PURCHASE DIVISION
Advice for approval for credit to supplier

E

Date:	13/11/22	Prepared by	Deepa	Serial no.	10394
Supplier name	Reflections Electricals Pvt Ltd			HO inward no.	
Firm/Company	MMRKHLP	Project	GHT	HO received date	
PO/WO date	1/11/22	PO/WO No.	93464	Scan ID.	

Sl no.	Bill no.	Bill date	Bill amount	Original attached
1.	2942	2/11/22	16,727/-	☑ Yes ☐ No
2.				☐ Yes ☐ No
3.				☐ Yes ☐ No
4.				☐ Yes ☐ No

Amount A – Bills total (Excluding Transport & Hamali Charges):	16,727/-
Proof of delivery by way of: ☐ DCs/bill ☐ Steel report ☐ RMC pour report ☐ Solid block report ☐ Installation report	

MRN nos.:	113362	Proof of delivery matches MRN	☑ Yes ☐ No

Amount B –Other Credits : Transportation charges	–
Amount C –Other Debits :	–
Amount D (D=A+B-C) – Amount to be credited to the supplier:	16,727/-
Amount E – PO / WO value:	16,727/-
Amount F – Difference (A – E):	–
Quantity received as per PO /WO	☑ Yes ☐ Excess received ☐ Short received ☐ Part received
Close PO / WO	☑ Yes ☐ No – wait for balance material ☐ Other
Payment – due date	21/11/22
Remarks:	

Approved by	Purchase Officer	Purchase Manager	M D	Accountant	Accounts Manager
Name:	Deepa				
Sign:	[signature]				
Date	13/11/22				
Approval limit	Upto 20k	Above 20k	Above 100k	Upto 20k	Above 20k

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit. 2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weighment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.

TAX INVOICE

Sales Invoice

Reflections Electricals Pvt Ltd. 5-4-187/7, M G Road & R P Road Junction Ranigunj, Secunderabad 500003 T.S Phone: 04027543785, 9705577776 GSTIN/UIN: 36AADCR2047Q1ZZ State Name : Telangana, Code : 36 E-Mail : reflections_hyderabad@yahoo.com	Invoice No. **2942**	Dated **2-Nov-2022**
	Delivery Note **663**	Mode/Terms of Payment **Against Delivery**
	Reference No. & Date. **2942 dt. 2-Nov-2022**	Other References
Consignee (Ship to) **Mehta & Modi Realty Kowkur LLP** 5-4-187/3&4, II Floor, MG Road, Soham Mansion, Secunderabad 500 003 GSTIN/UIN : 36ABLFM7631F1Z3 State Name : Telangana, Code : 36	Buyer's Order No. **93464/142308**	Dated **1-Nov-2022**
	Dispatch Doc No.	Delivery Note Date **2-Nov-2022**
	Dispatched through **Your Self**	Destination **Kowkoor**
Buyer (Bill to) **Mehta & Modi Realty Kowkur LLP** 5-4-187/3&4, II Floor, MG Road, Soham Mansion, Secunderabad 500 003 GSTIN/UIN : 36ABLFM7631F1Z3 State Name : Telangana, Code : 36 Place of Supply : Telangana	Terms of Delivery	

Sl No.	Description of Goods	HSN/SAC	GST Rate	Quantity	Rate	per	Amount
1	**12W Surface LED Sq Panel D651227**	940511	18 %	**21.0000 nos**	675.00	nos	**14,175.00**
	OUTPUT CGST						**1,275.75**
	OUTPUT SGST						**1,275.75**
	Rounding Off						**0.50**
	Total			**21.0000 nos**			**₹ 16,727.00**

INWARD
Inward No: 13290 Dt: 02/11/22
MRN No: 113362 Dt: 03/11/22
Sign:
Received By:
MEHTA & MODI REALTY KOWKUR LLP

SUMMIT SALES LLP R.R. DIST.
IN WARD
No: 161326
Date: 13/11/22
Sign:

