PURCHASE DIVISION
Advice for approval for credit to supplier

| | | | | | |
|---|---|---|---|---|---|
| Date: | 21/11/22 | Prepared by | Deepa | Serial no. | 10690 |
| Supplier name | SSHhp | | | HO inward no. | |
| Firm/Company | MRPHhp | Project | NGH | HO received date | |
| PO/WO date | 9/11/22 | PO/WO No. | 93760 | Scan ID. | |

| Sl no. | Bill no. | Bill date | Bill amount | Original attached |
|---|---|---|---|---|
| 1. | 26916 | 12/11/22 | 6,562/- | ☑ Yes ☐ No |
| 2. | | | | ☐ Yes ☐ No |
| 3. | | | | ☐ Yes ☐ No |
| 4. | | | | ☐ Yes ☐ No |

| | |
|---|---|
| Amount A – Bills total (Excluding Transport & Hamali Charges): | 6,562/- |
| Proof of delivery by way of: ☐ DCs/bill ☐ Steel report ☐ RMC pour report ☐ Solid block report ☐ Installation report | |

| | | | |
|---|---|---|---|
| MRN nos.: | 113769 | Proof of delivery matches MRN | ☑ Yes ☐ No |

| | |
|---|---|
| Amount B –Other Credits : Transportation charges | – |
| Amount C –Other Debits : | – |
| Amount D (D=A+B-C) – Amount to be credited to the supplier: | 6,562/- |
| Amount E – PO / WO value: | 6,562/- |
| Amount F – Difference (A – E): | – |
| Quantity received as per PO /WO | ☑ Yes ☐ Excess received ☐ Short received ☐ Part received |
| Close PO / WO | ☑ Yes ☐ No – wait for balance material ☐ Other |
| Payment – due date | 28/11/22 |
| Remarks: | final bill |

| Approved by | Purchase Officer | Purchase Manager | M D | Accountant | Accounts Manager |
|---|---|---|---|---|---|
| Name: | Deepa | | | | |
| Sign: | [signature] | | | | |
| Date | 21/11/22 | | | | |
| Approval limit | Upto 20k | Above 20k | Above 100k | Upto 20k | Above 20k |

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit. 2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weighment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.

TAX INVOICE

# Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

ORIGINAL INVOICE

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

**PAN: ACQFS2044C GSTIN/UNI: 36ACQFS2044C1Z7**



| **Customer Details** | | |
|---|---|---|
| Modi Realty Pocharam LLP | Invoice No. | 26916 |
| Nilgiri Heights, Pocharam, 500088 | Invoice Date. | 12-11-2022 |
| | PO No. | 93760 |
| | PO Date. | 09-11-2022 |
| | Req ID | 81322 |
| GSTIN : 36ABIFM1836H1Z7 PAN AB1FM1836H | Req Date | 08-11-2022 |
| | Loc Req No | 182298 |

| | Description of Goods | HSN/SAC | Qty | Rate | Gross | Tax% | Tax Amt |
|---|---|---|---|---|---|---|---|
| 1 | 276700 - STAT-Stationary - Permanent Marker -- - | 96082000 | 10 | 16.00 | 160.00 | 18 | 28.80 |
| 2 | 369200 - STAT-Stationary - CD Marker-- - - - Nos | 96082000 | 20 | 18.90 | 378.00 | 18 | 68.04 |
| 3 | 466300 - STAT-Stationary - Paper A4-- - - - Bundles | 48025690 | 10 | 280.00 | 2,800.00 | 12 | 336.00 |
| 4 | 587600 - STAT-Stationary - Permanent Marker -- - | 96082000 | 10 | 16.00 | 160.00 | 18 | 28.80 |
| 5 | 788300 - STAT-Stationary - Stapler Pins-10-- - - - big | 84729010 | 3 | 12.00 | 36.00 | 18 | 6.48 |
| 6 | 402300 - STAT-Stationary - Chalk Piece-- - - - Boxes | 25090000 | 10 | 6.30 | 63.00 | 0 | 0.00 |
| 7 | 111200 - STAT-Stationary - Pencil-- - - - Boxes | 960910 | 3 | 42.00 | 126.00 | 12 | 15.12 |
| 8 | 818700 - CONS-Consumables - Mopping Sitck-- - - - | 96039000 | 6 | 126.00 | 756.00 | 18 | 136.08 |
| 9 | 732000 - TOOL-Tools - Mesurment | 70178010 | 6 | 115.00 | 690.00 | 18 | 124.20 |
| 10 | 301600 - STAT-Stationary - Project Folder-- - | 48203000 | 100 | 5.50 | 550.00 | 18 | 99.00 |
| 11 | | | | | | | |
| 12 | | | | | | | |
| 13 | | | | | | | |
| 14 | | | | | | | |
| 15 | | | | | | | |

| IGST | CGST | SGST | | | |
|---|---|---|---|---|---|
| | 421.26 | 421.26 | Total Taxable Amount | 5,719.00 | 842.52 |
| | | | Total Invoice Amount | 6,561.52 | |

Rupees : Six Thousand Five Hundred Sixty One and Paise Fifty Two Only.

