PURCHASE DIVISION
Advice for approval for credit to supplier

Date:	14-11-22	Prepared by	S. Jaydudha	Serial no.	10438
Supplier name	Shubham Enterprise			HO inward no.	
Firm/Company	SSLLP	Project	SHLLP	HO received date	
PO/WO date	9-10-22	PO/WO No.	92697	Scan ID.	

Sl no.	Bill no.	Bill date	Bill amount	Original attached
1.	3060	12-11-22	15,972/-	□ Yes □ No
2.				□ Yes □ No
3.				□ Yes □ No
4.				□ Yes □ No

Amount A – Bills total (Excluding Transport & Hamali Charges):	15,972/-
Proof of delivery by way of: □ DCs/bill □ Steel report □ RMC pour report □ Solid block report □ Installation report	
MRN nos.: 113760	Proof of delivery matches MRN □ Yes □ No
Amount B –Other Credits : Transportation charges	—
Amount C –Other Debits :	—
Amount D (D=A+B-C) – Amount to be credited to the supplier:	15,972/-
Amount E – PO / WO value:	28,480/-
Amount F – Difference (A – E):	12,508
Quantity received as per PO /WO	☑ Yes □ Excess received □ Short received □ Part received
Close PO / WO	☑ Yes □ No – wait for balance material □ Other
Payment – due date	21-11-22
Remarks:	Final bill

Approved by	Purchase Officer	Purchase Manager	M D	Accountant	Accounts Manager
Name:					
Sign:					
Date					
Approval limit	Upto 20k	Above 20k	Above 100k	Upto 20k	Above 20k

APPROVED
14 NOV 2022
MINISH PARIKH
MANAGER PROCUREMENT

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit. 2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weighment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.

GSTIN : 36AELFS6374J1ZC
PAN No. : AELFS6374J

TAX INVOICE

Ph : (O) : 66318150
: 66568151
: 66568150

SHUBHAM ENTERPRISES

5-2-282/301, 3rd Floor, Mahavir Complex, Hyderbasti, R.P. Road, Secunderabad-500 003. T.S.
E-mail : shubhamentp1999@yahoo.co.uk

MSME UAN : TS020055126

Invoice No. : SE/22-23/3060	**Date :** 12-Nov-22	P.O. No. : 92697 // 170266	Date : 12-Nov-22
Reverse Charge (Y/N) : No		D.C. No. : BY TROLLEY	Date : 12-Nov-22
State : Telangana	State Code : 36	Vehicle No. : TS08UB2191	E-Way Bill No. :

Bill to Party :	Ship to Party :
SUMMIT SALES LLP 5-4-187 / 3& 4, II ND FLOOR, MG ROAD , SECUNDERABAD - 500003 SECUNDERABAD State: Telangana(36) GSTIN No.: 36ACQFS2044C1Z7	**SUMMIT SALES LLP** 5-4-187 / 3& 4, II ND FLOOR, MG ROAD , SECUNDERABAD - 500003 SECUNDERABAD State: Telangana(36) GSTIN No.: 36ACQFS2044C1Z7

DESCRIPTION	HSN CODE	QUANTITY	RATE Rs. Ps.	AMOUNT Rs. Ps.
1 6M METAL BOX	85381010	320.00 NOS.	42.30	13,536.00
				13,536.00
CGST TAX 9 %				1,218.24
SGST TAX 9%				1,218.24
ROUNDED				(-)0.48
				15,972.00

SUMMIT SALES LLP
IN WARD
No: 101349
Date: 13/11/24
Sign:
R.R. DIST.

INWARD	
Inward No. 8981	Dt: 12/11/22
MRN No: 13760	Dt: 13/11/22
Received By:	Sign:
SUMMIT SALES LLP	

Indian Rupees Fifteen Thousand Nine Hundred Seventy Two Only

Despatched Through :

Destination :

1.Goods once sold will not be taken back.
2.Interest 24% p.a. will be applicable after due date.
3.Subject to Secunderabad Jurisdiction.
4.Cheque return Charges Rs. 500/-
5.Bank Details : PUNJAB NATIONAL BANK, Account No. : 3631001600000013
IFS Code : PUNB0363100

E.&O.E.

