PURCHASE DIVISION
Advice for approval for credit to supplier

E

Date:	21/11/22	Prepared by	Minish	Serial no.	10702
Supplier name	Vivid World			HO inward no.	
Firm/Company	SSLLP	Project	HO	HO received date	
PO/WO date	01/11/22	PO/WO No.	93462	Scan ID.	

Sl no.	Bill no.	Bill date	Bill amount	Original attached
1.	2481	7/11/22	389/-	☑ Yes □ No
2.				□ Yes □ No
3.			/	□ Yes □ No
4.				□ Yes □ No

Amount A – Bills total (Excluding Transport & Hamali Charges):	389/-
Proof of delivery by way of: □ DCs/bill □ Steel report □ RMC pour report □ Solid block report □ Installation report	
MRN nos.: 114072 — Proof of delivery matches MRN	☑ Yes □ No
Amount B –Other Credits : Transportation charges	—
Amount C –Other Debits :	—
Amount D (D=A+B-C) – Amount to be credited to the supplier:	389/-
Amount E – PO / WO value:	543/-
Amount F – Difference (A – E):	154/-
Quantity received as per PO /WO	☑ Yes □ Excess received □ Short received □ Part received
Close PO / WO	☑ Yes □ No – wait for balance material □ Other
Payment – due date	28/11/22
Remarks:	Final bill

Approved by	Purchase Officer	Purchase Manager	M D	Accountant	Accounts Manager
Name:		APPROVED			
Sign:		21 NOV 2022			
Date		MINISH PARIKH MANAGER PROCUREMENT			
Approval limit	Upto 20k	Above 20k	Above 100k	Upto 20k	Above 20k

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit. 2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weighment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.

M/s. VIVID WORLD

R1ZPA Complete Solution for all your cartridge needs

Flat No. 503, G2 Block, Indu Aranaya Pallavi Apts., Bandlaguda,
Nagole, Hyderabad – 500 068, Telangana State. Tel : +91-9246215868

GSTIN : 36AVTPS1528D1ZB

TAX INVOICE

Invoice No. : 2481			Transport Mode :
Invoice Date :07/11/2022			Vehicle Number :
Reverse Charge (Y/N) :			Date of Supply :
State : TELANGANA	Code	36	
Bill to Party			Ship to Party
Address: M/s . SUMMIT SALES LLP, #5-4-187/3&4, 2ND FLOOR, SOHAM MANSION, MG RD, SECBAD-3			GATE PASS NO:6717
GST: 36ACQFS2044C1Z7.			GSTIN :
State : TELANGANA	Code		State : / Code

Product Description	HSN Code	UOM	Qty.	Rate	Amount	TAXABLE VALUE	CGST RATE	CGST AMT	SGST RATE	SGST AMT	TOTAL
HP 88A LASER TONER REFILLING	3707		01	230.00	230.00	41.40	9%	20.70	9%	20.70	271.40
HP88A LASER TONER BLADE	8443		01	100.00	100.00	18.00	9%	9.00	9%	9.00	118.00
					330.00	59.40					389.40

INWARD
Inward No: 631 Dt: 8/11/22
MRN No: 114072
Received By: Soman
MODI PROPERTIES

		330.00
RS. THREE HUNDRED EIGHTY NINE AND FORTY PAISE ONLY...	ADD:CGST 9%	29.70
(RS.389.40)	ADD: SGST 9%	29.70
	Total Amount After Tax	389.40

Bank Details	
Bank Name	: INDIAN BANk
Branch	: Narayanguda Branch
Bank A/C	: 406746378
Bank IFSC	: IDIB000N015

Common Seal

Certified that the particulars given above are true and correct

For VIVID WORLD

Authorized Signatory

SUMMIT SALES LLP R.R. DIST.
IN WARD No: 10252
Date: 11/11/22
Sign:

Purchase Order

 01-11-2022 1:54:12 PM

93462
18.10.22 2:23:38

From Company : **Summit Sales LLP**
5-4-187/3&4,II nd floor,MG Road, Secunderabad-500003.
G S T No. : 36ACQFS2044C1Z7

Supplier Details			
Vivid World 204, Kubera Towers, Narayanaguda, Hyderabad.	**Doc No**	93462	203133
	Doc Date	01-11-2022	
	Quote No	NIL	
6682-3161/ 6682-3171	**Quote Date**	01-11-2022	
92462-15868	**SupplyType**	Supply	

Kind Attn : Mr. Vishal

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST%	Amount
1	749000 - COMP-Peripherals - Laser Toner-Refilling-HP - 88A - Nos	2.00	230.00	0.00	18.00	542.80
					Total Order Value . . .	**542.80**

Rupees : Five Hundred Fourty Two and Paise Eighty Only.

Terms and Conditions :-

Specification / Brand	All items shall be of ___ brand/company
Payment Terms	After Delivery & Production of bill
Tax	All taxes included in above price.
Delivery Date	Same Day
Delivery Location	Head Office 5-4-187/3 & 4, II nd Floor, M.G.Road, Secunderabad - 500003 Phone. 040-66335551
Penality For Delay	Nil
Transportation Cost	Transport cost shall be borne by us.
Warranty	Nil
Advance Paid	NIL
Other Terms	Payment will be made only after inspection of material.Above material for HO.
Completion Date	NA
Measurment	Nil
Security	Nil
Remarks	

For ***Summit Sales LLP***
Authorised Signatory

Name : 01/11/22

Contact :

Accepted the above Terms And Conditions
For ***Vivid World***

Name : ____________

Date : __/__/____

Requisition Form						
Company Name:	Summit Sales LLP	Date:	2022-10-18			
Site & Phase :	HO	Time:				
Unit No./Block No.						
Supplier:		Req. No.	203133			
Material required before date:		ID No.	80894			
S No	Item	Qty required	Qty available at site	Order Qty	Inward No	Inward Date
1	COMP7490-Peripherals-Laser Toner-Refilling-HP-88A-Nos	2	0	2		
2						
3						
4						
5						
6	PO					
7	93462					
8						
9						
10						
Remarks:	This is for HO					
	Engineer	Project Manager		Purchase		MD
Prepared By:	Suneel					
Approved By:						
Sign & Date:						

APPROVED
01 NOV 2022
MINISH PARIKH
MANAGER PROCUREMENT