

PURCHASE DIVISION  
Advice for approval for credit to supplier



|                                                                                                                                                                                                                                        |                  |                                                                                                                                                                 |                               |                                                                     |                  |
|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------------------|---------------------------------------------------------------------|------------------|
| Date: 16/11/22                                                                                                                                                                                                                         |                  | Prepared by: Venkatesh                                                                                                                                          |                               | Serial no. 10545                                                    |                  |
| Supplier name: SCLP                                                                                                                                                                                                                    |                  |                                                                                                                                                                 |                               | HO inward no.                                                       |                  |
| Firm/Company: MRMLLP                                                                                                                                                                                                                   |                  | Project: GMR                                                                                                                                                    |                               | HO received date                                                    |                  |
| PO/WO date: 02/11/22                                                                                                                                                                                                                   |                  | PO/WO No. 93529                                                                                                                                                 |                               | Scan ID.                                                            |                  |
| Sl no.                                                                                                                                                                                                                                 | Bill no.         | Bill date                                                                                                                                                       | Bill amount                   | Original attached                                                   |                  |
| 1.                                                                                                                                                                                                                                     | 26955            | 14/11/22                                                                                                                                                        | 13,594/-                      | <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No |                  |
| 2.                                                                                                                                                                                                                                     |                  |                                                                                                                                                                 |                               | <input type="checkbox"/> Yes <input type="checkbox"/> No            |                  |
| 3.                                                                                                                                                                                                                                     |                  |                                                                                                                                                                 |                               | <input type="checkbox"/> Yes <input type="checkbox"/> No            |                  |
| 4.                                                                                                                                                                                                                                     |                  |                                                                                                                                                                 |                               | <input type="checkbox"/> Yes <input type="checkbox"/> No            |                  |
| Amount A – Bills total (Excluding Transport & Hamali Charges):                                                                                                                                                                         |                  |                                                                                                                                                                 |                               | 13,594/-                                                            |                  |
| Proof of delivery by way of: <input type="checkbox"/> DCs/bill <input type="checkbox"/> Steel report <input type="checkbox"/> RMC pour report <input type="checkbox"/> Solid block report <input type="checkbox"/> Installation report |                  |                                                                                                                                                                 |                               |                                                                     |                  |
| MRN nos.:                                                                                                                                                                                                                              | 113825           |                                                                                                                                                                 | Proof of delivery matches MRN | <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No |                  |
| Amount B – Other Credits : Transportation charges                                                                                                                                                                                      |                  |                                                                                                                                                                 |                               |                                                                     |                  |
| Amount C – Other Debits :                                                                                                                                                                                                              |                  |                                                                                                                                                                 |                               |                                                                     |                  |
| Amount D (D=A+B-C) – Amount to be credited to the supplier:                                                                                                                                                                            |                  |                                                                                                                                                                 |                               | 13,594                                                              |                  |
| Amount E – PO / WO value:                                                                                                                                                                                                              |                  |                                                                                                                                                                 |                               | 51,202                                                              |                  |
| Amount F – Difference (A – E):                                                                                                                                                                                                         |                  |                                                                                                                                                                 |                               | 38,519                                                              |                  |
| Quantity received as per PO / WO                                                                                                                                                                                                       |                  | <input checked="" type="checkbox"/> Yes <input type="checkbox"/> Excess received <input type="checkbox"/> Short received <input type="checkbox"/> Part received |                               |                                                                     |                  |
| Close PO / WO                                                                                                                                                                                                                          |                  | <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No – wait for balance material <input type="checkbox"/> Other                                  |                               |                                                                     |                  |
| Payment – due date                                                                                                                                                                                                                     |                  | 21/11/22                                                                                                                                                        |                               |                                                                     |                  |
| Remarks: final bill                                                                                                                                                                                                                    |                  |                                                                                                                                                                 |                               |                                                                     |                  |
| Approved by                                                                                                                                                                                                                            | Purchase Officer | Purchase Manager                                                                                                                                                | MD                            | Accountant                                                          | Accounts Manager |
| Name:                                                                                                                                                                                                                                  |                  | Venkat                                                                                                                                                          |                               |                                                                     |                  |
| Sign:                                                                                                                                                                                                                                  |                  |                                                                                                                                                                 |                               |                                                                     |                  |
| Date                                                                                                                                                                                                                                   |                  |                                                                                                                                                                 |                               |                                                                     |                  |
| Approval limit                                                                                                                                                                                                                         | Upto 20k         | Above 20k                                                                                                                                                       | Above 100k                    | Upto 20k                                                            | Above 20k        |



Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit. 2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weighment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.

