PURCHASE DIVISION
Advice for approval for credit to supplier

Date:	17/11/22	Prepared by	[illegible]	Serial no.	
Supplier name	ENANDI ENTERPRISES			HO inward no.	
Firm/Company	MEDI PROPERTY PVT LTD	Project	MPL	HO received date	
PO/WO date	29/10/22	PO/WO No.	93370	Scan ID.	

Sl no.	Bill no.	Bill date	Bill amount	Original attached
1.	261	8/11/22	3446/—	☐ Yes ☐ No
2.				☐ Yes ☐ No
3.				☐ Yes ☐ No
4.				☐ Yes ☐ No

Amount A – Bills total (Excluding Transport & Hamali Charges):	

Proof of delivery by way of: ☐ DCs/bill ☐ Steel report ☐ RMC pour report ☐ Solid block report ☐ Installation report

MRN nos.:	113918	Proof of delivery matches MRN	☐ Yes ☐ No

Amount B – Other Credits : Transportation charges	
Amount C – Other Debits :	
Amount D (D=A+B-C) – Amount to be credited to the supplier:	3446/—
Amount E – PO / WO value:	3446/—
Amount F – Difference (A – E):	

Quantity received as per PO /WO	☐ Yes ☐ Excess received ☐ Short received ☐ Part received
Close PO / WO	☐ Yes ☐ No – wait for balance material ☐ Other
Payment – due date	21/11/22
Remarks:	

Approved by	Purchase Officer	Purchase Manager	M D	Accountant	Accounts Manager
Name:	[illegible]				
Sign:	[signature]	[signature]			
Date	17/11/22	17 NOV 2022			
Approval limit	Upto 20k	Above 20k	Above 100k	Upto 20k	Above 20k

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit. 2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weighment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.

EMANDI ENTERPRISES

All types of Digital Inks Suppliers

Tax Invoice

To :
Modi Properties Pvt Ltd
5-4-187/3&4,IInd Floor, M.G.Road,
Secunderabad - 500003
GSTIN : 36AABCM4761E1ZM

Date : 08-11-2022
Invoice No: EE/22-23/261

S.NO	PARTICULARS	HSN CODE	SQFT	RATE	AMOUNT	SGST @9%	CGST @9%	T.AMOUNT
1	5mm Foam Board A0	39211900	1.00	2,600.00	2,600.00	234.00	234.00	3,068.00
1	5mm Foam Board A3	39211900	1.00	320.00	320.00	28.80	28.80	377.60
								-
								-
								-
			2		2,920.00	262.80	262.80	3,445.60
		Round off (+/-)						0.40
		Grand Total						3,446.00

Rupees in Words : Three thousand four hundred and fourty six rupees only.

Company's PAN NO: BBJPR6606L
Company's GST NO: 36BBJPR6606L1Z4

Declaration:

1. Goods once sold will not be taken back
2. Subject to **Telangana** jurisdiction only.

Company Bank Details:
EMANDI ENTERPRISES
AXIS BANK LTD
A/C : 912020057941860
IFSC CODE : UTIB0001455
MALKAJGIRI BRANCH, HYDERABAD

For Emandi Enterprises

Authorised Signatory

Plot No.179, H NO:29-1384/2/4/1, Road No.7, Deendayal Nagar, Neredmet, Malkajgiri, Hyd-56.
Email id's : emandienterprises@gmail.com, rahinidigitals@gmail.com, Cell : 9000753753.

Purchase Order

 29-10-2022 15:42:39

93370
18.10.22 2:23:37

From Company : **Modi Properties Pvt.Ltd.**
5-4-187/3 & 4, IInd Floor, M.G.Road, Secunderabad - 500003
G S T No. : 36AABCM4761E1ZM

Supplier Details			
Emandi Enterprises Plot no. 179, H.no. 29-1384/2/4/1, road no.7, Deendayal nagae Neeredmat, Mallkajgiri **GSTIN** 36BBJPR6606L1Z4 9000753753	**Doc No**	93370	167308
	Doc Date	29-10-2022	
	Quote No		
	Quote Date	29-10-2022	
	SupplyType	Supply	

Kind Attn : Mr.Hari

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	344900 - PROM-Promotions - Foam Board-- - A0-5mm - Nos *6 x 3 Testimonials foam board*	1.00	2,600.00	0.00	18.00	3,068.00
2	895000 - PROM-Promotions - Foam Board-- - A3-5mm - Nos *A3 Our Team foam board*	1.00	320.00	0.00	18.00	377.60
					Total Order Value . . .	**3,445.60**

Rupees : Three Thousand Four Hundred Fourty Five and Paise Sixty Only.

Terms and Conditions :-

Specification / Brand	6 x 3 Testimonials foam board, A3 Our Team foam board
Payment Terms	After delivery & production of bll
Tax	Inclusive of all taxes
Delivery Date	29-10-2022
Delivery Location	Head Office 5-4-187/3 & 4, II nd Floor, M.G.Road, Secunderabad - 500003 Phone. 040-66335551
Penality For Delay	Nil
Transportation Cost	Nil
Warranty	Nil
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications.
Completion Date	29-10-2022
Measurment	Nil
Security	Nil
Remarks	Nil

For *Modi Properties Pvt.Ltd.*
Authorised Signatory

Accepted the above Terms And Conditions
For *Emandi Enterprises*