PURCHASE DIVISION
Advice for approval for credit to supplier

Date:	19/11/22	Prepared by	Minish	Serial no.	10632
Supplier name	Graflaks (India) Pvt. Ltd.			HO inward no.	
Firm/Company	Mahesh desai & others	Project	PM complex	HO received date	
PO/WO date	28/10/22	PO/WO No.	93329	Scan ID.	

Sl no.	Bill no.	Bill date	Bill amount	Original attached
1.	116	7/11/22	24,957/-	☑ Yes □ No
2.				□ Yes □ No
3.				□ Yes □ No
4.				□ Yes □ No

Amount A – Bills total (Excluding Transport & Hamali Charges):	20,250/-
Proof of delivery by way of: □ DCs/bill □ Steel report □ RMC pour report □ Solid block report □ Installation report	
MRN nos.: 114069 — Proof of delivery matches MRN	□ Yes □ No
Amount B –Other Credits : Transportation charges + 18%.	1062/-
Amount C –Other Debits :	—
Amount D (D=A+B-C) – Amount to be credited to the supplier:	24,957/-
Amount E – PO / WO value:	23,895/-
Amount F – Difference (A – E):	1,062/-
Quantity received as per PO /WO	☑ Yes □ Excess received □ Short received □ Part received
Close PO / WO	☑ Yes □ No – wait for balance material □ Other
Payment – due date	28/11/22
Remarks:	Final bill

Approved by	Purchase Officer	Purchase Manager	M D	Accountant	Accounts Manager
Name:		APPROVED			
Sign:		19 NOV 2022			
Date		MINISH PARIKH MANAGER PROCUREMENT			
Approval limit	Upto 20k	Above 20k	Above 100k	Upto 20k	Above 20k

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit. 2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weighment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.

Tax Invoice

(ORIGINAL FOR RECIPIENT)

GRAFLAKS (INDIA) PVT.LTD
Plot No.1211, Road No.60,
Jubilee Hills,
Hyderabad - 500033.
GSTIN/UIN: 36AABCG4647F1ZP
State Name : Telangana, Code : 36
Contact : 040-23600774 / 23541451,9246363621
E-Mail : giplhyd@gmail.com

Buyer (Bill to)
Mahesh Desai and Others
5-4-187/3 & 4/4, Ist Floor,
M.G.Road,
Secunderabad
State Name : Telangana, Code : 36
Place of Supply : Telangana

Invoice No. **116**	Dated **7-Nov-22**
Delivery Note **162**	Mode/Terms of Payment
Reference No. & Date.	Other References
Buyer's Order No. **93329 - 198068**	Dated **28-Oct-20**
Dispatch Doc No. **162**	Delivery Note Date **7-Nov-22**
Dispatched through **Vehicle**	Destination **M.G.Road**
Bill of Lading/LR-RR No.	Motor Vehicle No. **TS15UE0247**
Terms of Delivery	

Sl No.	Description of Goods	HSN/SAC	Quantity	Rate	per	Amount
1	**Wallz Magnificient - Premium** *(25 Kg Pkg)*	3209	**15.00 Bags**	1,350.00	Bags	**20,250.00**
	Transportation Charges					**900.00**
	SGST Output					**1,903.50**
	CGST Output					**1,903.50**
	MODI PROPERTIES PVT. LTD. INWARD No. 4133 Date 9/11/22 Sign SEC'BAD MRN. no. 114069					
	Total		**15.00 Bags**			**₹ 24,957.00**

Amount Chargeable (in words) *E. & O.E*
INR Twenty Four Thousand Nine Hundred Fifty Seven Only

HSN/SAC	Taxable Value	Central Tax Rate	Central Tax Amount	State Tax Rate	State Tax Amount	Total Tax Amount
3209	21,150.00	9%	1,903.50	9%	1,903.50	3,807.00
Total	**21,150.00**		**1,903.50**		**1,903.50**	**3,807.00**

Tax Amount (in words) : **INR Three Thousand Eight Hundred Seven Only**

Company's Bank Details
A/c Holder's Name : **GRAFLAKS (INDIA) PVT.LTD**
Bank Name : **YES BANK LTD**
A/c No. : **000684600000164**
Branch & IFS Code : **Raj Bhavan Road, Somajiguda & YESB0000006**

Declaration
* Goods Once sold will not be taken back.
* We are not Responsible for Damage or Pilferage in Transit. * Payment to be made within agreed credit period otherwise interest payable @24% per annum.

for GRAFLAKS (INDIA) PVT.LTD

Authorised Signatory

SUBJECT TO HYDERABAD JURISDICTION

This is a Computer Generated Invoice

SUMMIT SALES LLP IN WARD No. 101237 Date 11/11/22 Sign R.R. DIST.

