PURCHASE DIVISION

Advice for approval for credit to supplier

| Date: | 19-11-22 | Prepared by | Minish | Serial no. | 10649 |
|---|---|---|---|---|---|
| Supplier name | Summit Sales LLP | | | HO inward no. | |
| Firm/Company | GVDC | Project | Synergy Square | HO received date | |
| PO/WO date | 13-9-22 | PO/WO No. | 91865 | Scan ID. | |

| Sl no. | Bill no. | Bill date | Bill amount | Original attached |
|---|---|---|---|---|
| 1. | 26073 | 26-9-22 | 531/- | □ Yes □ No |
| 2. | | | | □ Yes □ No |
| 3. | | | | □ Yes □ No |
| 4. | | | | □ Yes □ No |

| | |
|---|---|
| Amount A – Bills total (Excluding Transport & Hamali Charges): | 531/- |
| Proof of delivery by way of: □ DCs/bill □ Steel report □ RMC pour report □ Solid block report □ Installation report | |
| MRN nos.: 111887 — Proof of delivery matches MRN: □ Yes □ No | |
| Amount B –Other Credits : Transportation charges | — |
| Amount C –Other Debits : | — |
| Amount D (D=A+B-C) – Amount to be credited to the supplier: | 531 |
| Amount E – PO / WO value: | 760 |
| Amount F – Difference (A – E): | 229 |
| Quantity received as per PO /WO | ☑ Yes □ Excess received □ Short received □ Part received |
| Close PO / WO | ☑ Yes □ No – wait for balance material □ Other |
| Payment – due date | 28-11-22 |
| Remarks: | Final bill |

| Approved by | Purchase Officer | Purchase Manager | M D | Accountant | Accounts Manager |
|---|---|---|---|---|---|
| Name: | | APPROVED | | | |
| Sign: | | | | | |
| Date | | 21 NOV 2022 | | | |
| Approval limit | Upto 20k | Above 20k | Above 100k | Upto 20k | Above 20k |

MINISH PARIKH
MANAGER PROCUREMENT

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit. 2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weighment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.

TAX INVOICE

ORIGINAL INVOICE

# Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

**PAN: ACQFS2044C GSTIN/UNI: 36ACQFS2044C1Z7**



| **Customer Details** | | |
|---|---|---|
| GV Discovery Center Pvt Ltd | Invoice No. | 26073 |
| 119,191, Synergy Square1 | Invoice Date. | 26-09-2022 |
| | PO No. | 91865 |
| | PO Date. | 13-09-2022 |
| | Req ID | 79673 |
| GSTIN : 36AAHCG4940K1ZC PAN AAHCG4940K | Req Date | 12-09-2022 |
| | Loc Req No | 196201 |

| | Description of Goods | HSN/SAC | Qty | Rate | Gross | Tax% | Tax Amt |
|---|---|---|---|---|---|---|---|
| 1 | 522200 - STAT-Stationary - Scribling Pads-- - - - | 48201020 | 30 | 15.00 | 450.00 | 18 | 81.00 |
| 2 | | | | | | | |
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| IGST | CGST | SGST | | | | |
|---|---|---|---|---|---|---|
| | | | Total Taxable Amount | 450.00 | | 81.00 |
| | 40.50 | 40.50 | Total Invoice Amount | 531.00 | | |

Rupees : Five Hundred Thirty One Only.

for Summit Sales LLP

Authorised signatory

Subject to Hyderabad Jurisdiction

SUMMIT SALES LLP R.R. DIST. IN WARD No: 99581 Date: 2/9/22 Sign:

# Purchase Order

 13-09-2022 12:00:38

91865
01.09.22 11:05:43

From Company : **G V Discovery Center Pvt Ltd**
5-4-187/3&4, II nd Floor, Soham Mansion ,MG Road, Secunderabad
G S T No. : 36AAHCG4940K1ZC

| **Supplier Details** | | | |
|---|---|---|---|
| Summit Sales LLP | **Doc No** | 91865 | 196201 |
| 5-4-187/3&4,II nd floor,Soham Mansion,MG Road, Secunderabad | **Doc Date** | 13-09-2022 | |
| | **Quote No** | nil | |
| **GSTIN** 36ACQFS2044C1Z7 | **Quote Date** | 12-09-2022 | |
| 040-66335551 9618244433 | **SupplyType** | Supply | |

**Kind Attn : Hamendra,Prabhakar**

Purchase Order for the Supply of following Items.

| | Item Name | Qty | Rate | Dis% | GST | Amount |
|---|---|---|---|---|---|---|
| 1 | 522200 - STAT-Stationary - Scribling Pads-- - - - Nos | 30.00 | 15.00 | 0.00 | 18.00 | 531.00 |
| 2 | 730400 - STAT-Stationary - Pen-Blue color-Cello Fine grip - - - Nos | 20.00 | 5.00 | 0.00 | 18.00 | 118.00 |
| 3 | 369200 - STAT-Stationary - CD Marker-- - - - Nos | 5.00 | 18.90 | 0.00 | 18.00 | 111.51 |
| | | | | | **Total Order Value . . .** | **760.51** |

Rupees : Seven Hundred Sixty and Paise Fifty One Only.

