

PURCHASE DIVISION  
Advice for approval for credit to supplier



|                           |  |                     |  |                  |  |
|---------------------------|--|---------------------|--|------------------|--|
| Date: 22/11/22            |  | Prepared by: Minish |  | Serial no. 10751 |  |
| Supplier name: Bath Store |  |                     |  | HO inward no.    |  |
| Firm/Company: SCLLP       |  | Project: SCLLP-GMR  |  | HO received date |  |
| PO/WO date: 26/6/22       |  | PO/WO No. 89316     |  | Scan ID.         |  |

| Sl no. | Bill no. | Bill date | Bill amount | Original attached                                                   |
|--------|----------|-----------|-------------|---------------------------------------------------------------------|
| 1.     | 3291     | 4/11/22   | 4,75,088/-  | <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No |
| 2.     |          |           |             | <input type="checkbox"/> Yes <input type="checkbox"/> No            |
| 3.     |          |           |             | <input type="checkbox"/> Yes <input type="checkbox"/> No            |
| 4.     |          |           |             | <input type="checkbox"/> Yes <input type="checkbox"/> No            |

Amount A – Bills total (Excluding Transport & Hamali Charges): 4,75,088/-

Proof of delivery by way of: ☐ DCs/bill ☐ Steel report ☐ RMC pour report ☐ Solid block report ☐ Installation report

|                  |                                                                                                   |
|------------------|---------------------------------------------------------------------------------------------------|
| MRN nos.: 113614 | Proof of delivery matches MRN <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No |
|------------------|---------------------------------------------------------------------------------------------------|

Amount B – Other Credits : Transportation charges -

Amount C – Other Debits : -

Amount D (D=A+B-C) – Amount to be credited to the supplier: 4,75,088/-

Amount E – PO / WO value: 25,03,307/-

Amount F – Difference (A – E): 20,28,219/-

Quantity received as per PO / WO ☒ Yes ☐ Excess received ☐ Short received ☐ Part received

Close PO / WO ☒ Yes ☐ No – wait for balance material ☐ Other

Payment – due date: 28/11/22

Remarks: Final bill

|                |                  |                  |            |            |                  |
|----------------|------------------|------------------|------------|------------|------------------|
| Approved by    | Purchase Officer | Purchase Manager | M D        | Accountant | Accounts Manager |
| Name:          |                  |                  |            |            |                  |
| Sign:          |                  |                  |            |            |                  |
| Date           |                  |                  |            |            |                  |
| Approval limit | Upto 20k         | Above 20k        | Above 100k | Upto 20k   | Above 20k        |

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit. 2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weighment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.

## Tax Invoice

(ORIGINAL FOR RECIPIENT)

**Bathstore**

171/B, Eshwaripuri Colony, Sainikpuri,  
Secunderabad-500094  
+91 40 40179077, + 91 40 42604394  
9885329687  
GSTIN/UIN: 36AJSP8724H1ZJ  
State Name : Telangana, Code : 36  
E-Mail : bathstores@gmail.com

Consignee (Ship to)

**Summit Sales LLP**

SSLLP- Gulmohar residency  
Mallapur, Hyd  
Ph: 9000502956  
GSTIN/UIN : 36ACQFS2044C1Z7  
State Name : Telangana, Code : 36

Buyer (Bill to)

**Summit Sales LLP**

5-4-187/3&4, II nd floor, MG Road  
Secunderabad-500003  
GSTIN/UIN : 36ACQFS2044C1Z7  
State Name : Telangana, Code : 36

Invoice No.

**3291**

Dated

**4-Nov-22**

Delivery Note

Mode/Terms of Payment

**Credit**

Reference No. &amp; Date.

**3291 dt. 4-Nov-22**

Other References

**Srinivas-Kavitha**

Buyer's Order No.

**89316-169912**

Dated

**26-Jun-22**

Dispatch Doc No.