## TAX INVOICE

**Summit Sales LLP****ORIGINAL INVOICE**

#5-4-187/3 &amp; 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

**PAN: ACQFS2044C GSTIN/UNI: 36ACQFS2044C1Z7**

1 of 1 :

| Customer Details                                                                                                                   |  |  |  | Invoice No. |  | 26955 |  |
|------------------------------------------------------------------------------------------------------------------------------------|--|--|--|-------------|--|-------|--|
| Modi Reality Mallapur LLP<br>Sy No, 19, Mallapur, Hyderabad, Next to NFC Railway Over Bridge,500076<br><br>GSTIN : 36AAEFM1459R1ZP |  |  |  |             |  |       |  |

for Summit Sales LLP

Authorised signatory

Subject to Hyderabad Jurisdiction



# Purchase Order

Page(s) 1 Of 2

02-11-2022 11:45:22

93524  
01.11.22 2:46:15

From Company : **Modi Reality Mallapur LLP**  
5-4-187/3&3, II nd floor, Soham Mansion, MG Road, Secunderabad  
G S T No. : 36AAEFM1459R1ZP

| Supplier Details                                            |            |            |        |
|-------------------------------------------------------------|------------|------------|--------|
| Summit Sales LLP                                            | Doc No     | 93524      | 208162 |
| 5-4-187/3&4,II nd floor,Soham Mansion,MG Road, Secunderabad | Doc Date   | 02-11-2022 |        |
| <b>GSTIN</b> 36ACQFS2044C1Z7                                | Quote No   | Nil        |        |
| 040-66335551                                                | Quote Date | 29-10-2022 |        |
| 9618244433                                                  | SupplyType | Supply     |        |

**Kind Attn : Hamendra,Prabhakar**

Purchase Order for the Supply of following Items.

| Item Name                                                                               | Qty   | Rate     | Dis% | GST   | Amount           |
|-----------------------------------------------------------------------------------------|-------|----------|------|-------|------------------|
| 1 802400 - ELSW-Electrical - Al service wire -4 mm-South King - 90mtrs - Bundles        | 6.00  | 1,920.00 | 0.00 | 18.00 | 13,593.60        |
| 2 300700 - ELCO-Electrical - Co-Axial Cable-RG 6 TV Cable-Finolex - 100mtr - Bundles    | 6.00  | 1,785.00 | 0.00 | 18.00 | 12,637.80        |
| 3 223600 - ELCA-Electrical - Cat 6 cable--Dlink - 305mtrs - Bundles                     | 1.00  | 8,235.00 | 0.00 | 18.00 | 9,717.30         |
| 4 983600 - ELCW-Electrical - Copper Wire-Green Color-Gloster - 2.5SqmmX90mtrs - Bundles | 6.00  | 2,050.00 | 0.00 | 18.00 | 14,514.00        |
| 5 468000 - ELCD-Electrical - Insulation tapes-- - 20nos - Boxes                         | 60.00 | 10.00    | 0.00 | 18.00 | 708.00           |
| 6 803400 - ELCD-Electrical - Spring wire-- - 30mtrs bundle - Bundles                    | 2.00  | 13.30    | 0.00 | 18.00 | 31.39            |
| Total Order Value . . .                                                                 |       |          |      |       | <b>51,202.09</b> |
| Rupees : Fifty One Thousand Two Hundred Two and Paise Nine Only.                        |       |          |      |       |                  |

**Terms and Conditions :-****Specification / Brand** All items shall be of Gloster brand/company**Payment Terms** After Delivery & Production of bill**Tax** Inclusive of all taxes**Delivery Date** Next Working Day.**Delivery Location** Gulmohar Residency  
Survey No 19, Mallapur, Hyderabad. NExt to NFC Railway Over Bridge  
Phone. Contact: Security \_\_\_\_\_, 8309938133**Penalty For Delay** Nil**Transportation Cost** Transport cost shall be borne by us.**Warranty** Nil**Advance Paid** Nil**Other Terms** We reserve the right to reject items not conforming quality and specifications.For F-block /401 to 406 main wiring work Purpose.**Completion Date** NA**Measurment** Nil**Security** Nil**Remarks** Original invoice + Copy of proof of delivery is required to process invoice for payment DO NOT send original invoice to site.Original invoice mustFor **Modi Reality Mallapur LLP**

Authorised Signatory

Accepted the above Terms And Conditions

For **Summit Sales LLP**

Name : \_\_\_\_\_

Name : \_\_\_\_\_

Date : \_\_\_\_/\_\_\_\_/\_\_\_\_

Contact : \_\_\_\_\_

| PART DELIVERY DETAILS |          |          |          |
|-----------------------|----------|----------|----------|
| S.no.                 | Bill no. | Bill Dt. | Amount   |
| 1.                    | 26891    | 10/11/22 | 38,151.9 |
| 2.                    |          |          |          |
| 3.                    |          |          |          |
| 4.                    |          |          |          |
| 5.                    |          |          |          |

## Purchase Order

Page(s) 2 Of 2

02-11-2022 11:45:22

Original / Office Copy / Purchase Div.Copy

be sent to HO Office or Purchase site office.Proof of delivery/DC can be sent by email.

