PURCHASE DIVISION
Advice for approval for credit to supplier

E

Date:	22/11/22	Prepared by	Deepa	Serial no.	10828
Supplier name	SSHP			HO inward no.	
Firm/Company	MPPl	Project	MPl	HO received date	
PO/WO date	11/11/22	PO/WO No.	93856	Scan ID.	

Sl no.	Bill no.	Bill date	Bill amount	Original attached
1.	26989	16/11/22	365.40	☑ Yes ☐ No
2.				☐ Yes ☐ No
3.				☐ Yes ☐ No
4.				☐ Yes ☐ No

Amount A – Bills total (Excluding Transport & Hamali Charges):	365.40
Proof of delivery by way of: ☐ DCs/bill ☐ Steel report ☐ RMC pour report ☐ Solid block report ☐ Installation report	
MRN nos.: 113953	Proof of delivery matches MRN ☑ Yes ☐ No
Amount B –Other Credits : Transportation charges	–
Amount C –Other Debits :	–
Amount D (D=A+B-C) – Amount to be credited to the supplier:	365.40
Amount E – PO / WO value:	365.40
Amount F – Difference (A – E):	–
Quantity received as per PO /WO	☑ Yes ☐ Excess received ☐ Short received ☐ Part received
Close PO / WO	☑ Yes ☐ No – wait for balance material ☐ Other
Payment – due date	28/11/22
Remarks:	

Approved by	Purchase Officer	Purchase Manager	M D	Accountant	Accounts Manager
Name:	Deeps				
Sign:	[signature]				
Date	22/11/22				
Approval limit	Upto 20k	Above 20k	Above 100k	Upto 20k	Above 20k

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit. 2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weighment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.

TAX INVOICE

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003 ORIGINAL INVOICE

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

PAN: ACQFS2044C GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details		
Modi Properties Private Limited,.	Invoice No.	26989
Sy No. 82/1, Mallapur, Nacharam, Hyderabad	Invoice Date.	16-11-2022
	PO No.	93856
	PO Date.	11-11-2022
	Req ID	81275
GSTIN : 36AABCM4761E1ZM PAN AABCM4761E	Req Date	07-11-2022
	Loc Req No	178822

	Description of Goods	HSN/SAC	Qty	Rate	Gross	Tax%	Tax Amt
1	189600 - COMP-Peripherals - Bag Pack-- - - - Nos	42022150	1	348.00	348.00	5	17.40
2							
3							
4							
5							
6							
7							
8							
9							
10							
11							
12							
13							
14							
15							

IGST	CGST	SGST			
			Total Taxable Amount	348.00	17.40
	8.70	8.70	Total Invoice Amount	365.40	

Rupees : Three Hundred Sixty Five and Paise Fourty Only.

for Summit Sales LLP

SUMMIT SALES LLP R.R. DIST.
IN WARD No. 101433 Date: 16/11/22 Sign:

Authorised signatory

Subject to Hyderabad Jurisdiction

Purchase Order

Page(s) 1 11-11-2022 11:22:26 AM

93856
01.11.22 2:59:53

From Company : **Modi Properties Pvt.Ltd.**
5-4-187/3 & 4, IInd Floor, M.G.Road, Secunderabad - 500003
G S T No. : 36AABCM4761E1ZM

Supplier Details

Summit Sales LLP
5-4-187/3&4,II nd floor,Soham Mansion,MG Road, Secunderabad

GSTIN 36ACQFS2044C1Z7
040-66335551 9618244433

Doc No	93856	178822
Doc Date	11-11-2022	
Quote No	Nil	
Quote Date	07-11-2022	
SupplyType	Supply	

Kind Attn : Hamendra,Prabhakar

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	189600 - COMP-Peripherals - Bag Pack-- - - - Nos	1.00	348.00	0.00	5.00	365.40
					Total Order Value . . .	**365.40**

Rupees : Three Hundred Sixty Five and Paise Fourty Only.

Terms and Conditions :-

Specification /	Brand will be HP 15inches back pack for laptop purpose
Payment Terms	After delivery and production of bill
Tax	GST included in the above prices
Delivery Date	With in a day
Delivery Location	May Flower Platinum Sy 82/1, Mallapur, Nacharam. Phone. 7680971999
Penality For Delay	Nil
Transportation	Nil
Warranty	Nil
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications, above order for vineela madam (CR) laptop use purpose.
Completion Date	Nil
Measurment	Nil
Security	Nil
Remarks	'Original invoice + copy of proof of delivery is required to process invoice for payment. DO NOT send original invoice to site. Original invoices must be sent to HO office or purchase site office. Proof of delivery/DC can be sent by email.'

For ***Modi Properties Pvt.Ltd.***

Authorised Signatory

Veeran 11/11/22

Name : ____________________

Accepted the above Terms And Conditions

For ***Summit Sales LLP***

Name : ____________________

Date : __/__/____

equisition Form						
ompany Name:	MPPL	Date:	07.11.22			
te & Phase :	Mayflower platinum	Time:				
nit No./Block No.						
upplier:		Req. No.	178822			
laterial required efore date:	10.11.22	ID No.	81275			
No	Item	Qty required	Qty available at site	Order Qty	Inward No	Inward Date
	COMP1896-Peripherals-Laptop bag----Nos	1		1		
	93856.					
0						
emarks:	Towards vineela madam (CR) LAPTOP use purpose					
	Engineer	Project Manager		Purchase		MD
repared By:	N Divya					
pproved By:	K Narender reddy					
ign & Date:						

APPROVED
12 NOV 2022
P. VENKATESHWARLU
MANAGER PURCHASE

DELIVERY CHALLAN

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details		
Modi Properties Private Limited,	DC No.	22987
Sy No. 82/1, Mallapur, Nacharam, Hyderabad	DC Date	16-11-2022
	PO No.	93856
	PO Date.	11-11-2022
	Req ID	81275
GSTIN : 36AABCM4761E1ZM	Req Date	07-11-2022
	Loc Req No	178822

	Description of Goods	HSN/SAC	Qty
1	189600 - COMP-Peripherals - Bag Pack-- - - - Nos	42022160	1
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INWARD
No: 20351 Dt: 16-11-22
GRN No: 113953 Dt:
Received By: Sign:
MODI PROPERTIES PVT. LTD. SY.No. 82/1

for Summit Sales LLP

Authorised signatory

Subject to Hyderabad Jurisdiction

SUMMIT SALES LLP
IN WARD
No. 84389
Date 21/11/22
Sign:
R.R. DIST.