PURCHASE DIVISION
Advice for approval for credit to supplier

E

| | | | | | |
|---|---|---|---|---|---|
| Date: | 22/11/22 | Prepared by | Minish | Serial no. | 10760 |
| Supplier name | Praful Sanitary | | | HO inward no. | |
| Firm/Company | SCLLP | Project | SHLLP | HO received date | |
| PO/WO date | 15/11/22 | PO/WO No. | 94026 | Scan ID. | |

| Sl no. | Bill no. | Bill date | Bill amount | Original attached |
|---|---|---|---|---|
| 1. | 824 | 21/11/22 | 51,129/- | ☑ Yes □ No |
| 2. | | | | □ Yes □ No |
| 3. | | | | □ Yes □ No |
| 4. | | | | □ Yes □ No |

| | |
|---|---|
| Amount A – Bills total (Excluding Transport & Hamali Charges): | 51,129/- |
| Proof of delivery by way of: □ DCs/bill □ Steel report □ RMC pour report □ Solid block report □ Installation report | |
| MRN nos.: 114131 — Proof of delivery matches MRN | ☑ Yes □ No |
| Amount B –Other Credits : Transportation charges | – |
| Amount C –Other Debits : | – |
| Amount D (D=A+B-C) – Amount to be credited to the supplier: | 51,129/- |
| Amount E – PO / WO value: | 51,129/- |
| Amount F – Difference (A – E): | – |
| Quantity received as per PO /WO | ☑ Yes □ Excess received □ Short received □ Part received |
| Close PO / WO | ☑ Yes □ No – wait for balance material □ Other |
| Payment – due date | 28/11/22 |
| Remarks: | final bill |

| Approved by | Purchase Officer | Purchase Manager | M D | Accountant | Accounts Manager |
|---|---|---|---|---|---|
| Name: | | | | | |
| Sign: | | | | | |
| Date | | | | | |
| Approval limit | Upto 20k | Above 20k | Above 100k | Upto 20k | Above 20k |

APPROVED
22 NOV 2022
MINISH PARIKH
MANAGER PROCUREMENT

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit. 2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weighment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.

## GST INVOICE

*(ORIGINAL FOR RECIPIENT)*

**PRAFUL SANITARY**
3-6-429/6,SRI SAI TOWER,
St.No.4 HIMAYAT NAGAR
HYDERABAD
GSTIN/UIN: 36ACWPG4864A1ZG
State Name : Telangana, Code : 36
E-Mail : prafulsanitary@gmail.com

Buyer (Bill to)
**Summit Sales LLP**
5-4-187/3&4, IInd Floor, M.G Road
Secunderabad
GSTIN/UIN : 36ACQFS2044C1Z7
State Name : Telangana, Code : 36

| Invoice No. | e-Way Bill No. | Dated |
|---|---|---|
| **PS/22-23/ 824** | **111558134799** | **21-Nov-22** |
| Delivery Note | | |
| **Invoice** | | |
| Reference No. & Date. | | Other References |
| | | **Credit** |
| Buyer's Order No. | | Dated |
| **94026** | | **21-Nov-22** |
| Dispatch Doc No. | | Delivery Note Date |
| **Invoice** | | **21-Nov-22** |
| Dispatched through | | Destination |
| **Self** | | **Cherlapally** |
| Bill of Lading/LR-RR No. | | Motor Vehicle No. |
| | | **TS10UA9758** |