Purchase Order

 01-11-2022 4:01:21 PM Original / Office Copy / Purchase Div.Copy

From Company : **Mahesh Desai and Others**
5-4-187/3 & 4/4, I Floor, M.G.Road, Secunderabad - 500003
G S T No. :

Supplier Details			
GRAFLAKS (INDIA) PVT. LTD.	**Doc No**	93329	198068
PLOT-1211, RD-60, JUBILEE HILLS,HYDERABAD - 500033	**Doc Date**	28-10-2022	
	Quote No	Nil	
GSTIN 36AABCG4647F1ZP	**Quote Date**	26-10-2022	
23600774 9246363621,9849003568	**SupplyType**	Supply	

Kind Attn : Samit gangwal

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	976600 - PATE-Paints - Texture -Magnificient Premium-Wallz - 25kgs - bags	15.00	1,350.00	0.00	18.00	23,895.00
					Total Order Value . . .	**23,895.00**

Rupees : Twenty Three Thousand Eight Hundred Ninty Five Only.

Terms and Conditions :-

Specification /	All items shall be of 'Wallz' Brand.
Payment Terms	After Delivery
Tax	All taxes included in above price.
Delivery Date	With in 4 days
Delivery Location	P M Complex M.G.Road, Secunderabad Phone. .
Penality For Delay	Nil
Transportation	Extra
Warranty	Nil
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications. Above order for PM-complex texture purpose.
Completion Date	Nil
Measurment	Nil
Security	Nil
Remarks	.Original invoice + copy of proof of delivery is required to process invoice for payment . Do not send original invoice to site. Original invoices must be

For *Mahesh Desai and Others*

Authorised Signatory

01/11/22

Name : ______

Contact - -

Accepted the above Terms And Conditions

For ***GRAFLAKS (INDIA) PVT. LTD.***

Name : ______

Date : __/__/____

Estimate/Draft PO

 28-10-2022 16:39:55

93329
18.10.22 2:23:37

From Company : **Mahesh Desai and Others**
5-4-187/3 & 4/4, I Floor, M.G.Road, Secunderabad - 500003
G S T No. :

Supplier Details				
GRAFLAKS (INDIA) PVT. LTD.		**Doc No**	93329	198068
PLOT-1211, RD-60, JUBILEE HILLS,HYDERABAD - 500033		**Doc Date**	28-10-2022	
		Quote No	Nil	
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Rupees : Twenty Three Thousand Eight Hundred Ninty Five Only.

APPROVED BY
31 OCT 2022
SOHAM MODI
MANAGING DIRECTOR

For MDs APPROVAL
☐ High Value ... limits.
☐ ... approval.
☐ ... details/clarification.
☑ Approval ...
☐ Replenishing SSLLP stock
☐ Other

Terms and Conditions :-

Specification /	All items shall be of 'Wallz' Brand.
Payment Terms	After Delivery
Tax	All taxes included in above price.
Delivery Date	With in 4 days
Delivery Location	P M Complex M.G.Road, Secunderabad Phone. .
Penality For Delay	Nil
Transportation	Extra
Warranty	Nil
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications. Above order for PM-complex texture purpose.
Completion Date	Nil
Measurment	Nil
Security	Nil
Remarks	.Original invoice + copy of proof of delivery is required to process invoice for payment . Do not send original invoice to site. Original invoices must be

For ***Mahesh Desai and Others***

Authorised Signatory

Name : 29/10/22

Accepted the above Terms And Conditions

For ***GRAFLAKS (INDIA) PVT. LTD.***

Name : ____________

Date : __/__/____

Requisition Form						
Company Name:	MAHESH DESAI & OTHERS	Date:	26-10-2022			
Site & Phase :	PM COMPLEX	Time:	17:30			
Unit No./Block No.						
Supplier:	graflex	Req. No.	198068			
Material required before date:	URGENT	ID No.	80952			
S No	Item	Qty required	Qty available at site	Order Qty	Inward No	Inward Date
1	PATE9766-Paints -Texture -Magnificient Premium-Wallz-25kgs-Bags	15		15		
2						
3						
4						
5						
6						
7						
8						
9						
10						
Remarks:	Above materials order for pm complex texture painting					
	Engineer	Project Manager		Purchase	MD	
Prepared By:	Chand Mohammod					
Approved By:						
Sign & Date:	26/10/22					

PO: 93329.

93103

APPROVED BY
26 OCT 2022
SOHAM [illegible]
MANAGING DIRECTOR

GRAFLAKS (INDIA) PVT. LTD.
Plot No. 1211, Road No. 60, Jubilee Hills,
Hyderabad-500 033. Tel. : 23600774 / 65523553
TIN : 36126960182
CST No. NZB/08/0/1768/05-06
Valid from : 01-12-2005

DELIVERY CHALLAN

NO. 162

DATE : 07-11-22

To M/s. Mahesh Desai and others
MG Road Secunderabad - 500003

Cell No
Cell no : 7416275207

UR Order No. : B 3329 - 198068
Date : 28-10-22

S. No.	Description of Goods	Pckg.	Qty.	Remarks
	Maganit (R) Neal (3209)	15	Bags	
	Auto - TS15UG0247			

SUMMIT SALES LLP
INWARD
No. 84185
Date 12/11/22
Sign.
R.R. DIST.

Received the above material in good condition.

07/11/22
Receiver's Sign. & Stamp

For GRAFLAKS (INDIA) PVT. LTD.

Works : Bollaram, Medak Dist.