

PURCHASE DIVISION
Advice for approval for credit to supplier



Date: 19-11-22		Prepared by: Minish		Serial no. 10662	
Supplier name: Summit Sales LLP		HO inward no.			
Firm/Company: Soham Mansion owner Associa		Project: Soham Mansion		HO received date	
PO/WO date: 11-11-20		PO/WO No. 93860		Scan ID.	

Sl no.	Bill no.	Bill date	Bill amount	Original attached
1.	26970	14-11-22	4,531 /-	☐ Yes ☐ No
2.				☐ Yes ☐ No
3.				☐ Yes ☐ No
4.				☐ Yes ☐ No

Amount A – Bills total (Excluding Transport & Hamali Charges):			4,531 /-
Proof of delivery by way of: ☐ DCs/bill ☐ Steel report ☐ RMC pour report ☐ Solid block report ☐ Installation report			
MRN nos.: 114065	Proof of delivery matches MRN		☐ Yes ☐ No
Amount B –Other Credits : Transportation charges			—
Amount C –Other Debits :			—
Amount D (D=A+B-C) – Amount to be credited to the supplier:			4,531 /-
Amount E – PO / WO value:			4,531 /-
Amount F – Difference (A – E):			—
Quantity received as per PO /WO		☒ Yes ☐ Excess received ☐ Short received ☐ Part received	
Close PO / WO		☒ Yes ☐ No – wait for balance material ☐ Other	
Payment – due date		28-11-22	
Remarks: Final bill			

Approved by	Purchase Officer	Purchase Manager	M D	Accountant	Accounts Manager
Name:	APPROVED 19 NOV 2022 MINISH PARIKH MANAGER PROCUREMENT				
Sign:					
Date					
Approval limit	Upto 20k	Above 20k	Above 100k	Upto 20k	Above 20k

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit. 2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weighment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

PAN: ACQFS2044C GSTIN/UNI: 36ACQFS2044C1Z7

1 of 1 :

Customer Details Soham Mansion Owners Association 5-4-187/3 & 4, IInd Floor, M.G.Road, Secunderabad - 500003 GSTIN : 36			
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MRN No.
114065

for Summit Sales LLP

Authorised signatory

Subject to Hyderabad Jurisdiction



Purchase Order

e(s) 1 Of 1

11-11-2022 12:05:27



01.11.22 2:59:53

From Company : **Soham Mansion Owners Association**
5-4-187/3 & 4, IInd Floor, M.G.Road, Secunderabad - 500003
G S T No. :

Supplier Details

Summit Sales LLP
5-4-187/3&4,II nd floor,Soham Mansion,MG Road, Secunderabad

GSTIN 36ACQFS2044C1Z7

040-66335551

9618244433

Doc No	93860	198074
Doc Date	11-11-2022	
Quote No	nil	
Quote Date	11-11-2022	
SupplyType	Supply	

Kind Attn : Hamendra,Prabhakar

Purchase Order for the Supply of following Items.

Item Name	Qty	Rate	Dis%	GST	Amount
1 802400 - ELSW-Electrical - Al service wire -4 mm-South King - 90mtrs - Bundles	2.00	1,920.00	0.00	18.00	4,531.20
Total Order Value . . .					4,531.20

Rupees : Four Thousand Five Hundred Thirty One and Paise Twenty Only.

Terms and Conditions :-

Specification /	All items shall be of Gloster brand/company
Payment Terms	After Delivery & Production of bill
Tax	Inclusive of all taxes
Delivery Date	Next Working Day.
Delivery Location	Soham Mansion 5-4-187/3&4, MG Road, Ranigunj, Secunderbad Phone. 040-66335551
Penalty For Delay	Nil
Transportation	Transport cost shall be borne by us.
Warranty	Nil
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming quality and specifications.For Ajay Mehta office Purpose.
Completion Date	NA
Measurment	Nil
Security	Nil
Remarks	Original invoice + Copy of proof of delivery is required to process invoice for payment.DO NOT send original invoice to site.Original invoice must be sent to HO Office or Purchase site office.Proof of delivery/DC can be sent by email.

For **Soham Mansion Owners Association**

Authorised Signatory

Name :

Contact :-

Accepted the above Terms And Conditions

For **Summit Sales LLP**

Name :

Date : _/_/_

Requisition Form									
Company Name:		SMOA		Date:		11.11.2022			
Site & Phase :		Soham Mansion		Time:					
Unit No./Block No.									
Supplier:				Req. No.		198074			
Material required before date:				ID No.		81421			
S No	Item	Qty required	Qty available at site	Order Qty	Inward No	Inward Date			
1	ELEC8024-Electrical-AI service wire -4 mm-South King-90mtrs-Bundles	2		2					
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Remarks:		For Ajay Mehta office Purpose							
Prepared By:		Engineer		Project Manager		APPROVED		MD	
Approved By:		Meenakshi				11 NOV 2022			
Sign & Date:						MINISH PARIKH			
						MANAGER PROCUREMENT			

DELIVERY CHALLAN

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

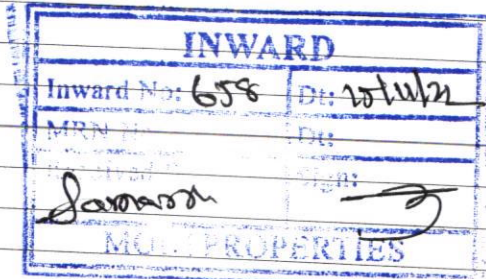
Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

1 of 1 : 14-11-2022

Customer Details MCHET Soham Mansion Owners Association 5-4-187/3 & 4, IInd Floor, M.G.Road, Secunderabad - 500003 GSTIN : 36		DC No. 22968 DC Date. 14-11-2022 PO No. 93860 PO Date. 11-11-2022 Req ID 81421 Req Date 11-11-2022 Loc Req No 198074	
Description of Goods		HSN/SAC	Qty
1	802400 - ELSW-Electrical - Al service wire -4 mm-South King - 90mtrs - Bundles	76052990	2
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Material Receipt
 May



Subject to Hyderabad Jurisdiction

for Summit Sales LLP

Authorised signatory