For **Modi Reality Mallapur LLP**

Authorised Signatory

Name : \_\_\_\_\_

Contact

Accepted the above Terms And Conditions

For **Summit Sales LLP**

Name : \_\_\_\_\_

Date : \_\_/\_\_/\_\_

|                                |  |                                                                            |  |              |  |                       |  |           |  |                       |  |
|--------------------------------|--|----------------------------------------------------------------------------|--|--------------|--|-----------------------|--|-----------|--|-----------------------|--|
| Requisition Form               |  |                                                                            |  |              |  |                       |  |           |  |                       |  |
| Company Name:                  |  | MRMLLP                                                                     |  | Date:        |  | 29.10.2022            |  |           |  |                       |  |
| Site & Phase :                 |  | GMR                                                                        |  | Time:        |  | 12:00                 |  |           |  |                       |  |
| Unit No./Block No.             |  | F-Block                                                                    |  | Req. No.     |  | 208162                |  |           |  |                       |  |
| Supplier:                      |  |                                                                            |  | ID No.       |  | 80996                 |  |           |  |                       |  |
| Material required before date: |  |                                                                            |  | Qty required |  | Qty available at site |  | Order Qty |  | Inward No Inward Date |  |
| S No                           |  | Item                                                                       |  |              |  |                       |  |           |  |                       |  |
| 1                              |  | ELEC8024-Electrical-Al service wire -4 mm-South King-90mtrs-Bundles        |  | 6            |  | 0                     |  | 6         |  |                       |  |
| 2                              |  | ELEC3007-Electrical-Co-Axial Cable-RG 6 TV Cable-Finolex - 100mtr-Bundles  |  | 6            |  | 0                     |  | 6         |  |                       |  |
| 3                              |  | ELEC2236-Electrical-Cat 6 cable--D link- 305mtrs-Bundles                   |  | 1            |  | 0                     |  | 1         |  |                       |  |
| 4                              |  | ELEC9836-Electrical-Copper Wire-Green Color-Gloster-2.5SqMMX90mtrs-Bundles |  | 6            |  | 0                     |  | 6         |  |                       |  |
| 5                              |  | ELEC4680-Electrical-Insulation tapes---20nos-Boxes                         |  | 3            |  | 0                     |  | 3         |  |                       |  |
| 6                              |  | ELEC8034-Electrical-Spring wire----30mtrs bundle -Bundles                  |  | 2            |  | 0                     |  | 2         |  |                       |  |
| 7                              |  |                                                                            |  |              |  |                       |  |           |  |                       |  |
| 8                              |  |                                                                            |  |              |  |                       |  |           |  |                       |  |
| 9                              |  |                                                                            |  |              |  |                       |  |           |  |                       |  |
| 10                             |  |                                                                            |  |              |  |                       |  |           |  |                       |  |
| Remarks:                       |  | Towards F-Block / 401 to 406 Main wiring work purpose.                     |  |              |  |                       |  |           |  |                       |  |
|                                |  | Project Manager                                                            |  | Purchase     |  | MD                    |  |           |  |                       |  |
| Prepared By:                   |  | Engineer                                                                   |  |              |  |                       |  |           |  |                       |  |
|                                |  | Gosika Rajesh                                                              |  |              |  |                       |  |           |  |                       |  |
| Approved By:                   |  |                                                                            |  |              |  |                       |  |           |  |                       |  |
| Sign & Date:                   |  | 27.10.22                                                                   |  |              |  |                       |  |           |  |                       |  |

APPROVED BY  
**30 OCT 2022**  
**P VENKATESHWARLU**  
**MANAGER PURCHASE**

**Summit Sales LLP**

#5-4-187/3 &amp; 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

1 of 1 : 14-11-2022

Supplier / Customer / Transporter - Copy

**GSTIN/UNI: 36ACQFS2044C1Z7****Customer Details**

Modi Reality Mallapur LLP

Sy No, 19, Mallapur, Hyderabad, Next to NFC Railway Over Bridge, 500076

GSTIN : 36AAEFM1459R1ZP

|            |            |
|------------|------------|
| DC No.     | 22953      |
| DC Date.   | 14-11-2022 |
| PO No.     | 93524      |
| PO Date.   | 02-11-2022 |
| Req ID     | 80996      |
| Req Date   | 29-10-2022 |
| Loc Req No | 208162     |

## Description of Goods

HSN/SAC

Qty

76052990

6

1 802400 - ELSW-Electrical - Al service wire -4 mm-South King - 90mtrs - Bundles

2

3

4

5

6

7

8

9

10

11

12

13

14

15

16

17

18

19

20

21

22

23

24

25

26

27

28

29

30

MODI REALTY MALLAPUR LLP

Ward No 998 DL 14/11/22

MRN No 113825 DL 15/11/22

Received By [Signature] Sign. 14/11/22

for Summit Sales LLP

Authorised signatory

Subject to Hyderabad Jurisdiction