Amount Chargeable (in words) *E. & O.E*

INR Sixteen Thousand Seven Hundred Twenty Seven Only

HSN/SAC	Taxable Value	Central Tax		State Tax		Total Tax Amount
		Rate	Amount	Rate	Amount	
940511	14,175.00	9%	1,275.75	9%	1,275.75	2,551.50
Total	**14,175.00**		**1,275.75**		**1,275.75**	**2,551.50**

Tax Amount (in words) : **INR Two Thousand Five Hundred Fifty One and Fifty paise Only**

Date & Time :

Company's Bank Details
A/c Holder's Name : **Reflections Electricals Pvt Ltd.**
Bank Name : **State Bank of India**
A/c No. : **30033772668**
Branch & IFS Code : **M G Rod, Secunderabad & SBIN0003032**

Company's PAN : **AADCR2047Q**

Declaration
We declare that this invoice shows the actual price of the goods described and that all particulars are true and correct.

for Reflections Electricals Pvt Ltd.

Authorised Signatory

SUBJECT TO HYDERABAD JURISDICTION

This is a Computer Generated Invoice

Purchase Order

 01-11-2022 3:35:50 PM

93464
18.10.22 2:23:38

From Company : **Mehta & Modi Realty Kowkur LLP**
5-4-187/3&4, II nd floor, MG Road, Soham Mansion, Secunderabad-5
G S T No. : 36ABLFM7631F1Z3

Supplier Details			
Reflections Electricals Pvt. Ltd., 5-4-187/6, P.M. Modi Complex Ist Floor,M.G. Road,Sec-Bad -500 003	**Doc No**	93464	142308
	Doc Date	01-11-2022	
	Quote No	nil	
GSTIN 36AADCR2047Q1ZZ 27540307	**Quote Date**	29-10-2022	
27543785.. 9849875767	**SupplyType**	Supply	

Kind Attn : MR.Shakib khan

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	351300 - ELLE-Electrical - LED Square Surface Light-2700K-Wipro-D651227 - 12W - Nos	21.00	675.00	0.00	18.00	16,726.50
					Total Order Value . . .	**16,726.50**

Rupees : Sixteen Thousand Seven Hundred Twenty Six and Paise Fifty Only.

Terms and Conditions :-

Specification /	All items shall be of 'Wipro' brand.
Payment Terms	Within 7 days of delivery.
Tax	Inclusive of all taxes
Delivery Date	Within 3days
Delivery Location	Greenwood Heights Sy no: 196, Kowkur. Phone. 040-66335551
Penality For Delay	Nil
Transportation	Transport cost shall be borne by us.
Warranty	5 yrs
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications. Above order for B-block 1st 2nd floor corridor electrical work purpose
Completion Date	Nil
Measurment	Nil
Security	Nil
Remarks	Original invoice + Copy of proof of delivery is required to process invoice for payment. DO NOT send original invoice to site. Original invoice must be sent to HO office or purchase site office. Proof of delivery/DC can be sent by email

For ***Mehta & Modi Realty Kowkur LLP***
Authorised Signatory

02/11/22

Name : ______

Contact - -

Accepted the above Terms And Conditions

For ***Reflections Electricals Pvt. Ltd.,***

Name : ______

Date : __/__/____

Requisition Form						
Company Name:	Mehta & Modi Realty Kowkur LLP					
Site & Phase :	GHT	Date:	29-10-2022			
Unit No./Block No.		Time:	14:00			
Supplier:	SSLLP					
Material required before date:		Req. No.	142308			
S No	Item 30-10-2022	ID No.	81073			
		Qty required	Qty available at site	Order Qty	Inward No	Inward Date
1	ELLE3513-Electrical-LED Square Surface Light-2700K-Wipro-D651227-12W-Nos . 675+18%	21		21		
2						
3						
4	93464					
5						
6						
7						
8						
9						
10						
Remarks:	GHT site B block 1st 2nd 3rd floor corridor electrical work pupose					
	Engineer					
Prepared By:	Asma	Project Manager		Purchase		MD
Approved By:	A SURESH					
Sign & Date:	29-10-2022					

APPROVED BY
29 OCT 2022
A SURESH

APPROVED
02 NOV 2022
MINISH PARIKH
MANAGER PROCUREMENT

92641