PURCHASE DIVISION
Advice for approval for credit to supplier

(t)

Date:	19-11-22	Prepared by		Serial no.	10657
Supplier name	Summit Sales LLp			HO inward no.	
Firm/Company	MCS	Project	Green towers	HO received date	
PO/WO date	8-11-22	PO/WO No.	93741	Scan ID.	

Sl no.	Bill no.	Bill date	Bill amount	Original attached
1.	26867	9-11-22	850/-	□ Yes □ No
2.				□ Yes □ No
3.				□ Yes □ No
4.				□ Yes □ No
Amount A – Bills total (Excluding Transport & Hamali Charges):				850/-
Proof of delivery by way of: □ DCs/bill □ Steel report □ RMC pour report □ Solid block report □ Installation report				
MRN nos.:	11406?		Proof of delivery matches MRN	□ Yes □ No
Amount B –Other Credits : Transportation charges				—
Amount C –Other Debits :				—
Amount D (D=A+B-C) – Amount to be credited to the supplier:				850/-
Amount E – PO / WO value:				850/-
Amount F – Difference (A – E):				
Quantity received as per PO /WO	☑ Yes □ Excess received □ Short received □ Part received			
Close PO / WO	☑ Yes □ No – wait for balance material □ Other			
Payment – due date	28-11-22			
Remarks:	Final bill			

Approved by	Purchase Officer	Purchase Manager	M D	Accountant	Accounts Manager
Name:		APPROVED			
Sign:		19 NOV 2022			
Date		MINISH PARIKH MANAGER PROCUREMENT			
Approval limit	Upto 20k	Above 20k	Above 100k	Upto 20k	Above 20k

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit. 2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weighment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.

TAX INVOICE

ORIGINAL INVOICE

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

PAN: ACQFS2044C GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details		
Mody Consultancy Services	Invoice No.	26867
Green Towers, Begumpet, Hyderabad	Invoice Date.	09-11-2022
	PO No.	93741
	PO Date.	08-11-2022
	Req ID	81293
GSTIN : 36 PAN	Req Date	07-11-2022
	Loc Req No	198071

	Description of Goods	HSN/SAC	Qty	Rate	Gross	Tax%	Tax Amt
1	829700 - ELSW-Electrical - Switch--Wipro NW -	853650	8	70.00	560.00	18	100.80
2	100800 - ELSW-Electrical - Module Plate--Wipro	85369090	4	40.25	161.00	18	28.98
3							
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15							

MRN no. 114067

IGST	CGST	SGST				
			Total Taxable Amount	721.00		129.78
	64.89	64.89	Total Invoice Amount	850.78		

Rupees : Eight Hundred Fifty and Paise Seventy Eight Only.

SUMMIT SALES LLP IN WARD No. 101190 Date: 9/11/22 Sign: R.R. DIST.

for Summit Sales LLP

Authorised signatory

Subject to Hyderabad Jurisdiction

Purchase Order

 08-11-2022 17:09:04

93741
01.11.22 2:54:36

From Company : **Mody Consultancy Services**
5-4-187/3&4, II Floor, M.G.Road, Secunderabad-500003.
G S T No. :

Supplier Details			
Summit Sales LLP	**Doc No**	93741	198071
5-4-187/3&4,II nd floor,Soham Mansion,MG Road, Secunderabad	**Doc Date**	08-11-2022	
	Quote No	Nil	
GSTIN 36ACQFS2044C1Z7	**Quote Date**	08-11-2022	
040-66335551 9618244433	**SupplyType**	Supply	

Kind Attn : Hamendra,Prabhakar

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	829700 - ELSW-Electrical - Switch--Wipro NW - 16amps - Nos	8.00	70.00	0.00	18.00	660.80
2	100800 - ELSW-Electrical - Module Plate--Wipro NW - 2 Module - Nos	4.00	40.25	0.00	18.00	189.98
	Total Order Value . . .					**850.78**

Rupees : Eight Hundred Fifty and Paise Seventy Eight Only.

Terms and Conditions :-

Specification /	As per details given in the quotation.
Payment Terms	Within 30 days of delivery.
Tax	GST included in above price.
Delivery Date	Within 3 days
Delivery Location	Greens Towers Begumpet Main Road, Hyd. Opp. Hyderabad Public School. Phone. 66335551
Penality For Delay	Nil
Transportation	Transport cost shall be borne by us.
Warranty	NI
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications.Aove order Forgreens wiring purpose.
Completion Date	Nil
Measurment	Nil
Security	Nil
Remarks	Original invoice + Copy of proof of delivery is required to process invoice for payment. DO NOT send original invoice to site. Original invoice must be sent to HO office or purchase site office. Proof of delivery/DC can be sent by email.

For ***Mody Consultancy Services***

Authorised Signatory

Name : 09/11/22

Name : ____________

Accepted the above Terms And Conditions

For ***Summit Sales LLP***

Date : __/__/____

Requisition Form

Company Name: MCS

Site & Phase : greens towers

Unit No./Block No.

Supplier:

Material required before date: urgent

Date: 07-11-2022

Time: 16:35

Req. No. 19807

ID No. 81293

PO :- 93741

S No	Item	Qty required	Qty available at site	Order Qty	Inward No	Inward Date
1	ELEC8297-Electrical-Switch--Wipro NW-16amps-Nos	8		8		
2	ELEC7877-Electrical-PVC-Surface Box--Anchor-2Module-Nos	4		4		
3	ELEC1008-Electrical-Module Plate--Wipro NW-2 Module-Nos	4		4		
4	ELEC7079-Electrical-PVC Pipe--Sudhakar-3000X32MM-Nos	30		30		
5						
6						
7						
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9						
10						

Remarks: Above order for greens wiring purpose.

	Engineer	Project Manager	Purchase	MD
Prepared By:	meenakshi			
Approved By:	P			
Sign & Date:				

APPROVED BY
07 NOV 2022
SOHAM MODI
MANAGING DIRECTOR

Approved By:

DELIVERY CHALLAN

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details	DC No.	22867
Mody Consultancy Services	DC Date.	09-11-2022
Green Towers, Begumpet, Hyderabad	PO No.	93741
	PO Date.	08-11-2022
	Req ID	81293
	Req Date	07-11-2022
GSTIN : 36	Loc Req No	198071

	Description of Goods	HSN/SAC	Qty
1	829700 - ELSW-Electrical - Switch--Wipro NW - 16amps - Nos	853650	8
2	100800 - ELSW-Electrical - Module Plate--Wipro NW - 2 Module - Nos	85369090	4
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for Summit Sales LLP

Authorised signatory

Subject to Hyderabad Jurisdiction

SUMMIT SALES LLP
INWARD
No: 54109
Date: 11/11/22
Sign:
R.R. DIST.