| SI No. | Description of Goods | HSN/SAC | GST Rate | Quantity | Rate | per | Disc. % | Amount |
|---|---|---|---|---|---|---|---|---|
| 1 | **CP Bottle Trap** | 8481 | 18 % | **30 No:** | 1,176.00 | No: | 35 % | **22,932.00** |
| 2 | **25mm Extension Nipple** | 8481 | 18 % | **120 No:** | 72.00 | No: | 30 % | **6,048.00** |
| 3 | **CP Grating Square (Plain)** | 7326 | 18 % | **50 No:** | 190.00 | No: | 30 % | **6,650.00** |
| 4 | **Waste Coupling Half Thread** | 8481 | 18 % | **40 No:** | 275.00 | No: | 30 % | **7,700.00** |
| | | | | | | | | 43,330.00 |
| | ***Output CGST*** | | | | | | | **3,899.70** |
| | ***Output SGST*** | | | | | | | **3,899.70** |
| | *Less :* ***ROUNDING OFF*** | | | | | | | **(-)0.40** |
| | Total | | | **240 No:** | | | | **₹ 51,129.00** |

MODI PROPERTIES PVT. LTD. SECBAD
INWARD
No. 4457
Date 21/11/22
Sign.

Amount Chargeable (in words) *E. & O.E*

**Indian Rupees Fifty One Thousand One Hundred Twenty Nine Only**

| HSN/SAC | Taxable Value | Central Tax Rate | Central Tax Amount | State Tax Rate | State Tax Amount | Total Tax Amount |
|---|---|---|---|---|---|---|
| 8481 | 36,680.00 | 9% | 3,301.20 | 9% | 3,301.20 | 6,602.40 |
| 7326 | 6,650.00 | 9% | 598.50 | 9% | 598.50 | 1,197.00 |
| **Total** | **43,330.00** | | **3,899.70** | | **3,899.70** | **7,799.40** |

Tax Amount (in words) : **Indian Rupees Seven Thousand Seven Hundred Ninety Nine and Forty paise Only**

Company's PAN : **ACWPG4864A**

Declaration
We declare that this invoice shows the actual price of the goods described and that all particulars are true and correct.

PRAFUL SANITARY HIMAYATNAGAR
**for PRAFUL SANITARY**

Authorised Signatory

SUBJECT TO HYDERABAD JURISDICTION

This is a Computer Generated Invoice

INWARD
Inward No. 19017 Dt: 21/11/22
MRN No: 114131 Dt: 22/11/22
Received By: Sign:
SUMMIT SALES LLP

SUMMIT SALES LLP
IN WARD
No: 10168
Date: 22/11/22
Sign:
R.R. DEPT.

# Purchase Order

 16-11-2022 10:20:50

94026
15.11.22 1:41:01

From Company : **Summit Sales LLP**
5-4-187/3&4,II nd floor,MG Road, Secunderabad-500003.
G S T No. : 36ACQFS2044C1Z7

| **Supplier Details** | | | |
|---|---|---|---|
| Praful Sanitary | **Doc No** | ~~94026~~ | ~~170399~~ |
| 3-6-138/5, Himayat Nagar, Hyderabad. | **Doc Date** | 15-11-2022 | |
| | **Quote No** | Nil | |
| **GSTIN** 36ACWPG864A1ZG 40077300 | **Quote Date** | 12-11-2022 | |
| 65526886. 9849624797 | **SupplyType** | Supply | |

**Kind Attn : Mr. Ashish Gupta**

Purchase Order for the Supply of following Items.

| | Item Name | Qty | Rate | Dis% | GST | Amount |
|---|---|---|---|---|---|---|
| 1 | 930300 - PLCP-Plumbing - CP Bottle Trap-- - - - Nos | 30.00 | 1,176.00 | 35.00 | 18.00 | 27,059.76 |
| 2 | 792000 - PLCP-Plumbing - CP Extension Nipple-- - 12X25mm - Nos | 120.00 | 72.00 | 30.00 | 18.00 | 7,136.64 |
| 3 | 485800 - PLCP-Plumbing - CP Double Sq Jali-- - - - Nos | 50.00 | 190.00 | 30.00 | 18.00 | 7,847.00 |
| 4 | 338100 - PLCP-Plumbing - CP Wash Basin Waste Coupling -- - - - Nos | 40.00 | 275.00 | 30.00 | 18.00 | 9,086.00 |
| | | | | | **Total Order Value . . .** | **51,129.40** |

Rupees : Fifty One Thousand One Hundred Twenty Nine and Paise Fourty Only.