Delivery Note Date

Dispatched through

Destination

Terms of Delivery

| Sl No. | Description of Goods          | HSN/SAC  | Quantity       | Rate (Incl. of Tax) | Rate   | per | Disc. % | Amount                |
|--------|-------------------------------|----------|----------------|---------------------|--------|-----|---------|-----------------------|
| 1      | <b>300x300 Country Almond</b> | 69072100 | <b>843 BOX</b> | 563.57              | 477.60 | BOX |         | <b>4,02,616.80</b>    |
|        | <b>CGST@ 9%</b>               |          |                |                     |        | 9 % |         | <b>36,235.51</b>      |
|        | <b>SGST@9%</b>                |          |                |                     |        | 9 % |         | <b>36,235.51</b>      |
|        | <b>Rounding Off New</b>       |          |                |                     |        |     |         | <b>0.18</b>           |
|        |                               |          | <b>Total</b>   |                     |        |     |         | <b>Rs 4,75,088.00</b> |



Inward No: 2282  
MRN No: 113614  
Received By: [Signature]  
SSLLP-GMR

Amount Chargeable (in words)

**Indian Rupees Four Lakh Seventy Five Thousand Eighty Eight Only**

E. &amp; O.E

| Taxable Value             | Central Tax Rate | Central Tax Amount | State Tax Rate | State Tax Amount | Total Tax Amount |
|---------------------------|------------------|--------------------|----------------|------------------|------------------|
| 4,02,616.80               | 9%               | 36,235.51          | 9%             | 36,235.51        | 72,471.02        |
| <b>Total: 4,02,616.80</b> |                  | <b>36,235.51</b>   |                | <b>36,235.51</b> | <b>72,471.02</b> |

Tax Amount (in words) : **Indian Rupees Seventy Two Thousand Four Hundred Seventy One and Two paise Only**

Company's PAN : **AJSP8724H**

Declaration

1. good once Sold shall not be taken back.
2. Interest 24% will be charged, bills which are not paid with in the stipulated period.
3. subject to hyderabad jurisdiction only.
4. Return /Exchange with in 21 days.
5. Kohler customer care number: 1800 103 2244
6. Jaquar customer care number: 1800 121 6808
7. Hindware customer care number: 1800 2007577

Customer's Seal and Signature

Company's Bank Details

Bank Name : **KOTAK MAHINDRA BANK**A/c No. : **767011001460**Branch & IFS Code : **A S Rao Nagar & KKBK0000565**

Authorised Signatory

# Purchase Order

Page(s) 1 Of 1

25-06-2022 13:49:14



89316

07.06.22 12:13:54

From Company : **Summit Sales LLP**  
5-4-187/3&4, II nd floor, MG Road, Secunderabad-500003.  
G S T No. : 36ACQFS2044C1Z7

## Supplier Details

Bath Store  
171/B, Eshwaripuri Colony Near Netaji Nagar X Road HT Lane Sainipuri  
Sec - 500094

**GSTIN** 36AJSP8724H1ZJ

27113200

9885329687/9014880200

|                   |            |        |
|-------------------|------------|--------|
| <b>Doc No</b>     | 89316      | 169912 |
| <b>Doc Date</b>   | 26-06-2022 |        |
| <b>Quote No</b>   | Nil        |        |
| <b>Quote Date</b> | 12-04-2022 |        |
| <b>SupplyType</b> | Supply     |        |

**Kind Attn : Mr. Srinivas**

Purchase Order for the Supply of following Items.

| Item Name                                                                                         | Qty      | Rate   | Dis% | GST   | Amount              |
|---------------------------------------------------------------------------------------------------|----------|--------|------|-------|---------------------|
| 1 9070 - Tiles - Bathroom wall tiles - Ultra sprinkle DK - 10 IN X 15 IN X 8 pieces - Boxes       | 2,161.00 | 221.18 | 0.00 | 18.00 | 564,004.58          |
| 2 9092 - Tiles - Bathroom floor - Maharaja Off white - 12 in X 12 in X 12 in - Boxes              | 457.00   | 461.00 | 0.00 | 18.00 | 248,598.86          |
| 3 9083 - Tiles - Balcony or kitchen dado country rosso - 12 in X 12 in X 12 pieces - Boxes        | 1,000.00 | 477.60 | 0.00 | 18.00 | 563,568.00          |
| 4 9080 - Tiles - Utility floor or Kitchen dado country almond - 12 in X 12 in X 12 pieces - Boxes | 1,000.00 | 477.60 | 0.00 | 18.00 | 563,568.00          |
| 5 9084 - Tiles - Balcony country chocklet - 12 in X 12 in X 12 pieces - Boxes                     | 1,000.00 | 477.60 | 0.00 | 18.00 | 563,568.00          |
| <b>Total Order Value . . .</b>                                                                    |          |        |      |       | <b>2,503,307.44</b> |
| Rupees : Twenty Five Lakh(s) Three Thousand Three Hundred Seven and Paise Fourty Four Only.       |          |        |      |       |                     |

## Terms and Conditions :-

**Specification / Brand** Brand is Nitco Wall tiles box sft is 8.08, box qty is 8 tiles, rate 32.30 per sft for 10"x15", floor tiles 12"x12" box sft is 11.62 rate per sft 46.81 & 2"x2" box sft is 15.50 rate per sft 42.45 incl. GST.