For SHUBHAM ENTERPRISES

SHUBHAM ENTERPRISES SE SECUNDERABAD

Purchase Order

 09-10-2022 1:10:13 PM Orig

92697

03.10.22 5:38:38

From Company : **Summit Sales LLP**
5-4-187/3&4,II nd floor,MG Road, Secunderabad-500003.
G S T No. : 36ACQFS2044C1Z7

Supplier Details			
Shubham Enterprises	**Doc No**	92697	170266
5-2-288/D,Hyderbasti,R.P. Road,Lane Opp.Arya Samaj,sec-bad-500 003	**Doc Date**	09-10-2022	
	Quote No	NIL	
GSTIN 36AELFS6374J1ZC 6656-8151..	**Quote Date**	08-10-2022	
040-66318150/23468151 9849153774	**SupplyType**	Supply	

Kind Attn : Viral.

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	564400 - ELCD-Electrical - Metal Box-- - 6Way - Nos	320.00	94.00	55.00	18.00	15,972.48
2	320700 - ELCD-Electrical - Strip connectors-- - 12way - Nos	200.00	25.00	0.00	18.00	5,900.00
3	750700 - ELCD-Electrical - Round covers -PVC- - 150mm - Nos	200.00	13.00	0.00	18.00	3,068.00
4	556700 - ELCD-Electrical - Round covers -PVC- - 75mm - Nos	500.00	6.00	0.00	18.00	3,540.00
					Total Order Value . . .	**28,480.48**

Rupees : Twenty Eight Thousand Four Hundred Eighty and Paise Fourty Eight Only.

Terms and Conditions :-

Specification /	All items shall be of sudhakar brand/company
Payment Terms	After Delivery & Production of bill
Tax	GST included in the above prices
Delivery Date	With in 4 days
Delivery Location	Summit Housing LLP Cherlapally,Behind Kingston PG college, Hyderabad Phone. 9618244433, Hamendra
Penality For Delay	Nil
Transportation	Transport cost shall be borne by us.
Warranty	Nil
Advance Paid	NIL
Other Terms	We reserve the right to reject items not conforming to quality and specifications, above order is for stock replanish purpose
Completion Date	Nil
Measurment	Nil
Security	Nil
Remarks	'Original invoice + copy of proof of delivery is required to process invoice for payment. DO NOT send original invoice to site. Original invoices must be sent to HO office or purchase site office. Proof of delivery/DC can be sent by email.'

PART DELIVERY DETAILS

S.no.	Bill no.	Bill Dt.	Amount
1.	2591	11/10	12508
2.	3060	12/11	15,972
3.			
4.			
5.			

emailed on 10/10

For *Summit Sales LLP*

Authorised Signatory

2

Name : ____________

Accepted the above Terms And Conditions

For ***Shubham Enterprises***

Name : ____________

Date : __/__/____

Requisition Form

Company Name:	SSLLP						
Site & Phase :	SHLLP						
Unit No./Block No.		Date:	8.10.22				
Supplier:		Time:	11:48				
Material required before date:							
		Req. No.	170266				
S No	Item	ID No.	80393				
		Qty required	Qty available at site	Order Qty	Inward No	Inward Date	
1	ELCD5644-Electrical-Metal Box---6Way-Nos	320	205	320			
2	ELCD9184-Electrical-Thermocol sheet---600X1200X12 MM-Nos	100	143	100			
3	ELCD3207-Electrical-Strip connectors---12way-Nos	200	64	200			
4	ELCD7507-Electrical-Round covers -PVC--150MM-Nos	200	20	200			
5	ELCD5567-Electrical-Round covers -PVC--75MM-Nos 92697	500	0	500			
6							
7							
8							
9							
10							
Remarks:	For Stock Repleneshing purpose.						
	Engineer						
Prepared By:	P.sneha						
Approved By:	P.Prabhakar	Project Manager		Purchase		MD	
Sign & Date:							

APPROVED BY
08 OCT 2022
SOHAM MODI
MANAGING DIRECTOR