Terms and Conditions :-

| | |
|---|---|
| **Specification / Brand** | As per details given in the quotation. |
| **Payment Terms** | After Delivery & Production of bill |
| **Tax** | All taxes included in above price. |
| **Delivery Date** | Next Working Day. |
| **Delivery Location** | 119, 191 Synergy Square 1<br>-<br>Phone. - |
| **Penality For Delay** | Nil |
| **Transportation Cost** | Transport cost shall be borne by us. |
| **Warranty** | Nil |
| **Advance Paid** | Nil |
| **Other Terms** | We reserve the right to reject items not conforming to quality and specifications.Above order for Site office purpose. |
| **Completion Date** | NA |
| **Measurment** | NA |
| **Security** | Nil |
| **Remarks** | Original invoice + copy of proof of delivery is required to process invoice for payment. DO NOT send original invoice to site. Original invoices must be sent to HO office or purchase site office. Proof of delivery/DC can be sent by email.' |

**PART DELIVERY DETAILS**

| S.no. | Bill no. | Bill Dt. | Amount |
|---|---|---|---|
| 1. | 25813 | 15/9/22 | 229.51 |
| 2. | | | |
| 3. | | | |
| 4. | | | |
| 5. | | | |

For *G V Discovery Center Pvt Ltd*
Authorised Signatory

Name : 13/09/22

Accepted the above Terms And Conditions
For *Summit Sales LLP*

Name : ____________

Date : __/__/____

| | | | | | | |
|---|---|---|---|---|---|---|
| Requisition Form | | | | | | |
| Company Name: | G V Discovery center | | | | | |
| Site & Phase : | Genopolis | Date: | 12 ~~06~~-09-2022 | | | |
| Unit No./Block No. | | Time: | 12:30 Hrs | | | |
| Supplier: | | | | | | |
| Material required before date: | Urgent | Req. No. | 196201 | | | |
| S No | Item | ID No. | 79673 | | | |
| | | Qty required | Qty available at site | Order Qty | Inward No | Inward Date |
| 1 | STAT5222-Stationary-Scribling Pads----Nos | 30 | - | 30 | | |
| 2 | STAT7304-Stationary-Pen-Blue color-Cello Fine grip--Nos | 20 | - | 20 | | |
| 3 | STAT3692-Stationary-CD Marker----Nos | 5 | - | 5 | | |
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| Remarks: | For site office use purpose | | | | | |
| | | | | | | |
| | Engineer | Project Manager | | Purchase | | MD |
| Prepared By: | Meghana | | | | | |
| Approved By: | Subbareddy | | | | | |
| Sign & Date: | 12 ~~06~~.09.2022 | | | | | |

PO: 91865

APPROVED

13 SEP 2022

MINISH PARIKH
MANAGER PROCUREMENT

12/9/2022

DELIVERY CHALLAN

# Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M G Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

**GSTIN/UNI: 36ACQFS2044C1Z7**



| **Customer Details** | DC No. | 22021 |
|---|---|---|
| GV Discovery Center Pvt Ltd | DC Date. | 15-09-2022 |
| 119,191, Synergy Square1 | PO No. | 91865 |
| | PO Date. | 13-09-2022 |
| | Req ID | 79673 |
| | Req Date | 12-09-2022 |
| GSTIN : 36AAHCG4940K1ZC | Loc Req No | 196201 |

| | Description of Goods | HSN/SAC | Qty |
|---|---|---|---|
| 1 | 730400 - STAT-Stationary - Pen-Blue color-Cello Fine grip - - - Nos | 960899 | 20 |
| 2 | 369200 - STAT-Stationary - CD Marker- - - - - Nos | 96082000 | 5 |
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for Summit Sales LLP

*Authorised signatory*

Subject to Hyderabad Jurisdiction

INWARD
Inward No 649 Dt: 15/9/22
MRN No: 111887 Dt: 19/9/22
Received By: Sign: Nizam
Genome Valley Discovery Center Pvt. Ltd.

SUMMIT SALES LLP
INWARD
No: 8432
Date: 21/11/22
Sign:
R.R. DIST.