PURCHASE DIVISION
Advice for approval for credit to supplier

C

Date:	13/11/22	Prepared by	Deepa	Serial no.	10403
Supplier name	Sri Reflections Electricals Pvt Ltd			HO inward no.	
Firm/Company	MM RKHP	Project	GHT	HO received date	
PO/WO date	5/11/22	PO/WO No.	93672	Scan ID.	

Sl no.	Bill no.	Bill date	Bill amount	Original attached
1.	3055	9/11/22	6,608/-	☑ Yes □ No
2.				□ Yes □ No
3.				□ Yes □ No
4.				□ Yes □ No

Amount A – Bills total (Excluding Transport & Hamali Charges):	6,608/-
Proof of delivery by way of: □ DCs/bill □ Steel report □ RMC pour report □ Solid block report □ Installation report	
MRN nos.: 113681	Proof of delivery matches MRN ☑ Yes □ No
Amount B –Other Credits : Transportation charges	–
Amount C –Other Debits :	–
Amount D (D=A+B-C) – Amount to be credited to the supplier:	6608/-
Amount E – PO / WO value:	6608/-
Amount F – Difference (A – E):	–
Quantity received as per PO /WO	☑ Yes □ Excess received □ Short received □ Part received
Close PO / WO	☑ Yes □ No – wait for balance material □ Other
Payment – due date	21/11/22
Remarks:	

Approved by	Purchase Officer	Purchase Manager	M D	Accountant	Accounts Manager
Name:	Deepa				
Sign:	[signature]				
Date	13/11/22				
Approval limit	Upto 20k	Above 20k	Above 100k	Upto 20k	Above 20k

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit. 2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weighment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.

TAX INVOICE

Sales Invoice

Reflections Electricals Pvt Ltd. 5-4-187/7, M G Road & R P Road Junction Ranigunj, Secunderabad 500003 T.S Phone: 04027543785, 9705577776 GSTIN/UIN: 36AADCR2047Q1ZZ State Name : Telangana, Code : 36 E-Mail : reflections_hyderabad@yahoo.com	Invoice No. **3055**	Dated **9-Nov-2022**
	Delivery Note **694**	Mode/Terms of Payment **Against Delivery**
	Reference No. & Date. **3055 dt. 9-Nov-2022**	Other References
Consignee (Ship to) **Mehta & Modi Realty Kowkur LLP** 5-4-187/3&4, II Floor, MG Road, Soham Mansion, Secunderabad 500 003 GSTIN/UIN : 36ABLFM7631F1Z3 State Name : Telangana, Code : 36	Buyer's Order No. **93672/142332**	Dated **5-Nov-2022**
	Dispatch Doc No.	Delivery Note Date **9-Nov-2022**
	Dispatched through **Your Self**	Destination **Kowkoor**
Buyer (Bill to) **Mehta & Modi Realty Kowkur LLP** 5-4-187/3&4, II Floor, MG Road, Soham Mansion, Secunderabad 500 003 GSTIN/UIN : 36ABLFM7631F1Z3 State Name : Telangana, Code : 36 Place of Supply : Telangana	Terms of Delivery	

Sl No.	Description of Goods	HSN/SAC	GST Rate	Quantity	Rate	per	Amount
1	**Iris Panel 12W Rd 4000K LD80-101-XXX-40 -XX**	940511	18 %	**10 No's**	560.00	No's	**5,600.00**
	OUTPUT CGST						**504.00**
	OUTPUT SGST						**504.00**
	Total			**10 No's**			**₹ 6,608.00**

INWARD
Inward No: 13335 Dt: 10/11/22
MRN No: 113681 Dt: 11/11/22
Sign:
Received By:
MEHTA & MODI REALTY KOWKUR LLP

Amount Chargeable (in words) *E. & O.E*

INR Six Thousand Six Hundred Eight Only

HSN/SAC	Taxable Value	Central Tax Rate	Central Tax Amount	State Tax Rate	State Tax Amount	Total Tax Amount
940511	5,600.00	9%	504.00	9%	504.00	1,008.00
Total	**5,600.00**		**504.00**		**504.00**	**1,008.00**

