

PURCHASE DIVISION
Advice for approval for credit to supplier

(E)

Date: 23-11-22		Prepared by: Minish		Serial no. 10776	
Supplier name: Venkataswara Stationery & Binding Works		HO inward no.			
Firm/Company: GVRCL		Project: Innopolis		HO received date	
PO/WO date: 3-11-22		PO/WO No. 93588		Scan ID.	

Sl no.	Bill no.	Bill date	Bill amount	Original attached
1.	946	8-11-22	18,880/-	☐ Yes ☐ No
2.				☐ Yes ☐ No
3.				☐ Yes ☐ No
4.				☐ Yes ☐ No

Amount A – Bills total (Excluding Transport & Hamali Charges):			18,880/-
Proof of delivery by way of: ☐ DCs/bill ☐ Steel report ☐ RMC pour report ☐ Solid block report ☐ Installation report			
MRN nos.: 113674	Proof of delivery matches MRN		☐ Yes ☐ No
Amount B –Other Credits : Transportation charges			—
Amount C –Other Debits :			—
Amount D (D=A+B-C) – Amount to be credited to the supplier:			18,880/-
Amount E – PO / WO value:			18,880/-
Amount F – Difference (A – E):			—
Quantity received as per PO /WO		☒ Yes ☐ Excess received ☐ Short received ☐ Part received	
Close PO / WO		☒ Yes ☐ No – wait for balance material ☐ Other	
Payment – due date		28-11-22	
Remarks: Final bill			

Approved by	Purchase Officer	Purchase Manager	MD	Accountant	Accounts Manager
Name:					
Sign:					
Date					
Approval limit	Upto 20k	Above 20k	Above 100k	Upto 20k	Above 20k

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit. 2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weighment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.

TAX INVOICE

Ph: 040 - 27842572

Cell: 9849360076 / 99665 18678

VENKATARAMANA STATIONERY AND BINDING WORKS

Note Books, Registers, Account Books, Stationery & Xerox Paper Etc. Available

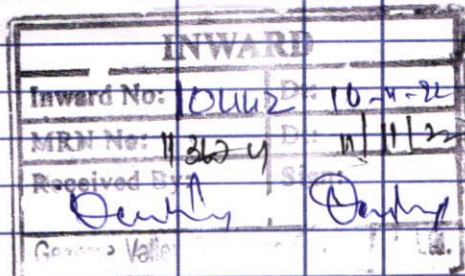
#1-5-85, General Bazar, Secunderabad - 500 003. Email: venkataramana.bindingworks@gmail.com

To
M/S. G.V. Research centers Pvt Ltd
M.G. RoadOrder No 93588Date 8

Delivery Challan No

Date 8/11/22GSTIN 36AAHCG4562D1ZPBill No. 2021-22 2022-23 **946** Date

Sl No	PARTICULARS	HSN Code	Qty	Rate	12% GST	18% GST	0% -5% GST	Amount Rs. Ps.
1	Concrete Tape		200	80/-		16,000		
2								
3								
4								
5								
6								
7								
8								
9								
10								
11								
12								
13								
14								
15								
16								
17								
18								
19								
20								



Rupees.....

Total	16,000	
SUB Total		
CGST	1440	
SGST	1440	
Grand Total	18,880	18,880/-

Receiver's Signature & Seal



GSTIN: 36AEJPP5811M1Z2

Terms & Conditions

Goods once sold will not be taken back

Interest @2%p.m. if not paid within 30 days time

Subject to Secunderabad Jurisdiction.

THE COSMOS CO-OP BANK LTD. M.G. Road, Secunderabad.

RTGS / NEFT CODE COSB0000069 A/C No. 069100102707

For: VENKATARAMANA STATIONERY AND BINDING WORKS

Purchase Order

Page(s) 1 Of 1

03-11-2022 17:34:16

Or



93588

01.11.22 2:46:15

From Company : **G V Reserch Centers Pvt Ltd**
5-4-187/3&4, II nd Floor, Soham Mansion, MG Road, Secunderabad-50001
G S T No. : 36AAHCG4562D1ZP

Supplier Details

Venkatramana Stationery & Binding works
1-5-85, General Bazar, Sec-Bad -500 003.

GSTIN 36AEJPP5811M1Z2

27842572

9849360076

Doc No	93588	206398
Doc Date	03-11-2022	
Quote No	NTL	
Quote Date	03-11-2022	
SupplyType	Supply	

Kind Attn : Mr. Prathap

Purchase Order for the Supply of following Items.

Item Name	Qty	Rate	Dis%	GST	Amount
1 388200 - HARD-Hardware - Concrete Tape-- - 75mmX85mtrs - Nos	200.00	80.00	0.00	18.00	18,880.00
Total Order Value . . .					18,880.00
Rupees : Eighteen Thousand Eight Hundred Eighty Only.					

Terms and Conditions :-

Specification /	As per details given in the quotation.
Payment Terms	After Delivery & Production of bill
Tax	All taxes included in above price.
Delivery Date	Next Working Day.
Delivery Location	Innopolis Sy no-542, Genome Valley, Thurkapally, Hyderabad, Telangana Phone. Nagamani(Engineer) - 7981951035
Penalty For Delay	Nil
Transportation	Transport cost shall be borne by us.
Warranty	Nil
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications.Above order for 4545 slab purpose.
Completion Date	NA
Measurment	NA
Security	Nil
Remarks	

For **G V Reserch Centers Pvt Ltd**

Authorised Signatory

Name : _____

Accepted the above Terms And Conditions

For **Venkatramana Stationery & Binding works**

Name : _____

Date : ____/____/____

Requisition Form			
Company Name	GVRC	Date	03.11.2022
Site & Phase	Innapolis	Time	13.30
Unit No./Block No			
Supplier		Req. No.	206398
Material required before date	Urgent	ID No.	81161
S No	Item	Qty required	Qty available at site
1	HARD3882-Hardware-Concrete Tape---75MMX85mtrs-Nos	200	200
2			
3			
4			
5			
6			
7			
8			
9			
10			
Remarks:	Towards 4545 slab purpose		
Engineer	Project Manager		
Prepared By:	Md Salman		
Approved By:	T. Madhu		
Sign & Date:	03.11.2022		

Pos 905588

APPROVED
04 NOV 2022
 MINISH PARIKH
 MANAGER PROCUREMENT

MD