PURCHASE DIVISION
Advice for approval for credit to supplier

Date:	22/11/22	Prepared by	Venkatesh	Serial no.	10719
Supplier name	Green Belt Services			HO inward no.	
Firm/Company	MRPLLP	Project	NGH	HO received date	
PO/WO date	25/10/22	PO/WO No.	93179	Scan ID.	

Sl no.	Bill no.	Bill date	Bill amount	Original attached
1.	141	16/11/22	2,300/-	☑ Yes □ No
2.				□ Yes □ No
3.				□ Yes □ No
4.				□ Yes □ No

Amount A – Bills total (Excluding Transport & Hamali Charges):	2,300/-
Proof of delivery by way of: □ DCs/bill □ Steel report □ RMC pour report □ Solid block report □ Installation report	

MRN nos.:	118803	Proof of delivery matches MRN	☑ Yes □ No

Amount B –Other Credits : Transportation charges	795
Amount C –Other Debits :	–
Amount D (D=A+B-C) – Amount to be credited to the supplier:	2,300
Amount E – PO / WO value:	1,505
Amount F – Difference (A – E):	795
Quantity received as per PO /WO	☑ Yes □ Excess received □ Short received □ Part received
Close PO / WO	☑ Yes □ No – wait for balance material □ Other
Payment – due date	28/11/22
Remarks:	Final Bill

Approved by	Purchase Officer	Purchase Manager	M D	Accountant	Accounts Manager
Name:		Venkatesh			
Sign:		(signature) APPROVED 22 NOV 2022 P. VENKATESHWARLU MANAGER PURCHASE			
Date					
Approval limit	Upto 20k	Above 20k	Above 100k	Upto 20k	Above 20k

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit. 2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weighment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.

GSTIN :36AAUFG2910P1ZT
Composite Scheme

INVOICE

Cell : 8897895924

GREEN BELT SERVICES

GARDENING, HOUSE KEEPING, PAINTING, CIVIL & LABOUR CONTRACTOR

H.No. 4-1270, Marthanda Nagar, New Hafeezpet, Near Kondapur, Hyderabad - 49.
E-mail : greenbeltservices.2212@gmail.com

M/s. MODI Reality pocharam. LLP.
(NGH)

Sl.No. 141 Date : 16/11/22
D.C.No. 144 Date :
P.O.No 93179 Date :

S.No.	PARTICULARS	Qty.	Rate	AMOUNT Rs.	Ps.
1	Supply of Carpetgrass	-		2,300	57
			TOTAL	2,300	57

SUMMIT SALES LLP
IN WARD
No: 101539
Date: 18/11/24
Sign:
R.R. DIST.

GREEN BELT SERVICES
Bank Name: HDFC Bank
A/c. No.50200055048996
IFSC Code: HDFC0002019

Rupees inwards: two Thousand Three Hundred only

For GREEN BELT SERVICES

Authorised Signatory

GSTIN :36AAUFG2910P1ZT

Composite Scheme

DELIVERY CHALLAN

Cell : 8897895924

GREEN BELT SERVICES

GARDENING, HOUSE KEEPING, PAINTING,CIVIL & LABOUR CONTRACTOR

H.No. 4-1270, Marthanda Nagar, New Hafeezpet, Near Kondapur, Hyderabad - 49.

E-mail : greenbeltservices.2212@gmail.com

M/s. MODI Reality pocharam LLP.

(N.GH) 93179←

D.C.No. 144 Date : 14/11/2022

P.O.No. 93179 Date :

S.No.	PARTICULARS	QUANTITY
1	Carpet grass	11 SqMts.
2	Trans port Extra	-

INWARD

Inward No: 12099 Dt: 14/11/22

MRN No: 113803 Dt: 15/11/22

Received By: Bishnu Sign: Bishnu

NILGIRI HEIGHTS

SUMMIT SALES LLP R.R. DIST.

INWARD No: 84330 Date: 18/11/22 Sign:

For GREEN BELT SERVICES

Receivers Signature

Authorised Signatory

Purchase Order

 25-10-2022 11:38:54

93179
18.10.22 2:23:36

From Company : **Modi Realty Pocharam LLP**
5-4-183/3&4, II nd Floor, Soham Mansion, MG Road, Secunderabad-5
G S T No. : 36ABIFM1836H1Z7

Supplier Details

Green Belt Services
4-1270, Marthand nagar, New HafeezPet, Near Konda pur Hyd-49

GSTIN 36AAUFG2910P1ZT

8897895924

Doc No	93179	182265
Doc Date	25-10-2022	
Quote No	Nil	
Quote Date	25-10-2022	
SupplyType	Supply	

Kind Attn : Mr.Ravi Shanker

Purchase Order for the Supply of following Items.

Item Name	Qty	Rate	Dis%	GST	Amount
1 653500 - PLAN-Plants - Grass-Carpet grass- - - - sqm *110 sft*	11.00	129.12	0.00	6.00	1,505.54
		Total Order Value . . .			**1,505.54**

Rupees : One Thousand Five Hundred Five and Paise Fifty Four Only.

Terms and Conditions :-

Specification /	As per details given in the quotation.
Payment Terms	After Delivery & Production of bill
Tax	Inclusive of all taxes
Delivery Date	Within 7 days
Delivery Location	Nilgiri Heights pocharam Phone. 9849497484
Penality For Delay	Nil
Transportation	Extra.
Warranty	Nil
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications. Above order for Carpet Grass work at Security room purpose.
Completion Date	Nil
Measurment	Nil
Security	Nil
Remarks	Original invoice + copy of proof of delivery is required to process invoice for payment . Do not send original invoice to site. Original invoices must be sent to HO office or purchase site office. Proof of deli vary /DC can be sent by email.

For *Modi Realty Pocharam LLP*

Authorised Signatory

Venu... 25/10/22

Accepted the above Terms And Conditions

For *Green Belt Services*

Name :

Name :

Date : __/__/____

Requisition Form						
Company Name:	MRPLLP	Date:	25.10.2022			
Site & Phase :	NGH	Time:	11:20			
Flat/Block no.	Site					
Supplier:		Req. No.	182265			
Material required before date:	27.10.2022	ID No.	80801			
S No	Item	Qty required	Qty available at site	Order Qty	Inward No	Inward Date
1	PLAN6535-Plants-Grass-Carpet grass---sqm	110	0	110		
2			0			
3						
4	93179					
5						
6						
7						
8						
9						
10						
Remarks:	for grass carpet work at security room .					
	Engineer	Project Manager		Purchase		MD
Prepared By:	A.Sravani		APPROVED			
Approved By:			25 OCT 2022			
Sign & Date:			P. VENKATESHWARLU MANAGER PURCHASE			