PURCHASE DIVISION
Advice for approval for credit to supplier

E

Date:	18/11/22	Prepared by	Minish	Serial no.	10594
Supplier name	Summit Sales LLP			HO inward no.	
Firm/Company	GVPC	Project	Immopolis	HO received date	
PO/WO date	8/11/22	PO/WO No.	93727	Scan ID.	

Sl no.	Bill no.	Bill date	Bill amount	Original attached
1.	26866	9/11/22	1,180.00	□ Yes □ No
2.				□ Yes □ No
3.				□ Yes □ No
4.				□ Yes □ No

Amount A – Bills total (Excluding Transport & Hamali Charges):	1,180.00
Proof of delivery by way of: □ DCs/bill □ Steel report □ RMC pour report □ Solid block report □ Installation report	
MRN nos.: 113657 — Proof of delivery matches MRN	□ Yes □ No
Amount B –Other Credits : Transportation charges	—
Amount C –Other Debits :	—
Amount D (D=A+B-C) – Amount to be credited to the supplier:	—
Amount E – PO / WO value:	1,180.00
Amount F – Difference (A – E):	1,180.00
Quantity received as per PO /WO	☑ Yes □ Excess received □ Short received □ Part received
Close PO / WO	☑ Yes □ No – wait for balance material □ Other
Payment – due date	28/11/22
Remarks:	Final bill

Approved by	Purchase Officer	Purchase Manager	M D	Accountant	Accounts Manager
Name:	Ashajyothi	APPROVED			
Sign:	Asha	18 NOV 2022			
Date	18/11/22	MINISH PARIKH MANAGER PROCUREMENT			
Approval limit	Upto 20k	Above 20k	Above 100k	Upto 20k	Above 20k

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit. 2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weighment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.

TAX INVOICE

Summit Sales LLP

ORIGINAL INVOICE

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

PAN: ACQFS2044C GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details		
GV Research center Pvt Ltd	Invoice No.	26866
Sy No. 542, Genome vallaey, Thurkapally, Hyderabad	Invoice Date.	09-11-2022
	PO No.	93727
	PO Date.	08-11-2022
	Req ID	81297
GSTIN : 36AAHCG4562D1ZP PAN AAHCG4562D	Req Date	08-11-2022
	Loc Req No	206421

	Description of Goods	HSN/SAC	Qty	Rate	Gross	Tax%	Tax Amt
1	468000 - ELCD-Electrical - Insulation tapes-- - 20nos	85469090	100	10.00	1,000.00	18	180.00
2							
3							
4							
5							
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7							
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14							
15							

IGST	CGST	SGST			
			Total Taxable Amount	1,000.00	180.00
	90.00	90.00	Total Invoice Amount	1,180.00	

Rupees : One Thousand One Hundred Eighty Only.

SUMMIT SALES LLP R.R. DIST.
IN WARD
No: 101187
Date: 9/11/22
Sign:

for Summit Sales LLP

Subject to Hyderabad Jurisdiction

Authorised signatory

Purchase Order

 08-11-2022 14:05:52

93727
01.11.22 2:54:36

From Company : **G V Reserch Centers Pvt Ltd**
5-4-187/3&4, II nd Floor, Soham Mansion, MG Road, Secunderabad
G S T No. : 36AAHCG4562D1ZP

Supplier Details			
Summit Sales LLP 5-4-187/3&4,II nd floor,Soham Mansion,MG Road, Secunderabad	**Doc No**	93727	206421
	Doc Date	08-11-2022	
	Quote No	nil	
GSTIN 36ACQFS2044C1Z7	**Quote Date**	08-11-2022	
040-66335551 9618244433	**SupplyType**	Supply	

Kind Attn : Hamendra,Prabhakar

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	468000 - ELCD-Electrical - Insulation tapes-- - 20nos - Boxes	100.00	10.00	0.00	18.00	1,180.00
	Total Order Value . . .					**1,180.00**

Rupees : One Thousand One Hundred Eighty Only.

Terms and Conditions :-

Specification /	All items shall be of Gloster brand/company
Payment Terms	After Delivery & Production of bill
Tax	Inclusive of all taxes
Delivery Date	Next Working Day.
Delivery Location	Innopolis Sy no-542, Genome Valley, Thurkapally, Hyderabad, Telangana Phone. Nagamani(Engineer) - 7981951035
Penality For Delay	Nil
Transportation	Transport cost shall be borne by us.
Warranty	Nil
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming quality and specifications.For staff and visitors Purpose.
Completion Date	NA
Measurment	Nil
Security	Nil
Remarks	Original invoice + Copy of proof of delivery is required to process invoice for payment.DO NOT send original invoice to site.Original invoice must be sent to HO Office or Purchase site office.Proof of dellvery/DC can be sent by email.

For *G V Reserch Centers Pvt Ltd*

Authorised Signatory

Name : 09/11/22

Accepted the above Terms And Conditions

For *Summit Sales LLP*

Name : ____________

Date : __/__/____

Requisition Form						
Company Name:	GVRC	Date:	08.11.2022			
Site & Phase :	Innopolis	Time:	10:30			
Unit No./Block No.						
Supplier:		Req. No.	206421			
Material required before date:		ID No.	81297			
S No	Item	Qty required	Qty available at site	Order Qty	Inward No	Inward Date
1	ELEC4680-Electrical-Insulation tapes---20nos-Boxes	10		10		
2	PO 93727					
3						
4						
5						
6						
7						
8						
9						
10						
Remarks:	Towards staff and visitors purpose					
	Engineer	Project Manager	APPROVED	Purchase		MD
Prepared By:	Sridevi		09 NOV 2022			
Approved By:	T.Madhu.		MINISH PARIKH			
Sign & Date:	08.11.2022		MANAGER PROCUREMENT			

DELIVERY CHALLAN

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details	DC No.	22866
GV Research center Pvt Ltd	DC Date.	09-11-2022
Sy No. 542, Genome vallaey, Thurkapally, Hyderabad	PO No.	93727
	PO Date.	08-11-2022
	Req ID	81297
GSTIN : 36AAHCG4562D1ZP	Req Date	08-11-2022
	Loc Req No	206421

	Description of Goods	HSN/SAC	Qty
1	468000 - ELCD-Electrical - Insulation tapes-- - 20nos - Boxes	85469090	100
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SUMMIT SALES LLP
INWARD
No: 84319
Date: 18/11/22
Sign:
R.R. DIST.

for Summit Sales LLP

Authorised signatory

Subject to Hyderabad Jurisdiction

INWARD
Inward No: 10454 Dt: 10/11/22
MRN No: 113657 Dt: 11/11/22
Received By: D Rajkumar Sign: D. Rajkumar
Genome Valley Research Center Pvt. Ltd.