(E)

PURCHASE DIVISION
Advice for approval for credit to supplier

Date:	21/11/22	Prepared by	Minish	Serial no.	10706
Supplier name	Kaveri timber depot			HO inward no.	
Firm/Company	SCLLP	Project	SHLLP	HO received date	
PO/WO date	11/11/22	PO/WO No.	93881	Scan ID.	

Sl no.	Bill no.	Bill date	Bill amount	Original attached
1.	154	19/11/22	66,880/-	☑ Yes □ No
2.				□ Yes □ No
3.				□ Yes □ No
4.				□ Yes □ No

Amount A – Bills total (Excluding Transport & Hamali Charges):			66,080/-
Proof of delivery by way of: □ DCs/bill □ Steel report □ RMC pour report □ Solid block report □ Installation report			
MRN nos.:	114059	Proof of delivery matches MRN	☑ Yes □ No
Amount B –Other Credits : Transportation charges Transport charges +18%			944/-
Amount C –Other Debits :			—
Amount D (D=A+B-C) – Amount to be credited to the supplier:			66,880/-
Amount E – PO / WO value:			66,080/-
Amount F – Difference (A – E):			800/-
Quantity received as per PO /WO	☑ Yes □ Excess received □ Short received □ Part received		
Close PO / WO	☑ Yes □ No – wait for balance material □ Other		
Payment – due date	28/11/22		
Remarks:	Final bill		

Approved by	Purchase Officer	Purchase Manager	M D	Accountant	Accounts Manager
Name:		APPROVED			
Sign:		21 NOV 2022			
Date		MINISH PARIKH MANAGER PROCUREMENT			
Approval limit	Upto 20k	Above 20k	Above 100k	Upto 20k	Above 20k

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit. 2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weighment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.

GST NO. 36AAFFK7078K1ZT

Subject to Hyderabad Jurisdiction

~~CASH~~ / CREDIT MEMO

✆ : 040-27157218

Kaveri Timber Depot

Dealers in : Burma Teak, Indian Teak, African Teak, Salwood, Non-Teak, Moulding & Plywood.

Plot No. 2, ECIL Road, IDA, Nacharam, Hyderabad - 76.

No. 154 Date : 19.11.2022

M/s. SUMMIT SALES LLP

GST:- 36ACQFS2044C1Z7 , [P.O.NO: 93881 | 170389] 11-11-2022

Sl.No.	PARTICULARS	Qty.	C.Ft./C.M.	RATE	AMOUNT Rs.	Ps.
4407	HOP WOOD CUTSIZES					
	7'-1½ x 3/4 = 500 NOS -		3,500 FT @ 16		56,000	00
	E. & O.E.		TOTAL		56,000	00
			CGST 9 %		5,040	00
			SGST 9 %		5,040	00
			IGST %			
					66,080	00
			TOTAL AMOUNT GST		800	00
			TRANSPORTING		66,880	

INWARD

Inward No. 9015 Dt: 19/11/22

MRN No: 114059 Dt: 19/11/22

Received By: Sign:

SUMMIT SALES LLP

G. TOTAL:- 66,880/-

SUMMIT SALES LLP R.R. DIST.

IN WARD No: 10606 Date: 19/11/22 Sign:

Party GSTIN No.

Way Bill No. :

Vehicle No. : TS08UG4206

HDFC Bank
A/c. No. 50200005516244
IFSC Code : HDFC0000081
Branch : Himayathnagar

* Goods once sold will not be taken back.
* No claim will be admitted by us once goods delivered from our premises.
* Interest rate @ 24% will be charged of this bill, if not paid within a week time.

For **Kaveri Timber Depot**

Purchase Order

 11-11-2022 17:07:29

93881

01.11.22 3:03:48

From Company : **Summit Sales LLP**
5-4-187/3&4,II nd floor,MG Road, Secunderabad-500003.
G S T No. : 36ACQFS2044C1Z7

Supplier Details			
Kaveri Timber Depot	**Doc No**	93881	170389
Plot No. 2, Sy.no. 52 & 54, Road No.7, IDA Nacharam, Hyderabad - 500076.	**Doc Date**	11-11-2022	
	Quote No	Nil	
GSTIN 36AAFFK7078K1ZT	**Quote Date**	09-11-2022	
9441723939	**SupplyType**	Supply	

Kind Attn : Mr. Laxman Patel

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	673500 - DOOR-Doors - Internal beading-Salwood- - 2100Lx37.50Wx18.75Hmm - Nos *7'0 x 1.5" x 3/4" -500 nos*	500.00	112.00	0.00	18.00	66,080.00
					Total Order Value . . .	**66,080.00**

Rupees : Sixty Six Thousand Eighty Only.

Terms and Conditions :-

Specification /	Salwood from Malyasia with design.
Payment Terms	After Delivery & Production of bill
Tax	All taxes included in above price.
Delivery Date	Within 2days.
Delivery Location	Summit Housing LLP Cherlapally,Behind Kingston PG college, Hyderabad Phone. 9618244433, Hamendra
Penality For Delay	Nil.
Transportation	Extra
Warranty	Nil
Advance Paid	Nil
Other Terms	We reserve the right items not confirming to qlty & specs. Above order for Stock repleneshing purpose
Completion Date	NA
Measurment	Nil
Security	Nil
Remarks	'Original invoice + copy of proof of delivery is required to process invoice for payment. DO NOT send original invoice to site. Original invoices must be sent to HO office or purchase site office. Proof of delivery/DC can be sent by email.'

For MDs APPROVAL
☑ High Value/quantity beyond limits.
☐ Po/Req processed-post approval.
☐ Approval for technical details/clarification.
☐ Replenishing SSLLP stock
☐ Other

APPROVED BY
12 NOV 2022
SOHAM MODI
MANAGING DIRECTOR

For *Summit Sales LLP*
Authorised Signatory
11/11/22
Name : ____________

Name : ____________

Accepted the above Terms And Conditions
For *Kaveri Timber Depot*

Date : __/__/____

Requisition Form						
Company Name:	SSLLP	Date:	09.11.2022			
Site & Phase :	SHLLP	Time:				
Unit No./Block No.						
Supplier:		Req. No.	170389			
Material required before date:		ID No.	81426			
S No	Item	Qty required	Qty available at site	Order Qty	Inward No	Inward Date
1	DOOR6735-Doors-Internal beading-Salwood--2100Lx37.50Wx18.75HMM-Nos 93881	500	100	500		
2						
3	92200					
4	Raveei					
5						
6						
7						
8						
9						
10						
Remarks:	For stock Replenishing purpose					
	Engineer	Project Manager		Purchase		MD
Prepared By:	Ashajyothi					
Approved By:	Minish					
Sign & Date:						

APPROVED BY
10 NOV 2022
SOHAM MODI
MANAGING DIRECTOR