PURCHASE DIVISION
Advice for approval for credit to supplier

Date:	14-11-22	Prepared by	S. Jaysudha	Serial no.	10446
Supplier name	Shubham Enterprises			HO inward no.	
Firm/Company	SSLLP	Project	SHLLP	HO received date	
PO/WO date	10-9-22	PO/WO No.	91766	Scan ID.	

Sl no.	Bill no.	Bill date	Bill amount	Original attached
1.	3061	12-11-22	4,492/-	□ Yes □ No
2.				□ Yes □ No
3.				□ Yes □ No
4.				□ Yes □ No

Amount A – Bills total (Excluding Transport & Hamali Charges):	4,492/-
Proof of delivery by way of: □ DCs/bill □ Steel report □ RMC pour report □ Solid block report □ Installation report	

MRN nos.:	113755	Proof of delivery matches MRN	□ Yes □ No

Amount B –Other Credits : Transportation charges	—
Amount C –Other Debits :	—
Amount D (D=A+B-C) – Amount to be credited to the supplier:	4,492/-
Amount E – PO / WO value:	1,42,998/-
Amount F – Difference (A – E):	–
Quantity received as per PO /WO	☑ Yes □ Excess received □ Short received □ Part received
Close PO / WO	☑ Yes □ No – wait for balance material □ Other
Payment – due date	21-11-22
Remarks:	Final bill

Approved by	Purchase Officer	Purchase Manager	M D	Accountant	Accounts Manager
Name:		APPROVED			
Sign:		14 NOV 2022			
Date		MINISH PARIKH MANAGER PROCUREMENT			
Approval limit	Upto 20k	Above 20k	Above 100k	Upto 20k	Above 20k

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit. 2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weighment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.

GSTIN : 36AELFS6374J1ZC
PAN No. : AELFS6374J

TAX INVOICE

Ph : (O) : 66318150
: 66568151
: 66568150

SHUBHAM ENTERPRISES

5-2-282/301, 3rd Floor, Mahavir Complex, Hyderbasti, R.P. Road, Secunderabad-500 003. T.S.
E-mail : shubhamentp1999@yahoo.co.uk
MSME UAN : TS020055126

Invoice No. : SE/22-23/3061	**Date :** 12-Nov-22	P.O. No. : 91766 // 170162	Date : 12-Nov-22
Reverse Charge (Y/N) : No		D.C. No. : BY TROLLEY	Date : 12-Nov-22
State : Telangana	State Code : 36	Vehicle No. :	E-Way Bill No. :

Bill to Party :	Ship to Party :
SUMMIT SALES LLP 5-4-187 / 3& 4, II ND FLOOR, MG ROAD , SECUNDERABAD - 500003 SECUNDERABAD State: Telangana(36) GSTIN No.: 36ACQFS2044C1Z7	**SUMMIT SALES LLP** 5-4-187 / 3& 4, II ND FLOOR, MG ROAD , SECUNDERABAD - 500003 SECUNDERABAD State: Telangana(36) GSTIN No.: 36ACQFS2044C1Z7

DESCRIPTION	HSN CODE	QUANTITY	RATE Rs. Ps.	AMOUNT Rs. Ps.
1 6M METAL BOX	85381010	90.00 NOS.	42.30	3,807.00
				3,807.00
CGST TAX 9 %				342.63
SGST TAX 9%				342.63
ROUNDED				(-)0.26
				4,492.00

SUMMIT SALES LLP
INWARD
No: 101347
Date: 13/11/22
Sign:
R.R. DIST.

INWARD
Inward No. 18983 Dt: 12/11/22
MRN No: 113755 Dt: 13/11/22
Received By: Sign:
SUMMIT SALES LLP

Indian Rupees Four Thousand Four Hundred Ninety Two Only
Despatched Through :
Destination :

1. Goods once sold will not be taken back.
2. Interest 24% p.a. will be applicable after due date.
3. Subject to Secunderabad Jurisdiction.
4. Cheque return Charges Rs. 500/-
5. Bank Details : PUNJAB NATIONAL BANK, Account No. : 3631001600000013
IFS Code : PUNB0363100

E.&O.E.

For SHUBHAM ENTERPRISES

SHUBHAM ENTERPRISES SE SECUNDERABAD

Purchase Order

 13-09-2022 11:54:56 AM

91766
01.09.22 11:03:14

From Company : **Summit Sales LLP**
5-4-187/3&4,II nd floor,MG Road, Secunderabad-500003.
G S T No. : 36ACQFS2044C1Z7

Supplier Details			
Shubham Enterprises	Doc No	91766	170162
5-2-288/D,Hyderbasti,R.P. Road,Lane Opp.Arya Samaj,sec-bad-500 003	Doc Date	10-09-2022	
	Quote No	NIL	
GSTIN 36AELFS6374J1ZC 6656-8151..	Quote Date	07-09-2022	
040-66318150/23468151 9849153774	SupplyType	Supply	

Kind Attn : Viral.

