PURCHASE DIVISION
Advice for approval for credit to supplier

E

Date:	18/11/22	Prepared by	Venkatesh	Serial no.	10601
Supplier name	Veldi Karunakar Reddy			HO inward no.	
Firm/Company	SOV LLP	Project	SOV Part T(I)	HO received date	
PO/WO date	1-9-22	PO/WO No.	91515	Scan ID.	

Sl no.	Bill no.	Bill date	Bill amount	Original attached
1.	167	16-11-22	2,25,002/-	□ Yes □ No
2.				□ Yes □ No
3.				□ Yes □ No
4.				□ Yes □ No

Amount A – Bills total (Excluding Transport & Hamali Charges):	2,25,002/-
Proof of delivery by way of: □ DCs/bill □ Steel report □ RMC pour report □ Solid block report ☑ Installation report	
MRN nos.: Installation report — Proof of delivery matches MRN	☑ Yes □ No
Amount B –Other Credits : Transportation charges	—
Amount C –Other Debits :	—
Amount D (D=A+B-C) – Amount to be credited to the supplier:	2,25,002/-
Amount E – PO / WO value:	2,47,800/-
Amount F – Difference (A – E):	22,798/-
Quantity received as per PO /WO	□ Yes □ Excess received □ Short received □ Part received
Close PO / WO	□ Yes □ No – wait for balance material □ Other
Payment – due date	28-11-22
Remarks:	Final bill

Approved by	Purchase Officer	Purchase Manager	M D	Accountant	Accounts Manager
Name:		Venum			
Sign:		APPROVED			
Date		18 NOV 2022			
Approval limit	Upto 20k	Above 20k	Above 100k	Upto 20k	Above 20k

P. VENKATESHWARLU
MANAGER PURCHASE

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit. 2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weighment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.

TAXABLE INVOICE

Ph : 9440407992

VELDI KARUNAKAR REDDY

Flooring & Decorative Tiles

8-2-120/120/1/3/A, Road No.10, Banjara Hills, Hyderabad - 500034.

Seller GST No. **36AKGPR0150G1ZD**
State: Telangana State Code : 36.

Invoice No. 167
Invoice Date : 16/11/2022

Details of Receiver / Billed to. Silver oak Villas PLL III

Address: P.No. 91515

Buyer GST No.: 36 ADBFS3288A2Z7 State.......... Code..........

S.No.	Particulars	HSN Code	Qty	Rate	Amount Rs. Ps.
	Cladding work.				
	V.No. 180.181.182.155		1816	105	190680

SUMMIT SALES LLP
IN WARD
No: 101991
Date: 16/11/22
Sign:
R.R. DIST.

Total Amount	190680
Add CGST @ 9 %	17161.2
Add SGST @ 9 %	17161.2
Grand Total	225002.4

Rupees in words : Two Lack twenty five thousand two only

Terms & Conditions:

Goods once sold cannot be taken back or exchanged

Subject to Hyderabad Jurisdiction.

All the overdue bill charged @ 24% per annum

For **VELDI KARUNAKAR REDDY**

V Karunakar Reddy

Signature

Purchase Order

 06-09-2022 3:12:18 PM

91515
01.09.22 10:54:24

From Company : **Silver Oak Villas LLP**
5-4-187/3 & 4, IInd Floor, M.G.Road, Secunderabad - 500003
G S T No. : 36ADBFS3288A2Z7

Supplier Details			
Karunakar Reddy 8-2-125/120/3A/45, Banjara Hills, Noor Nagar, Road No.10, Hyderabad.	**Doc No**	91515	184561
	Doc Date	01-09-2022	
	Quote No	NIL	
GSTIN 36AKGPR0150G1ZD NA	**Quote Date**	30-09-2022	
NA 9440407992	**SupplyType**	Supply And Application	

Kind Attn : Mr. Karunakar Reddy

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	795700 - BUIL-Building Material - Cement Fiber Board-- - 150x3000mm - sft	2,000.00	105.00	0.00	18.00	247,800.00
					Total Order Value . . .	**247,800.00**

Rupees : Two Lakh(s) Fourty Seven Thousand Eight Hundred Only.

Terms and Conditions :-

Specification /	Items shall be of V-Plank brand cement fiber board. 8mm thick.
Payment Terms	50% as advance & balance 50% on completion of work.
Tax	All taxes included in above price.
Delivery Date	Within 6days.
Delivery Location	Silver Oak Villas Part III Sy .No.11,12,14,15,16,17,18 , 294 Phone. 0
Penality For Delay	Nil
Transportation	Included in the above price.
Warranty	Nil
Advance Paid	Rs.1,23,900/- advance to be pay vide cheque no. , dtd.
Other Terms	We reserve the right to reject items not conforming to quality and specifications. Above order for villa no 180,181,182,183. external clading purpose.
Completion Date	Work shall be completed within 7 working days from the date of the work order.
Measurment	Nil
Security	Nil
Remarks	'Original invoice + copy of proof of delivery is required to process invoice for payment. DO NOT send original invoice to site. Original invoices must be sent to HO office or purchase site office. Proof of delivery/DC can be sent by email.'