**Payment Terms** 10% as advance & balance on delivery of material and receipt of invoice. Advance paid to be proportionately deducted

**Tax** All taxes included in above price.

**Delivery Date** Deliver at 1 load per month from 1st August to 31st December 2022.

**Delivery Location** SSSLP-GMR

**Penalty For Delay** Nil

**Transportation Cost** Nil

**Warranty** Nil

**Advance Paid** Rs. 2,50,331-00, by cheque.....dated.....

**Other Terms** We reserve the right to reject items not conforming to quality and specifications, breakage is in suppliers account above order is for Stock replenishing purpose.

**Completion Date** Nil

**Measurement** Nil

**Security** Nil

**Remarks** 'Original invoice + copy of proof of delivery is required to process invoice for payment. DO NOT send original invoice to site. Original invoices must be sent to HO office or purchase site office. Proof of delivery/DC can be sent by email.'

For **Summit Sales LLP**

Authorised Signatory

Name :

Name :

Date : / /

| PART DELIVERY DETAILS |          |          |            |
|-----------------------|----------|----------|------------|
| S.no.                 | Bill no. | Bill Dt. | Amount     |
| 1.                    | 1931     | 28/7     | 576371     |
| 2.                    | 2488     | 29/08/99 | 4,457821-  |
| 3.                    | 2975     | 15/10/22 | 5,90,401-  |
| 4.                    | 3291     | 4/11/22  | 4,75,0881- |

**Estimate/Draft PO**

From Company : **Summit Sales LLP**  
 5-4-187/3&4, II nd floor, MG Road, Secunderabad-500003.  
 G S T No. : 36ACQFS2044C1Z7

**Supplier Details**

Bath Store  
 171/B, Eshwaripuri Colony Near Netaji Nagar X Road HT Lane Sainipuri  
 Sec - 500094  
**GSTIN** 36AJSP8724H1ZJ  
 27113200  
 9885329687/9014880200

|                   |            |        |
|-------------------|------------|--------|
| <b>Doc No</b>     | 89316      | 169912 |
| <b>Doc Date</b>   | 20-06-2022 |        |
| <b>Quote No</b>   | Nil        |        |
| <b>Quote Date</b> | 12-04-2022 |        |
| <b>SupplyType</b> | Supply     |        |

**Kind Attn : Mr. Srinivas**

Estimate/Draft PO for the Supply of following Items.

| Item Name                                                                                         | Qty      | Rate   | Dis% | GST   | Amount              |
|---------------------------------------------------------------------------------------------------|----------|--------|------|-------|---------------------|
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| 5 9084 - Tiles - Balcony country chocklet - 12 in X 12 in X 12 pieces - Boxes                     | 1,000.00 | 477.60 | 0.00 | 18.00 | 563,568.00          |
| <b>Total Order Value . . .</b>                                                                    |          |        |      |       | <b>2,503,307.44</b> |

Rupees : Twenty Five Lakh(s) Three Thousand Three Hundred Seven and Paise Fourty Four Only.

**Terms and Conditions :-**

**Specification / Brand** Brand is Nitco Wall tiles box sft is 8.08, box qty is 8 tiles, rate 32.30 per/sft for 10"x15", floor tiles 12"x12" box sft is 11.62 rate per sft 46.81 & 2"x2" box sft is 15.50 rate per sft 42.45 incl. GST.  
**Payment Terms** 10% as advance & balance on delivery of material and receipt of invoice. Advance paid to be proportionately deducted  
**Tax** All taxes included in above price.

**Delivery Date** Deliver at 1 load per month from 1st August to 31st December 2022.

**Delivery Location** SSLP-GMR

**Penalty For Delay** Phone. Nil

**Transportation Cost** Nil

**Warranty** Nil

**Advance Paid** Rs. 2,50,331-00, by cheque.....dated.....

**Other Terms** We reserve the right to reject items not conforming to quality and specifications, breakage is in suppliers account above order is for Stock replenishing purpose.

**Completion Date** Nil

**Measurment** Nil

**Security** Nil

**Remarks**

'Original invoice + copy of proof of delivery is required to process invoice for payment. DO NOT send original invoice to site. Original invoices must be sent to HO office or purchase site office. Proof of delivery/DC can be sent by email.'

