

PURCHASE DIVISION
Advice for approval for credit to supplier

Date:	17/11/22	Prepared by	Y. M. R. A. L.	Serial no.	
Supplier name	Leonardo Creatives			HO inward no.	
Firm/Company	mod. Reelity	Project	UP	HO received date	
PO/WO date	31/10/22	PO/WO No.	93419	Scan ID.	
Sl no.	Bill no.	Bill date	Bill amount	Original attached	
1	033	2/11/22	15753	☐ Yes ☐ No	
2				☐ Yes ☐ No	
3				☐ Yes ☐ No	
4				☐ Yes ☐ No	
Amount A - Bills total (Excluding Transport & Hamali Charges):					
Proof of delivery by way of: ☐ DCs/bill ☐ Steel report ☐ RMC pour report ☐ Solid block report ☐ Installation report					
MRN nos.:	113915			Proof of delivery matches MRN	☐ Yes ☐ No
Amount B - Other Credits : Transportation charges					
Amount C - Other Debits :					
Amount D (D=A+B-C) - Amount to be credited to the supplier:					
Amount E - PO / WO value: 15753					
Amount F - Difference (A - E): 15753					
Quantity received as per PO / WO			☐ Yes ☐ Excess received ☐ Short received ☐ Part received		
Close PO / WO			☐ Yes ☐ No - wait for balance material ☐ Other		
Payment - due date			21/11/22		
Remarks:					
Approved by	Purchase Officer	Purchase Manager	M D	Accountant	Accounts Manager
Name:	Y. M. R. A. L.				
Sign:					
Date	17/11/22				
Approval limit	Upto 20k	Above 20k	Above 100k	Upto 20k	Above 20k

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit.
2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weighment slips, RMC batch reports, duplicate documents, Every bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.



Leomind Creatives

#2-2-647/227/3, Street No.11, Central Excise Colony,
Lane Behind Divyanjali High School, Bagh Amberpet,
HYDERABAD - 500 013, Telangana State, India.
Phone: +91 40 3587 5843, Mobile: 905 905 0993
E-mail: leomindcreatives@gmail.com

GSTIN: 36DDCPG9552D1ZM
PAN: DDCPG9552D

TAX INVOICE

To,
Modi Realty Pocharam LLP
5-4-183/3&4, II nd Floor, Soham Mansion,
MG Road, Secunderabad-500003

GSTIN No. : 36ABIFM1836H1Z7

INVOICE No. : LMC-2022-23/033
DATE : 02-11-2022
P. O./ Order No. : 93419-167313
DATE : 31-10-2022

S.No.	DESCRIPTION	HSN/SAC	QTY.	RATE (INR)	TOTAL (INR)
1.	Towards the Printing & Supply charges for Modi Properties Nilgiri Heights - Pocharam, Hyd. III to X Floor Plans Brochure Inserts Front & Back Multicolour Printing on 130GSM Art Paper. Size: A3	998912	*3000*	4.45	13,350.00
Enclosed DC No.: LMC/DC-2022-23/037					
E.&O.E				TOTAL AMOUNT	13,350.00
				CGST @ 9%	1,201.50
				SGST @ 9%	1,201.50
Grand Total (INR in words)				IGST @ -	-
Fifteen Thousand Seven Hundred Fifty Three Only.				GRAND TOTAL (INR)	15,753.00

I hereby certify that this invoice shows the actual price of Creatives / Printing / Digital / Electronic / In & Outdoor media advertising promotional described, that no other invoice has been issued, and that all particulars are true and correct.

Payment Options :

Payment should be made by DD / Cheque in favour of "LEOMIND CREATIVES"
or Online Transfer.

* Account No. : 24200200000965
Bank Name & Branch : BANK OF BARODA, Tilak Nagar Branch, Hyderabad.
IFSC Code : BARB0TILHYD (Fifth character is zero)

Terms & Conditions :

1. Complaints / Clarifications will not be entertained after 7 days of delivery.
2. Interest @ 24% p.a. is charged on unrealised payments.
3. All disputes subject to Hyderabad Jurisdiction only.



For Leomind Creatives

Authorised Signatory

Purchase Order

(s) 1 Of 1

31-10-2022 17:11:45



93419

18.10.22 2:23:38

om Company : **Modi Realty Pocharam LLP**

5-4-183/3&4, II nd Floor, Soham Mansion, MG Road, Secunderabad-

G S T No. : 36ABIFM1836H1Z7

Supplier Details

LEOMIND CREATIVES

#2-2-647/227/3, 1st floor, Street No.11, C.E. colony, Lane behind Divyanjali High School, Bagh Amberpet, Hyderabad - 500 013, T.S. INDIA

GSTIN 36DDCPG9552D1ZM

90590 50993

Doc No	93419	167313
Doc Date	31-10-2022	
Quote No		
Quote Date	31-10-2022	
SupplyType	Supply	

Kind Attn : **SARATHI**

Purchase Order for the Supply of following Items.

Item Name	Qty	Rate	Dis%	GST	Amount
1 7623 - Stationery - printing - Floor & Parking plan - other - nos NGH floor plan A3 size back to back color print	3,000.00	4.45	0.00	18.00	15,753.00

Total Order Value ... **15,753.00**

Rupees : Fifteen Thousand Seven Hundred Fifty Three Only.

Terms and Conditions :-

Specification / Brand	NGH floor plan A3 size back to back color print
Payment Terms	After delivery
Tax	GST included in above price.
Delivery Date	31-10-2022
Delivery Location	Nilgiri Heights pocharam Phone. .9849497484
Penalty For Delay	Nil
Transportation Cost	Included in the above price.
Warranty	Nil
Advance Paid	Nil
Other Terms	We reserve the right items not confirming to qty & specs.
Completion Date	15-11-2022
Measurment	A4
Security	Nil
Remarks	Nil

For **Modi Realty Pocharam LLP**

Authorised Signatory

Accepted the above Terms And Conditions

For **LEOMIND CREATIVES**



Leomind Creatives

#2-2-647/227/3, Street No.II, Central Excise Colony,
Lane Behind Divyanjali High School, Bagh Amberpet,
HYDERABAD - 500 013. Telangana State, India.
Phone: +91 40 3587 5843, Mobile: 905 905 0993
E-mail: leomindcreatives@gmail.com



GSTIN: 36DDCPG9552D1ZM
PAN: DDCPG9552D

DELIVERY CHALLAN

To,
Modi Realty Pocharam LLP
5-4-183/3&4, II nd Floor, Soham Mansion,
MG Road, Secunderabad-500003

GSTIN No. : 36ABIFM1836H1Z7

Challan No.	LMC/DC-2022-23/037
Challan Date	01-11-2022
P.O. No.	93419-167313
P.O. Date	31-10-2022

S.No.	DESCRIPTION	QTY.
1.	Towards the Printing & Supply of Modi Properties Nilgiri Heights - Pocharam, Hyd. III to X Floor Plans Brochure InsertFront & Back Multicolour Printing on 130GSM Art Paper. Size: A3	*3,000*
Qty. Grand Total (in words) *Twenty Thousand Brochures only*		Grand Total *3,000*

TERMS & CONDITIONS

1. Our responsibility ceases as soon as the goods leave our premises.
2. Goods once deliver will not be taken back.
3. Subject to Hyderabad Jurisdiction.

Receiver Name : _____

Phone No. : _____

Signature : _____



For Leomind Creatives

Authorised Signatory