For *Silver Oak Villas LLP*

Authorised Signatory

Venu 06/09/22

Name : ____________

Contact - -

Accepted the above Terms And Conditions

For *Karunakar Reddy*

Name : ____________

Date : __/__/____

Requisition Form						
Company Name:	Silver Oak Villas	Date:	30-08-2022			
Site & Phase :	SOV-III	Time:	4:00			
Flat/Block no.	For villa no.180,181,182,183 purpose					
Supplier:		Req. No.	184561			
Material required before date:	03-09-2022	ID No.	79327			
S No	Item	Qty required	Qty available at site	Order Qty	Inward No	Inward Date
1	BUIL7957-Building Material-Cement Fiber Board---150x3000mm-sft	2000sft	0	2000sft		
2						
3						
4						
5	9/5/15					
6						
7					APPROVED BY 03 SEP 2022 SOHAM MODI MANAGING DIRECTOR	
8						
9						
10						
Remarks:	For villa no.180,181,182,183 external Cladding purpose.Please give work order to Karunakar Reddy					
	Engineer	Project Manager	Purchase		MD	
Prepared By:	K.Tulasi Rani		APPROVED 02 SEP 2022 P. VENKATESHWARLU MANAGER PURCHASE			
Approved By:						
Sign & Date:						

Estimate

 01-09-2022 5:13:01 PM Original, Office copy

From Company :	**Silver Oak Villas LLP** 5-4-187/3 & 4, IInd Floor, M.G.Road, Secunderabad - 500003 G S T No. : 36ADBFS3288A2Z7

Supplier Details			
Karunakar Reddy 8-2-125/120/3A/45, Banjara Hills, Noor Nagar, Road No.10, Hyderabad.	**Doc No**	91515	184561
	Doc Date	01-09-2022	
	Quote No	NIL	
GSTIN 36AKGPR0150G1ZD NA	**Quote Date**	30-09-2022	
NA 9440407992	**SupplyType**	Supply And Application	

Kind Attn : Mr. Karunakar Reddy

Estimate for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	795700 - BUIL-Building Material - Cement Fiber Board-- - 150x3000mm - sft	2,000.00	105.00	0.00	18.00	247,800.00
					Total Order Value . . .	**247,800.00**

Rupees : Two Lakh(s) Fourty Seven Thousand Eight Hundred Only.

Terms and Conditions :-

Specification / Items shall be of V-Plank brand cement fiber board. 8mm thick.

Payment Terms 50% as advance & balance 50% on completion of work.

Tax All taxes included in above price.

Delivery Date Within 6days.

Delivery Location Silver Oak Villas Part III
Sy .No.11,12,14,15,16,17,18 , 294
Phone. 0

Penality For Delay Nil

Transportation Included in the above price.

Warranty Nil

Advance Paid Rs.16,700/- advance to be pay vide cheque no. , dtd.

Other Terms We reserve the right to reject items not conforming to quality and specifications. Above order for villa no 180,181,182,183. external clading purpose.

Completion Date Work shall be completed within 7 working days from the date of the work order.

Measurment Nil

Security Nil

Remarks 'Original invoice + copy of proof of delivery is required to process invoice for payment. DO NOT send original invoice to site. Original invoices must be sent to HO office or purchase site office. Proof of delivery/DC can be sent by email.'

For MDs APPROVAL
- ☐ High Value/quantity beyond limits.
- ☐ Po/Req. processed-post approval.
- ☑ Approval for technical details/clarification
- ☐ Replenishing SSLLP stock
- ☐ Other

APPROVED BY
03 SEP 2022
SOHAM MODI
MANAGING DIRECTOR

For *Silver Oak Villas LLP*

Authorised Signatory

Venu 02/09/22

Name : ____________

Name : ____________

Accepted the above Terms And Conditions

For *Karunakar Reddy*

Date : __/__/____

Contact --

I/P: 72141 to 72144

Construction division
Advice for giving credit to contractors/suppliers.

Sl. No. site bills register	1070	Date site bills Register	22/9/22
Company Name:	SOVLLP	Site:	SOV-III.
Name of Contractor	Karunkar Reddy.		
Nature of work	Cladding work		
Work done	From Date 11/8/22	To Date	19/9/22.

Sl. No	Villa Flat block no	Qty	Rate	Units	Amount	Contractors bill no
1.	V.NO - 180, 191,	1816	105/-	sft	1,90,680/-	
2.	182, 155.					
3.						
4.						
5.						
6.						
7.						
8.						
9.						
10.						
11.	Total:				1,90,680/-	

Bill required	✓ YES NO.	GST bill required	✓ YES NO.
Measurement & estimate sheet:	✓ Required Not required	Measurement & estimate sheet:	✓ Enclosed Not enclosed
PO WO no.		PO/WO date:	

Remarks :

Approved by Project Manager	Approved by Design Team	Approved by M.D.
Date:	Date: 29/09/22	Date:
Sign:	Sign: Nagalaxmi	Sign:

APPROVED BY 24 SEP 2022 K. PURSHOTHAM

APPROVED BY 30 SEP 2022 SOHAM MODI MANAGING DIRECTOR

Notes: 1. This form to be submitted within 7 days of completing work. 2. This form can be used for certifying labour bills, bills for hire charges, civil work contractors, civil contractors. 3. Wherever not applicable - fill NA. 4. Estimate and measurement sheets are not required for turnkey jobs where guideline rates are clearly given.

ESTIMATE SHEET

Company Name:		Silver Oak Villas LLP					
Project:		Silver Oak Villas					
Work Description:		Cladding Work					
Name of the Contractor		Karunakar Reddy					
Prepared By		B.Meenakshi					
Date:		22-09-2022					
S No.	Item Head	Item Description	Quantity	Units	Rate	Amount	Item Head Total
1	Cladding Work	V.No 180,181,182,155	1816.00	Sft	105.00	1,90,680.00	
	East facing(3bhk Villa)						
	Po no:91515					Total:	1,90,680.00

Total Amount in words:One Lakhs Ninty Thousand Six Hundered Eighty Rupees Only

APPROVED BY
24 SEP 2022
K. PURSHOTHAM
Project Manager (Silver Oak Villas Part-III)