PURCHASE DIVISION

Advice for approval for credit to supplier

E

Date:	21/11/22	Prepared by	Minish	Serial no.	10703
Supplier name	Vignesh Infotech			HO inward no.	
Firm/Company	SSLLP	Project	HO	HO received date	
PO/WO date	01/11/22	PO/WO No.	93490	Scan ID.	

Sl no.	Bill no.	Bill date	Bill amount	Original attached
1.	787	14/11/22	9,750/-	☑ Yes □ No
2.			/	□ Yes □ No
3.				□ Yes □ No
4.				□ Yes □ No

Amount A – Bills total (Excluding Transport & Hamali Charges):	9,750/-

Proof of delivery by way of: □ DCs/bill □ Steel report □ RMC pour report □ Solid block report □ Installation report

MRN nos.:	114073	Proof of delivery matches MRN	☑ Yes □ No

Amount B –Other Credits : Transportation charges	—
Amount C –Other Debits :	—
Amount D (D=A+B-C) – Amount to be credited to the supplier:	9,750/-
Amount E – PO / WO value:	9,750/-
Amount F – Difference (A – E):	—
Quantity received as per PO /WO	☑ Yes □ Excess received □ Short received □ Part received
Close PO / WO	☑ Yes □ No – wait for balance material □ Other
Payment – due date	28/11/22
Remarks:	Final bill

Approved by	Purchase Officer	Purchase Manager	M D	Accountant	Accounts Manager
Name:					
Sign:					
Date					
Approval limit	Upto 20k	Above 20k	Above 100k	Upto 20k	Above 20k

APPROVED

21 NOV 2022

MINISH PARIKH

MANAGER PROCUREMENT

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit. 2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weighment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.

Tax Invoice *(ORIGINAL FOR RECIPIENT)* **e-Invoice**

IRN : **2d8394d8525ccf3b32aede591d6b4256f524b6f398968-9ddefc18bedd8768f6d**
Ack No. : **112214538590900**
Ack Date : **14-Nov-22**

VIGNESH INFOTECH #343 & 344, 3RD FLOOR, C-BLOCK, CTC, PARKLANE, SECUNDERABAD-500003 GSTIN/UIN: 36AADFV4864E1Z1 State Name : Telangana, Code : 36 E-Mail : kishan@vigneshinfotech.com	Invoice No. **787**	Dated **14-Nov-22**
	Delivery Note	Mode/Terms of Payment
	Reference No. & Date.	Other References
Buyer (Bill to) **Summit Sales LLP** 5-4-187/3&4, II Floor,M.G,Road, Secunderabad-500003 GSTIN/UIN : 36ACQFS2044C1Z7 State Name : Telangana, Code : 36 Place of Supply : Telangana	Buyer's Order No. **93490**	Dated **1-Nov-22**
	Dispatch Doc No.	Delivery Note Date
	Dispatched through	Destination
	Terms of Delivery	

Sl No.	Description of Services	HSN/SAC	GST Rate	Quantity	Rate	per	Amount
1	**AVAST CLEANUP PREMIUM MULTI DEVICE 10 DEVICES 1YEAR**	997331	18 %	**5 Nos**	1,652.60	Nos	**8,263.00**
	CGST						**743.67**
	SGST						**743.67**
	Less : ***Round Off***						**(-)0.34**
	Total			**5 Nos**			**₹ 9,750.00**

No. TDS to be deducted on this Invoice: Refer Notification No. 21/2012 (F. No. 142/10/2012-S.O. 1323 (E) Dated 13th June 2012. TDS has already been applied for this Subsequent sale of Software acquired from previous transferor under section 194 J of the Act. We are transferring the Licence without modification

INWARD
Inward No: 660 Dt: 15/11/22
MRN No: 114073
Received
Samaran

Amount Chargeable (in words) *E. & O.E*

INR Nine Thousand Seven Hundred Fifty Only

HSN/SAC	Taxable Value	Central Tax		State Tax		Total Tax Amount
		Rate	Amount	Rate	Amount	
997331	8,263.00	9%	743.67	9%	743.67	1,487.34
Total	**8,263.00**		**743.67**		**743.67**	**1,487.34**

Tax Amount (in words) : **INR One Thousand Four Hundred Eighty Seven and Thirty Four paise Only**

Company's Bank Details
Bank Name : **HDFC**
A/c No. : **00412320000862**
Branch & IFS Code : **MALLESHWARAM & HDFC0000041**

Company's PAN : **AADFV4864E**

for VIGNESH INFOTECH

Authorised Signatory

Declaration
We declare that this invoice shows the actual price of the goods described and that all particulars are true and correct.

SUMMIT SALES LLP R.R. DIST. IN WARD No: 101598 Date: 19/11/24 Sign:

VIGNESH INFOTECH SECUNDERABAD

This is a Computer Generated Invoice

Purchase Order

 02-11-2022 10:52:10

93490
18.10.22 2:23:38

From Company : **Summit Sales LLP**
5-4-187/3&4,II nd floor,MG Road, Secunderabad-500003.
G S T No. : 36ACQFS2044C1Z7

Supplier Details			
Vignesh Infotech	**Doc No**	93490	203148
#346, 3rd floor, CTC, Parklane, Secunderbad-500003.	**Doc Date**	01-11-2022	
	Quote No	Nil	
GSTIN 36AADFV4864E1Z1	**Quote Date**	31-10-2022	
9505121133	**SupplyType**	Supply	

Kind Attn : Mr. A.Kishan

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	375300 - COMP-Peripherals - software-Avast cleanup premium- - NA - Nos	50.00	165.26	0.00	18.00	9,750.34
					Total Order Value . . .	**9,750.34**

Rupees : Nine Thousand Seven Hundred Fifty and Paise Thirty Four Only.

Terms and Conditions :-

Specification /	Avast cleanup premium
Payment Terms	100% as advance
Tax	Inclusive of all taxes
Delivery Date	With in 3 days
Delivery Location	Head Office 5-4-187/3 & 4, II nd Floor, M.G.Road, Secunderabad - 500003 Phone. 040-66335551
Penality For Delay	Nil
Transportation	Nil
Warranty	Nil
Advance Paid	Rs.9,750/-by RTGS/NEFT
Other Terms	We reserve the right to reject items not conforming to quality and specifications. Above order for HO purpose.
Completion Date	Nil
Measurment	Nil
Security	Nil
Remarks	

For ***Summit Sales LLP***

Authorised Signatory

02/11/22

Name : __________

Accepted the above Terms And Conditions

For ***Vignesh Infotech***

Name : __________

Date : __/__/____

Requisition Form						
Company Name:	Summit Sales LLP	Date:	31-11-22			
Site & Phase :	HO	Time:				
Unit No./Block No.						
Supplier:		Req. No.	203148			
Material required before date:		ID No.	81044			
S No	Item	Qty required	Qty available at site	Order Qty	Inward No	Inward Date
1	COMP3753-Peripherals-software-Avast cleanup premium---Nos	50	0	50		
2						
3						
4						
5						
6						
7						
8						
9						
10						
Remarks:	This is for HO					
	Engineer	Project Manager		Purchase		MD
Prepared By:	Suneel					
Approved By:						
Sign & Date:						

spec. Avast cleanup

PO 93490

93527 copy

vib 195 × 50 = 9750

vignesh — 195×50=9750

APPROVED

02 NOV 2022

MINISH PARIKH
MANAGER PROCUREMENT