**for Summit Sales LLP**

Subject to Hyderabad Jurisdiction

SUMMIT SALES LLP R.R. DIST. IN WARD No. 161295 Date: 12/11/22 Sign:

*Authorised signatory*

# Purchase Order

 10-11-2022 11:09:43 AM

93760
01.11.22 2:56:54

From Company : **Modi Realty Pocharam LLP**
5-4-183/3&4, II nd Floor, Soham Mansion, MG Road, Secunderabad-
G S T No. : 36ABIFM1836H1Z7

**Supplier Details**

Summit Sales LLP
5-4-187/3&4,II nd floor,Soham Mansion,MG Road, Secunderabad

**GSTIN** 36ACQFS2044C1Z7
040-66335551 9618244433

| | | |
|---|---|---|
| **Doc No** | 93760 | 182298 |
| **Doc Date** | 09-11-2022 | |
| **Quote No** | nil | |
| **Quote Date** | 08-11-2022 | |
| **SupplyType** | Supply | |

**Kind Attn : Hamendra,Prabhakar**

Purchase Order for the Supply of following Items.

| | Item Name | Qty | Rate | Dis% | GST | Amount |
|---|---|---|---|---|---|---|
| 1 | 276700 - STAT-Stationary - Permanent Marker -- - Black - Nos | 10.00 | 16.00 | 0.00 | 18.00 | 188.80 |
| 2 | 369200 - STAT-Stationary - CD Marker-- - - - Nos | 20.00 | 18.90 | 0.00 | 18.00 | 446.04 |
| 3 | 466300 - STAT-Stationary - Paper A4-- - - - Bundles | 10.00 | 280.00 | 0.00 | 12.00 | 3,136.00 |
| 4 | 587600 - STAT-Stationary - Permanent Marker -- - Red - Nos | 10.00 | 16.00 | 0.00 | 18.00 | 188.80 |
| 5 | 788300 - STAT-Stationary - Stapler Pins-10-- - - - Boxes *big* | 3.00 | 12.00 | 0.00 | 18.00 | 42.48 |
| 6 | 402300 - STAT-Stationary - Chalk Piece-- - - - Boxes | 10.00 | 6.30 | 0.00 | 0.00 | 63.00 |
| 7 | 111200 - STAT-Stationary - Pencil-- - - - Boxes | 3.00 | 42.00 | 0.00 | 12.00 | 141.12 |
| 8 | 818700 - CONS-Consumables - Mopping Sitck-- - - - Nos | 6.00 | 126.00 | 0.00 | 18.00 | 892.08 |
| 9 | 732000 - TOOL-Tools - Mesurment Tapes-Steel-Freemans - 5m - Nos | 6.00 | 115.00 | 0.00 | 18.00 | 814.20 |
| 10 | 301600 - STAT-Stationary - Project Folder-- - A3&A4 - Nos | 100.00 | 5.50 | 0.00 | 18.00 | 649.00 |
| | | | | | **Total Order Value . . .** | **6,561.52** |

Rupees : Six Thousand Five Hundred Sixty One and Paise Fifty Two Only.

Terms and Conditions :-

| | |
|---|---|
| **Specification /** | As per details given in the quotation. |
| **Payment Terms** | After Delivery & Production of bill |
| **Tax** | All taxes included in above price. |
| **Delivery Date** | Next Working Day. |
| **Delivery Location** | Nilgiri Heights<br>pocharam<br>Phone. .9849497484 |
| **Penality For Delay** | Nil |
| **Transportation** | Transport cost shall be borne by us. |

Deepa

For ***Modi Realty Pocharam LLP***

Authorised Signatory

Venkanna 10/11/22

Name : ______________

Accepted the above Terms And Conditions

For ***Summit Sales LLP***

Name : ______________

Date : __/__/____

# Purchase Order

 10-11-2022 11:09:43 AM Original / Office Copy / Purchase Div.Copy

| | |
|---|---|
| **Warranty** | Nil |
| **Advance Paid** | Nil |
| **Other Terms** | We reserve the right to reject items not conforming to quality and specifications.For site office use purpose.Above order site misc work purpose |
| **Completion Date** | NA |
| **Measurment** | NA |
| **Security** | Nil |
| **Remarks** | Original invoice + copy of proof of delivery is required to process invoice for payment. DO NOT send original invoice to site. Original invoices must be sent to HO office or purchase site office. Proof of delivery/DC can be sent by email.' |