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	422000 - ELCD-Electrical - Conducting Pipe -PVC- - 25X1.5mm - Nos	500.00	191.46	56.00	18.00	49,703.02
2	359000 - ELCD-Electrical - Conducting Pipe -PVC- - 25X1.2mm - Nos	500.00	151.65	56.00	18.00	39,368.34
3	198000 - ELCD-Electrical - Conducting Bends -PVC- - 25X1.5mm - Nos	1,000.00	18.76	56.00	18.00	9,740.19
4	917500 - ELCD-Electrical - Deep box -PVC- - 25mm - Nos	180.00	81.36	56.00	18.00	7,603.58
5	272500 - ELCD-Electrical - Junction box -PVC- - 25mm - Nos	360.00	59.02	56.00	18.00	11,031.55
6	889300 - ELCD-Electrical - Fan box -PVC- - 25mm - Nos	100.00	22.50	0.00	18.00	2,655.00
7	468000 - ELCD-Electrical - Insulation tapes-- - 20nos - Boxes	500.00	9.00	0.00	18.00	5,310.00
8	898000 - ELCD-Electrical - Metal Box-- - 8Way - Nos	40.00	138.00	55.00	18.00	2,931.12
9	564400 - ELCD-Electrical - Metal Box-- - 6Way - Nos	200.00	94.00	55.00	18.00	9,982.80
10	119700 - ELCD-Electrical - Metal Box-- - 2Way - Nos	160.00	55.00	55.00	18.00	4,672.80
				Total Order Value . . .		**142,998.39**

Rupees : One Lakh(s) Fourty Two Thousand Nine Hundred Ninty Eight and Paise Thirty Nine Only.

Terms and Conditions :-

Specification / All items shall be of sudhakar brand/company
Payment Terms After Delivery & Production of bill
Tax GST included in the above prices
Delivery Date With in 4 days
Delivery Location Summit Housing LLP
Cherlapally,Behind Kingston PG college, Hyderabad
Phone. 9618244433, Hamendra
Penality For Delay Nil
Transport cost shall be borne by us.

PART DELIVERY DETAILS

S.no.	Bill no.	Bill Dt.	Amount
1.	SE/22-23/2187	13/9/22	1,25,396/-
2.	2215	14/9/22	5491-40
3.	2226	15/09	7604
4.	3061	12-11-22	4,492
5.			

Bal:- 17,602-39

For *Summit Sales LLP*

Authorised Signatory

Name :

Accepted the above Terms And Conditions

For *Shubham Enterprises*

Name : ____________

Date : __/__/____

Purchase Order

 13-09-2022 11:54:56 AM Original / Office Copy / Purchase Div.Copy

Transportation	
Warranty	Nil
Advance Paid	NIL
Other Terms	We reserve the right to reject items not conforming to quality and specifications, above order is for stock replanish purpose
Completion Date	Nil
Measurment	Nil
Security	Nil
Remarks	'Original invoice + copy of proof of delivery is required to process invoice for payment. DO NOT send original invoice to site. Original invoices must be sent to HO office or purchase site office. Proof of delivery/DC can be sent by email.'

For ***Summit Sales LLP***

Authorised Signatory

Name : ______________________

Accepted the above Terms And Conditions

For ***Shubham Enterprises***

Name : ______________________

Date : __/__/____

Requisition Form						
Company Name:	SSLLP	Date:	07.09.2022			
Site & Phase :	SHLLP	Time:	12:00			
Supplier:		Req. No.	170162			
Material required before date:		ID No.	79556			
S No	Item	Qty required	Qty available at site	Order Qty	Inward No	Inward Date
1	ELCD4220-Electrical-Conducting Pipe -PVC--25X1.5mm-Nos.	500	175	500		
2	ELCD3590-Electrical-Conducting Pipe -PVC--25X1.2mm-Nos.	500	529	500		
3	ELCD1980-Electrical-Conducting Bends -PVC--25X1.5mm-Nos.	1000	527	1000		
4	ELCD9175-Electrical-Deep box -PVC--25mm-Nos.	180	214	180		
5	ELCD2725-Electrical-Junction box -PVC--25mm-Nos.	360	626	360		
6	ELCD8893-Electrical-Fan box -PVC--25mm-Nos. 91766	100	1	100		
7	ELCD4680-Electrical-Insulation tapes---20nos-Boxes	500	160	500		
8	ELCD8980-Electrical-Metal Box---8Way-Nos. 138-55	40	94	40		
9	ELCD5644-Electrical-Metal Box---6Way-Nos.	200	124	200		
10	ELCD1197-Electrical-Metal Box---2Way-Nos. 55	160	44	160		
Remarks:	For Stock Repleneshing Purpose.					
	Engineer	Project Manager		Purchase		MD
Prepared By:	N.Vanajakshi					
Approved By:	Prabhakar					
Sign & Date:						

APPROVED BY
07 SEP 2022
SOHAM MODI
MANAGING DIRECTOR