PURCHASE DIVISION
Advice for approval for credit to supplier

E

Date:	8/11/22	Prepared by	Deepa	Serial no.	10693
Supplier name	SCHhp			HO inward no.	
Firm/Company	MMRK LLP	Project	GHT	HO received date	
PO/WO date	5/11/22	PO/WO No.	93651	Scan ID.	

Sl no.	Bill no.	Bill date	Bill amount	Original attached
1.	26984	16/11/22	38,145/-	☑ Yes □ No
2.				□ Yes □ No
3.				□ Yes □ No
4.				□ Yes □ No

Amount A – Bills total (Excluding Transport & Hamali Charges):	38,145/-
Proof of delivery by way of: □ DCs/bill □ Steel report □ RMC pour report □ Solid block report □ Installation report	
MRN nos.: 113905	Proof of delivery matches MRN ☑ Yes □ No
Amount B –Other Credits : Transportation charges	—
Amount C –Other Debits :	—
Amount D (D=A+B-C) – Amount to be credited to the supplier:	38,145/-
Amount E – PO / WO value:	69,946
Amount F – Difference (A – E):	31,800/-
Quantity received as per PO /WO	□ Yes □ Excess received ☑ Short received □ Part received
Close PO / WO	□ Yes ☑ No – wait for balance material □ Other
Payment – due date	28/11/22
Remarks:	Part bill

69,945/-

Approved by	Purchase Officer	Purchase Manager	M D	Accountant	Accounts Manager
Name:		Venum			
Sign:		(signature)			
Date		APPROVED NOV 2022 MANAGER PURCHASE			
Approval limit	Upto 20k	Above 20k	Above 100k	Upto 20k	Above 20k

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit. 2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weighment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.

TAX INVOICE

Summit Sales LLP

ORIGINAL INVOICE

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

PAN: ACQFS2044C GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details	Invoice No.	26984
Mehta & Modi Realty Kowkur LLP	Invoice Date.	16-11-2022
Sy No. 196, Kowkur, Hyderabad, 500010	PO No.	93651
	PO Date.	05-11-2022
	Req ID	81207
GSTIN : 36ABLFM7631F1Z3 PAN ABLFM7631F	Req Date	04-11-2022
	Loc Req No	142340

	Description of Goods	HSN/SAC	Qty	Rate	Gross	Tax%	Tax Amt
1	456200 - STEL-Steel - MS grills-- - 1745X1145mm - 6'X4', Unit weight = 23.2kgs	7308	8	3248.00	25,984.00	18	4,677.12
2	120300 - STEL-Steel - MS Grill-- - 695X545MM - 2.5'X2', Unit weight = 6.8kgs	7308	5	952.00	4,760.00	18	856.80
3	6188 - Miscellaneous - Hamali charges - NA - Per Sft		226	7.00	1,582.00	18	284.76
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13							
14							
15							

IGST	CGST	SGST	Total Taxable Amount	32,326.00	5,818.68
	2,909.34	2,909.34	Total Invoice Amount	38,144.68	

Rupees : Thirty Eight Thousand One Hundred Fourty Four and Paise Sixty Eight Only.

SUMMIT SALES LLP R.R. DIST. IN WARD No: 101928 Date: 16/11/22 Sign:

for Summit Sales LLP

Authorised signatory

Subject to Hyderabad Jurisdiction

MEMO

DATE & FROM:	TO & REMARKS.
05-11-2022	MD Sir,
Md. Anwar	Please find attached copy of
	Requisition & PO regarding part order
	of MS - Grills - GHT site.
	Kindly advice & approve.
	Regards,

Purchase Order

93651
01.11.22 2:52:16

 05-11-2022 11:52:44

From Company : **Mehta & Modi Realty Kowkur LLP**
5-4-187/3&4, II nd floor, MG Road, Soham Mansion, Secunderabad-500
G S T No. : 36ABLFM7631F1Z3

Supplier Details
Summit Sales LLP
5-4-187/3&4,II nd floor,Soham Mansion,MG Road, Secunderabad

GSTIN 36ACQFS2044C1Z7
040-66335551 9618244433

Doc No	93651	142340
Doc Date	05-11-2022	
Quote No	NIL	
Quote Date	05-11-2022	
SupplyType	Supply	

Kind Attn : Hamendra,Prabhakar

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	456200 - STEL-Steel - MS grills-- - 1745X1145mm - kgs *6'X4', Unit weight = 23.2kgs*	16.00	3,248.00	0.00	18.00	61,322.24
2	120300 - STEL-Steel - MS Grill-- - 695X545MM - kgs *2.5'X2', Unit weight = 6.8kgs*	5.00	952.00	0.00	18.00	5,616.80
3	6188 - Miscellaneous - Hamali charges - NA - Per Sft	364.00	7.00	0.00	18.00	3,006.64
					Total Order Value . . .	**69,945.68**

Rupees : Sixty Nine Thousand Nine Hundred Fourty Five and Paise Sixty Eight Only.

