PURCHASE DIVISION
Advice for approval for credit to supplier

(E)

Date:	17/11/22	Prepared by	Minish	Serial no.	10560
Supplier name	Akshaya Traders			HO inward no.	
Firm/Company	SSLLP	Project	SHLLP	HO received date	
PO/WO date	11/11/22	PO/WO No.	93877	Scan ID.	

Sl no.	Bill no.	Bill date	Bill amount	Original attached
1.	22-23/ 332	14/11/22	33,925/-	☑ Yes □ No
2.				□ Yes □ No
3.				□ Yes □ No
4.				□ Yes □ No

Amount A – Bills total (Excluding Transport & Hamali Charges):	33,925/-
Proof of delivery by way of: □ DCs/bill □ Steel report □ RMC pour report □ Solid block report □ Installation report	
MRN nos.: 118882 — Proof of delivery matches MRN	☑ Yes □ No
Amount B –Other Credits : Transportation charges	—
Amount C –Other Debits :	—
Amount D (D=A+B-C) – Amount to be credited to the supplier:	33,925/-
Amount E – PO / WO value:	33,925/-
Amount F – Difference (A – E):	—
Quantity received as per PO /WO	☑ Yes □ Excess received □ Short received □ Part received
Close PO / WO	☑ Yes □ No – wait for balance material □ Other
Payment – due date	21/11/22
Remarks:	Final bill

Approved by	Purchase Officer	Purchase Manager	M D	Accountant	Accounts Manager
Name:					
Sign:		APPROVED 17 NOV 2022 MINISH PARIKH MANAGER PROCUREMENT			
Date					
Approval limit	Upto 20k	Above 20k	Above 100k	Upto 20k	Above 20k

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit. 2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weighment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.

TAX INVOICE

AKSHAYA TRADERS 6-4-392/1, GROUND FLOOR, KRISHNA NAGAR COLONY, BHOLAKPUR MUSHEERABAD, HYDERABAD GSTIN/UIN: 36BFYPA0121A1Z3 State Name : Telangana, Code : 36	Invoice No. **2022-23/332**	Dated **14-Nov-2022**
	Delivery Note	Mode/Terms of Payment
	Supplier's Ref.	Other Reference(s)
Buyer **SUMMIT SALES LLP** 6-4-392/1, New Bholakpur Secunderabad GSTIN/UIN : 36ACQFS2044C1Z7 State Name : Telangana, Code : 36	Buyer's Order No. **93877 170388**	Dated **11-Nov-2022**
	Despatch Document No.	Delivery Note Date
	Despatched through	Destination
	Terms of Delivery	

Sl No.	Description of Goods	HSN/SAC	Quantity	Rate	per	Amount
1	**Carpentry Hardware Holdfast**		**150 KGS**	85.00	KGS	**12,750.00**
2	**Bombay Nails 50mm**		**25.0 Nos**	110.00	Nos	**2,750.00**
3	**Bombay Nails 62.50 mm**		**25.0 Nos**	110.00	Nos	**2,750.00**
4	**Plastic Gampa 425 mm**		**60.0 Nos**	120.00	Nos	**7,200.00**
5	**Chicken Mesh**		**30.0 Nos**	110.00	Nos	**3,300.00**
						28,750.00
	Output CGST @ 9%			*9*	%	**2,587.50**
	Output SGST @ 9%			*9*	%	**2,587.50**
	Total					**₹ 33,925.00**

Amount Chargeable (in words)

E. & O.E

INR Thirty Three Thousand Nine Hundred Twenty Five Only

Declaration

We declare that this invoice shows the actual price of the goods described and that all particulars are true and correct.

for AKSHAYA TRADERS

AKSHAYA TRADERS HYDERABAD

Authorised Signatory

This is a Computer Generated Invoice

INWARD

Inward No. 18997 Dt: 15/11/22

MRN No: 113882 Dt: 16/11/22

Received By: Sign:

SUMMIT SALES LLP

SUMMIT SALES LLP R.R. DIST.