For ***Modi Realty Pocharam LLP***

Authorised Signatory

10/11/22

Name : ____________________

Accepted the above Terms And Conditions

For ***Summit Sales LLP***

Name : ____________________

Date : __/__/____

| | | | | | | |
|---|---|---|---|---|---|---|
| Requisition Form | | | | | | |
| Company Name: | MRPLLP | Date: | 08.11.22 | | | |
| Site & Phase : | NGH | Time: | 11:20 | | | |
| Flat/Block no. | 93760 | | | | | |
| Supplier: | | Req. No. | 182298 | | | |
| Material required before date: | 11.11.22 | ID No. | 81322 | | | |
| S No | Item | Qty required | Qty available at site | Order Qty | Inward No | Inward Date |
| 1 | STAT2767-Stationary-Permanent Marker ---Black-Nos | 10 | 0 | 10 | | |
| 2 | STAT3692-Stationary-CD Marker----Nos | 20 | 0 | 20 | | |
| 3 | STAT4663-Stationary-Paper A4----Bundles | 10 | 0 | 10 | | |
| 4 | STAT5876-Stationary-Permanent Marker ---Red-Nos | 10 | 0 | 10 | | |
| 5 | STAT7883-Stationary-Stapler Pins-10----Boxes — Big. — | 3 | 0 | 3 | | |
| 6 | STAT4023-Stationary-Chalk Piece----Boxes | 10 | 0 | 10 | | |
| 7 | STAT1112-Stationary-Pencil----Boxes | 3 | 0 | 3 | | |
| 8 | CONS8187-Consumables-Mopping Sitck----Nos | 6 | 0 | 6 | | |
| 9 | TOOL7320-Tools-Mesurment Tapes-Steel-Freemans- 5m-Nos | 6 | 0 | 6 | | |
| 10 | STAT3016-Stationary-Project Folder---A3&A4-Nos | 100 | 0 | 100 | | |
| Remarks: | for site misc works purpose . give po for stapler pins for big size . | | | | | |
| | | | | | | |
| | Engineer | Project Manager | | Purchase | | MD |
| Prepared By: | A.Sravani | | APPROVED 09 NOV 2022 P. VENKATESHWARLU MANAGER PURCHASE | | | |
| Approved By: | | | | | | |
| Sign & Date: | | | | | | |

DELIVERY CHALLAN

# Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com



Supplier / Customer / Transporter - Copy

**GSTIN/UNI: 36ACQFS2044C1Z7**

| **Customer Details** | DC No. | 22914 |
|---|---|---|
| Modi Realty Pocharam LLP | DC Date. | 12-11-2022 |
| Nilgiri Heights, Pocharam, 500088 | PO No. | 93760 |
| | PO Date. | 09-11-2022 |
| | Req ID | 81322 |
| | Req Date | 08-11-2022 |
| GSTIN : 36ABIFM1836H1Z7 | Loc Req No | 182298 |

| | Description of Goods | HSN/SAC | Qty |
|---|---|---|---|
| 1 | 276700 - STAT-Stationary - Permanent Marker -- - Black - Nos | 96082000 | 10 |
| 2 | 369200 - STAT-Stationary - CD Marker-- - - - Nos | 96082000 | 20 |
| 3 | 466300 - STAT-Stationary - Paper A4-- - - - Bundles | 48025690 | 10 |
| 4 | 587600 - STAT-Stationary - Permanent Marker -- - Red - Nos | 96082000 | 10 |
| 5 | 788300 - STAT-Stationary - Stapler Pins-10-- - - - Boxes | 84729010 | 3 |
| 6 | 402300 - STAT-Stationary - Chalk Piece-- - - - Boxes | 25090000 | 10 |
| 7 | 111200 - STAT-Stationary - Pencil-- - - - Boxes | 960910 | 3 |
| 8 | 818700 - CONS-Consumables - Mopping Sitck-- - - - Nos | 96039000 | 6 |
| 9 | 732000 - TOOL-Tools - Mesurment Tapes-Steel-Freemans - 5m - Nos | 70178010 | 6 |
| 10 | 301600 - STAT-Stationary - Project Folder-- - A3&A4 - Nos | 48203000 | 100 |
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for Summit Sales LLP

*Authorised signatory*

Subject to Hyderabad Jurisdiction

SUMMIT SALES LLP
IN WARD
No: 84354
Date: 18/11/22
Sign:
R.R. DIST.

INWARD
Inward No: 12081 Dt: 12/11/22
MRN No: 113769 Dt: 14/11/22
Received By: Bishnu Sign:
NILGIRI HEIGHTS