Terms and Conditions :-

| | |
|---|---|
| **Specification /** | All items shall be of HB brand/company |
| **Payment Terms** | After Delivery & Production of bill |
| **Tax** | Inclusive of all taxes |
| **Delivery Date** | Next Day. |
| **Delivery Location** | Summit Housing LLP<br>Cherlapally,Behind Kingston PG college, Hyderabad<br>Phone. 9618244433, Hamendra |
| **Penality For Delay** | Nil |
| **Transportation** | Transport cost shall be borne by us. |
| **Warranty** | 1 Year |
| **Advance Paid** | Nil |
| **Other Terms** | We reserve the right to reject items not conforming to quality and specifications.Above order for Stock repleneshing purpose. |
| **Completion Date** | NA |
| **Measurment** | Nil |
| **Security** | Nil |
| **Remarks** | Original invoice + Copy of proof of delivery is required to process invoice for payment.DO NOT send original invoice to site.Original invoice must be sent to HO Office or Purchase site office.Proof of dellvery/DC can be sent by email. |

For MDs APPROVAL
☑ High Value/quantity beyond limits.
☐ Po/Req. processed-post approval.
☐ Approval for technical details/clarification.
☐ Replenishing SSLLP stock
☐ Other

APPROVED BY
19 NOV 2022
SOHAM MODI
MANAGING DIRECTOR

For *Summit Sales LLP*
Authorised Signatory

Name : 17/11/22

Accepted the above Terms And Conditions
For *Praful Sanitary*

Name : ____________

Date : __/__/____

| | | | | | | |
|---|---|---|---|---|---|---|
| Requisition Form | | | | | | |
| Company Name: | SSLLP | Date: | 12.11.2022 | | | |
| Site & Phase : | SHLLP | Time: | | | | |
| Unit No./Block No. | | | | | | |
| Supplier: | | Req. No. | 170399 | | | |
| Material required before date: | | ID No. | 81560 | | | |
| S No | Item | Qty required | Qty available at site | Order Qty | Inward No | Inward Date |
| 1 | PLCP6074-Plumbing-CP Wall Mixture----Nos | 20 | 27 | 20 | | |
| 2 | PLCP7791-Plumbing-CP Sink Cock with Swivel Spout ----Nos | 10 | 34 | 10 | | |
| 3 | PLCP9117-Plumbing-CP Shower Arm ----Nos | 10 | 44 | 10 | | |
| 4 | PLCP9522-Plumbing-CP Pillar Cock----Nos | 20 | 15 | 20 | | |
| 5 | PLCP7682-Plumbing-CP Angle Cock----Nos | 50 | 192 | 50 | | |
| 6 | PLCP9303-Plumbing-CP Bottle Trap----Nos | 30 | 72 | 30 | | |
| 7 | PLCP4858-Plumbing-CP Double Sq Jali----Nos | 50 | 32 | 50 | | |
| 8 | PLCP7920-Plumbing-CP Extension Nipple---12X25MM-Nos | 120 | 67 | 120 | | |
| 9 | PLCP3381-Plumbing-CP Wash Basin Waste Coupling ----Nos | 40 | 33 | 40 | | |
| 10 | PLCP7891-Plumbing-CP Health Faucet----Nos | 30 | 5 | 30 | | |
| Remarks: | For Stock Replenishing purpose | | | | | |
| | | | | | | |
| | Engineer | Project Manager | | Purchase | | MD |
| Prepared By: | Ashajyothi | | | | | |
| Approved By: | Minish | | | | | |
| Sign & Date: | | | | | | |

PO 94025

PO 94026

APPROVED BY
14 NOV 2022
SOHAM MODI
MANAGING DIRECTOR