IN WARD No: 101499

Date: 17/11/22

Sign:

Purchase Order

 12-11-2022 15:53:42

93877
01.11.22 3:03:48

From Company : **Summit Sales LLP**
5-4-187/3&4,II nd floor,MG Road, Secunderabad-500003.
G S T No. : 36ACQFS2044C1Z7

Supplier Details			
Akshaya Traders	**Doc No**	93877	170388
6-4-392/1, New Bholakpur, Secunderbad	**Doc Date**	11-11-2022	
	Quote No	Nil	
GSTIN 36BFYPA0121A1Z3	**Quote Date**	09-11-2022	
9381004542 9959611144	**SupplyType**	Supply	

Kind Attn : A.Chandra Shekhar

Purchase Order for the Supply of following Items.

	Item Name	**Qty**	**Rate**	**Dis%**	**GST**	**Amount**
1	275200 - HARD-Hardware - Hold fast-- - 100mm - Kgs	150.00	85.00	0.00	18.00	15,045.00
2	486100 - HARD-Hardware - Bombay Nails -- - 50mm - Kgs	25.00	110.00	0.00	18.00	3,245.00
3	836800 - HARD-Hardware - Bombay Nails -- - 62.50mm - Kgs	25.00	110.00	0.00	18.00	3,245.00
4	717300 - TOOL-Tools - Plastic Gampa -- - 425mm - Nos	60.00	120.00	0.00	18.00	8,496.00
5	449400 - HARD-Hardware - Chicken Mesh -12.7mm holex0.376mm- - 1000 x 30000mm - Bundles	30.00	110.00	0.00	18.00	3,894.00
					Total Order Value . . .	**33,925.00**

Rupees : Thirty Three Thousand Nine Hundred Twenty Five Only.

Terms and Conditions :-

Specification /	As per details given in the quotation.
Payment Terms	After Delivery & Production of bill
Tax	All taxes included in above price.
Delivery Date	Next Day.
Delivery Location	Summit Housing LLP Cherlapally,Behind Kingston PG college, Hyderabad Phone. 9618244433, Hamendra
Penality For Delay	Nil
Transportation	Transport cost shall be borne by us
Warranty	Nil
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications. Above order for Stock replanishing purpose.
Completion Date	Nil
Measurment	Nil
Security	Nil
Remarks	Original invoice + Copy of proof of delivery is required to process invoice for payment. DO NOT send original invoice to site. Original invoice must be sent to HO office or purchase site office. Proof of delivery/DC can be sent by email

For ***Summit Sales LLP***
Authorised Signatory

15/11/22

Name : ______

Accepted the above Terms And Conditions
For ***Akshaya Traders***

Name : ______

Date : __/__/____

Requisition Form						
Company Name:	SSLLP	Date:	09.11.2022			
Site & Phase :	SHLLP	Time:				
Unit No./Block No.						
Supplier:		Req. No.	170388			
Material required before date:		ID No.	81425			
S No	Item	Qty required	Qty available at site	Order Qty	Inward No	Inward Date
1	HARD2752-Hardware-Hold fast---100MM-Kgs	150	60	150		
2	HARD4494-Hardware-Chicken Mesh -12.7mm holex0.376mm--1000 x 30000MM-Bundles	30	50	30		
3	HARD4861-Hardware-Bombay Nails ---50MM-Kgs	25		25		
4	HARD8368-Hardware-Bombay Nails ---62.50MM-Kgs	25	19	25		
5	TOOL7173-Tools-Plastic Gampa ---425MM-Nos	60	43	60		
6						
7						
8						
9						
10						
Remarks:	For stock Replenishing purpose					
	Engineer	Project Manager		Purchase		MD
Prepared By:	Ashajyothi					
Approved By:	Minish					
Sign & Date:						

PO 93877

APPROVED BY
10 NOV 2022
SOHAM MODI
MANAGING DIRECTOR