Date	26-10-2022	
	Quote No	Nill	
GSTIN 36ADIPV3204E1ZP	**Quote Date**	19-10-2022	
8801121212 8801121212	**SupplyType**	Supply	

Kind Attn : V. Raghavendar

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	699100 - ELEC-Electrical - CCTV Cameras-Wi-Fi-MI - - - Nos	30.00	2,817.79	0.00	18.00	99,749.77
	Total Order Value . . .					**99,749.77**

Rupees : Ninty Nine Thousand Seven Hundred Fourty Nine and Paise Seventy Seven Only.

Terms and Conditions :-

Specification / Brand	MI cc camera 360 degree
Payment Terms	100% Advance payment
Tax	GST included in the above prices
Delivery Date	With in a wek
Delivery Location	Summit Housing LLP Cherlapally,Behind Kingston PG college, Hyderabad Phone. 9618244433, Hamendra
Penality For Delay	Nil
Transportation Cost	Nil
Warranty	One year
Advance Paid	Rs. 99,750-00, by cheque.........
Other Terms	We reserve the right to reject items not conforming to quality and specifications, damage is in suppliers account above order is for stock replanish purpose
Completion Date	Nil
Measurment	Nil
Security	Nil
Remarks	'Original invoice + copy of proof of delivery is required to process invoice for payment. DO NOT send original invoice to site. Original invoices must be sent to HO office or purchase site office. Proof of delivery/DC can be sent by email.'

P

vooveraghavender@gmail.com

APPROVED BY
28 OCT 2022
SOHAM MODI
MANAGING DIRECTOR

For MDs APPROVAL
☑ High Value/quantity beyond limits.
☐ Po/Req. processed-post approval.
☐ Approval for technical details/clarification
☐ Replenishing SSLLP stock
☐ Other

For *Summit Sales LLP*

Authorised Signatory

Name : ____________

Contact

Accepted the above Terms And Conditions

For *SVR Telecom Services*

Name : ____________

Date : __/__/____

Requisition Form

Company Name:	SSLLP				
Site & Phase :	SHLLP	Date:	19.10.22		
Unit No./Block No.		Time:	11:48		
Supplier:					
Material required before date:		Req. No.	170307		
		ID No.	80777		
S No	Item	Qty required	Qty available at site	Order Qty	Inward No
1	ELSW2741-Electrical-Fan Dimmer--Wipro NW--Nos	60	247	60	
2	ELSW6856-Electrical-Bell Push--Wipro NW--Nos	20	23	20	
3	ELSW5426-Electrical-Switch Blank Plate--Wipro NW--Nos	900	2044	900	
4	ELEC6991-Electrical-CCTV Cameras-Wi-Fi-MI--Nos	30	0	30	
5					
6					
7					
8					
9					
10					
Remarks:					
	Engineer	Project Manager		Purchase	
Prepared By:	P.sneha				
Approved By:	P.Prabhakar				
Sign & Date:					

93213

93151

Reflection

APPROVED BY
20 OCT 2022
SOHAM MODI
MANAGING DIRECTOR