For **Summit Sales LLP**

Authorised Signatory

Name : \_\_\_\_\_

Name : \_\_\_\_\_

Accepted the above Terms And Conditions  
 For **Bath Store**

Date : \_\_\_/\_\_\_/\_\_\_



get best rate!



To, Prabhakar Sir

|                          |                                                                                 |                                                                                       |              |                       |           |           |             |  |  |  |  |                 |  |            |  |    |  |
|--------------------------|---------------------------------------------------------------------------------|---------------------------------------------------------------------------------------|--------------|-----------------------|-----------|-----------|-------------|--|--|--|--|-----------------|--|------------|--|----|--|
| Requisition Form         |                                                                                 |                                                                                       |              |                       |           |           |             |  |  |  |  |                 |  |            |  |    |  |
| Company Name:            |                                                                                 | SUMMIT SALES LLP                                                                      |              |                       |           |           |             |  |  |  |  | Date:           |  | 20-06-2022 |  |    |  |
| Site & Phase :           |                                                                                 | SSLIP - GMR                                                                           |              |                       |           |           |             |  |  |  |  | Time:           |  | 12:30      |  |    |  |
| Supplier:                |                                                                                 |                                                                                       |              |                       |           |           |             |  |  |  |  | Req. No.        |  | 169912     |  |    |  |
| Material required before |                                                                                 |                                                                                       |              |                       |           |           |             |  |  |  |  | ID No.          |  | 77352      |  |    |  |
| S No                     | Item                                                                            |                                                                                       | Qty required | Qty available at site | Order Qty | Inward No | Inward Date |  |  |  |  |                 |  |            |  |    |  |
| 1                        | TLWL5760-Tiles-Wall Tiles-Ceramic-Nitco-Ultra Sprinkle DK -250X375mm-sqm        |                                                                                       | 2543         | 382                   | 2161      |           |             |  |  |  |  |                 |  |            |  |    |  |
| 2                        | TLFL7281-Tiles-Floor Tiles-Ceramic-Nitco-Maharaja Off white-300X300mm-sqm       |                                                                                       | 703          | 246                   | 457       |           |             |  |  |  |  |                 |  |            |  |    |  |
| 3                        | TLWF4995-Tiles-Wall & Floor Tiles-Ceramic-Nitco-Country Rosso -300X300mm-sqm    |                                                                                       | 1000         | 0                     | 1000      |           |             |  |  |  |  |                 |  |            |  |    |  |
| 4                        | TLWF7116-Tiles-Wall & Floor Tiles-Ceramic-Nitco-Country Almond -300X300mm-sqm   |                                                                                       | 1000         | 0                     | 1000      |           |             |  |  |  |  |                 |  |            |  |    |  |
| 5                        | TLWF6008-Tiles-Wall & Floor Tiles-Ceramic-Nitco-Country Chocolet -300X300mm-sqm |                                                                                       | 1000         | 0                     | 1000      |           |             |  |  |  |  |                 |  |            |  |    |  |
| 6                        |                                                                                 |                                                                                       | 6246         | 628                   | 5618      |           |             |  |  |  |  |                 |  |            |  |    |  |
| 7                        |                                                                                 |                                                                                       |              |                       |           |           |             |  |  |  |  |                 |  |            |  |    |  |
| 8                        |                                                                                 |                                                                                       |              |                       |           |           |             |  |  |  |  |                 |  |            |  |    |  |
| 9                        |                                                                                 |                                                                                       |              |                       |           |           |             |  |  |  |  |                 |  |            |  |    |  |
| 10                       |                                                                                 |                                                                                       |              |                       |           |           |             |  |  |  |  |                 |  |            |  |    |  |
| Remarks:                 |                                                                                 | Above order for stock replenishing purpose.                                           |              |                       |           |           |             |  |  |  |  |                 |  |            |  |    |  |
|                          |                                                                                 |                                                                                       |              |                       |           |           |             |  |  |  |  |                 |  |            |  |    |  |
| Prepared By:             |                                                                                 | Engineer                                                                              |              |                       |           |           |             |  |  |  |  | Project Manager |  | Purchase   |  | MD |  |
| Approved By:             |                                                                                 | T.D. Murthy                                                                           |              |                       |           |           |             |  |  |  |  |                 |  |            |  |    |  |
| Sign & Date:             |                                                                                 |  |              |                       |           |           |             |  |  |  |  | 20-06-2022      |  |            |  |    |  |

APPROVED BY  
10 JUN 2022  
SCHAM MOOI  
MANAGING DIRECTOR