Tax Amount (in words) : **INR One Thousand Eight Only**

Date & Time :

Company's Bank Details
A/c Holder's Name : **Reflections Electricals Pvt Ltd.**
Bank Name : **State Bank of India**
A/c No. : **30033772668**
Branch & IFS Code : **M G Rod, Secunderabad & SBIN0003032**

Company's PAN : **AADCR2047Q**

Declaration
We declare that this invoice shows the actual price of the goods described and that all particulars are true and correct.

for Reflections Electricals Pvt Ltd.

Authorised Signatory

SUMMIT SALES LLP R.R. DIST.
INWARD No: 10286 Date: 12/11/22 Sign:

SUBJECT TO HYDERABAD JURISDICTION

This is a Computer Generated Invoice

Purchase Order

 07-11-2022 3:48:11 PM

93672
01.11.22 2:52:16

py

From Company : **Mehta & Modi Realty Kowkur LLP**
5-4-187/3&4, II nd floor, MG Road, Soham Mansion, Secunderab
G S T No. : 36ABLFM7631F1Z3

Supplier Details

Reflections Electricals Pvt. Ltd.,
5-4-187/6, P.M. Modi Complex Ist Floor,M.G. Road,Sec-Bad -500 003

GSTIN 36AADCR2047Q1ZZ 27540307
27543785.. 9849875767

Doc No	93672	142332
Doc Date	05-11-2022	
Quote No	Nil	
Quote Date	04-11-2022	
SupplyType	Supply	

Kind Attn : MR.Shakib khan

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	618000 - ELLE-Electrical - False Ceiling Down Lighter-2700K-Wipro-D541227 - 12W - Nos *DI11227*	10.00	560.00	0.00	18.00	6,608.00
					Total Order Value . . .	**6,608.00**

Rupees : Six Thousand Six Hundred Eight Only.

Terms and Conditions :-

Specification /	All items shall be of 'Wipro' brand,
Payment Terms	After Delivery & Production of bill
Tax	Inclusive of all taxes
Delivery Date	Next Day.
Delivery Location	Greenwood Heights Sy no: 196, Kowkur. Phone. 040-66335551
Penality For Delay	Nil
Transportation	Transport cost shall be borne by us.
Warranty	10 years warranty.
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications.Payment as per actual receipt of material. Above order for sales office electrical work purpose
Completion Date	Nil
Measurment	Nil
Security	Nil
Remarks	Original invoice + Copy of proof of delivery is required to process invoice for payment. DO NOT send original invoice to site. Original invoice must be sent to HO office or purchase site office. Proof of delivery/DC can be sent by email.

For ***Mehta & Modi Realty Kowkur LLP***

Authorised Signatory

Name : 8/11/22

Accepted the above Terms And Conditions

For ***Reflections Electricals Pvt. Ltd.,***

Name : ____________

Date : __/__/____

Requisition Form

Company Name:	Mehta & Modi Realty Kowkur LLP	Date:	04-11-2022		
Site & Phase :	GHT	Time:			
Unit No./Block No.	B				
Supplier:		Req. No.	142332		
Material required before date:	05-11-2022	ID No.	81224		
S No	Item	Qty required	Qty available at site	Order Qty	Inward No
1	ELEC6180-Electrical-False Ceiling Down Lighter-2700K-Wipro-D541227-12W-Nos	10		10	
2	- D511227				
3	92672 Panel type → 560+18%.				
4					
5					
6	cutting size 6 inch.				
7					
8					
9					
10					
Remarks:	GHT site sales office electrical work purpose				
	Engineer	Project Manager		Purchase	
Prepared By:	D Devi				
Approved By:	A Suresh				
Sign & Date:		04-11-2022			

APPROVED BY
04 NOV 2022
A. SURESH

APPROVED
04 NOV 2022
P. VENKATESHWARLU
MANAGER PURCHASE