Terms and Conditions :-

Specification / Brand	All MS flat pattis should be 3/4 - 6mm & 10mm thickness sq.rod. Fabrication, grinding & powder coating should be of good quality. Above rates approved by MD vide circular no.831(b), dated. 10/06/2016 and accepted by contractor.
Payment Terms	After delivery & production of bill.
Tax	All taxes included in above price.
Delivery Date	As per request of Project Manager - Delivery in 2 weeks.
Delivery Location	Greenwood Heights Sy no: 196, Kowkur. Phone. 040-66335551
Penality For Delay	NIL.
Transportation Cost	Included in the above price.
Warranty	1 year on workmanship.
Advance Paid	NIL.
Other Terms	We reserve the right to reject items not conforming to quality and specifications. Above order is for GHT - sold+owner share flats only.
Completion Date	Work shall be completed within 20days from the date of the work order.
Measurment	Payment will be made as per measurement of laid and fixed material. Wastage at suppliers cost.
Security	Supplier shall be responsible for security and storage of material at site at its risk and cost.
Remarks	Original Invoice + Copy of proof of delivery is required to process invoice for payment. DO NOT send original invoice to site. Original Invoice must be sent to Head Office. Proof of delivery/DC can be sent by email.

PART DELIVERY DETAILS

S.no.	Bill no.	Bill Dt.	Amount
1.	26984	16/11/22	38,145/-
2.			
3.			
4.			
5.			

APPROVED BY
05 NOV 2022
SOHAM MODI
MANAGING DIRECTOR

AK → 31,800/-

For *Mehta & Modi Realty Kowkur LLP*
Authorised Signatory

Accepted the above Terms And Conditions
For *Summit Sales LLP*

Date : / /

Requisition Form							
Company Name:	Mehta & Modi Reality Kowkur LLP						
Site & Phase :	GHT	Date:	04-11-2022				
Unit No./Block No.	A&B	Time:	10:42				
Supplier:							
Material required before date:	Urgent	Req. No.	142340				
		ID No.					
S No	Item	Qty required	Qty available at site	Order Qty	Inward No	Inward Date	
1	STEL4562-Steel-MS grills---1745X1145mm-kgs = 5.72 X 3.75 = 21.45 x16 = 343.2	16	0	16			
2	STEL1203-Steel-MS Grill---695X545MM-kgs = 2.28 X 1.8 = 4.1 x 5 = 20.5	5	0	5			
3	363.7						
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Remarks:	Towards GHT - Sold+Owner share flats only.						
	Engineer	Project Manager		Purchase		MD	
Prepared By:	Md. Anwar Baig	A. Suresh					
Approved By:							
Sign & Date:							

APPROVED BY
04 NOV 2022
A. SURESH
PROJECT MANAGER

APPROVED BY
05 NOV 2022
SOHAM MODI
MANAGING DIRECTOR

PO no: 93651

DELIVERY CHALLAN

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details		
Mehta & Modi Realty Kowkur LLP	DC No.	22982
Sy No. 196, Kowkur, Hyderabad, 500010	DC Date.	16-11-2022
	PO No.	93651
	PO Date.	05-11-2022
	Req ID	81207
GSTIN : 36ABLFM7631F1Z3	Req Date	04-11-2022
	Loc Req No	142340

	Description of Goods	HSN/SAC	Qty
1	456200 - STEL-Steel - MS grills-- - 1745X1145mm - kgs	7308	8
2	120300 - STEL-Steel - MS Grill-- - 695X545MM - kgs	7308	5
3	6188 - Miscellaneous - Hamali charges - NA - Per Sft		226
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INWARD
Inward No: 13368 Dt: 16/11/22
GRN No: 113905 Dt: 17/11/22
Received By: Sign:
KOWKUR LLP

12:29

for Summit Sales LLP

INWARD No: 84358 Dated: 18/11/22 Sign:
SUMMIT SALES LLP R.R. DIST.

Subject to Hyderabad Jurisdiction

Authorised signatory