PURCHASE DIVISION
Advice for approval for credit to supplier

E

Date:	22/11/22	Prepared by	Deepa	Serial no.	
Supplier name	SSMP			HO inward no.	
Firm/Company	MPP1	Project	MP1	HO received date	
PO/WO date	11/11/22	PO/WO No.	93853	Scan ID.	

Sl no.	Bill no.	Bill date	Bill amount	Original attached
1.	26988	18/11/22	365.40	☑ Yes ☐ No
2.				☐ Yes ☐ No
3.				☐ Yes ☐ No
4.				☐ Yes ☐ No

Amount A – Bills total (Excluding Transport & Hamali Charges):	365.40
Proof of delivery by way of: ☐ DCs/bill ☐ Steel report ☐ RMC pour report ☐ Solid block report ☐ Installation report	

MRN nos.:	113954	Proof of delivery matches MRN	☑ Yes ☐ No

Amount B – Other Credits : Transportation charges	–
Amount C – Other Debits :	–
Amount D (D=A+B-C) – Amount to be credited to the supplier:	365.40
Amount E – PO / WO value:	365.40
Amount F – Difference (A – E):	—
Quantity received as per PO /WO	☑ Yes ☐ Excess received ☐ Short received ☐ Part received
Close PO / WO	☑ Yes ☐ No – wait for balance material ☐ Other
Payment – due date	08/11/22
Remarks:	

Approved by	Purchase Officer	Purchase Manager	M D	Accountant	Accounts Manager
Name:	Deeps				
Sign:	D				
Date	22/11/22				
Approval limit	Upto 20k	Above 20k	Above 100k	Upto 20k	Above 20k

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit. 2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weighment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.

TAX INVOICE

Summit Sales LLP

ORIGINAL INVOICE

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

PAN: ACQFS2044C GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details		
Modi Properties Private Limited,.	Invoice No.	26988
Sy No. 82/1, Mallapur, Nacharam, Hyderabad	Invoice Date.	16-11-2022
	PO No.	93853
	PO Date.	11-11-2022
	Req ID	80950
	Req Date	28-10-2022
GSTIN : 36AABCM4761E1ZM PAN AABCM4761E	Loc Req No	178811

	Description of Goods	HSN/SAC	Qty	Rate	Gross	Tax%	Tax Amt
1	189600 - COMP-Peripherals - Bag Pack-- - - - Nos	42022150	1	348.00	348.00	5	17.40
2							
3							
4							
5							
6							
7							
8							
9							
10							
11							
12							
13							
14							
15							

IGST	CGST	SGST			
			Total Taxable Amount	348.00	17.40
	8.70	8.70	Total Invoice Amount	365.40	

Rupees : Three Hundred Sixty Five and Paise Fourty Only.

SUMMIT SALES LLP R.R. DIST.
IN WARD
No. 10432
Date: 16/11/22
Sign:

for Summit Sales LLP

Authorised signatory

Subject to Hyderabad Jurisdiction

Purchase Order

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93853
01.11.22 2:59:53

From Company : **Modi Properties Pvt.Ltd.**
5-4-187/3 & 4, IInd Floor, M.G.Road, Secunderabad - 500003
G S T No. : 36AABCM4761E1ZM

Supplier Details			
Summit Sales LLP	**Doc No**	93853	178811
5-4-187/3&4,II nd floor,Soham Mansion,MG Road, Secunderabad	**Doc Date**	11-11-2022	
	Quote No	Nil	
GSTIN 36ACQFS2044C1Z7	**Quote Date**	28-10-2022	
040-66335551 9618244433	**SupplyType**	Supply	

Kind Attn : Hamendra,Prabhakar

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	189600 - COMP-Peripherals - Bag Pack-- - - - Nos	1.00	348.00	0.00	5.00	365.40
					Total Order Value . . .	**365.40**

Rupees : Three Hundred Sixty Five and Paise Fourty Only.

Terms and Conditions :-

Specification / Brand will be HP 15inches back pack for laptop purpose

Payment Terms After delivery and production of bill

Tax GST included in the above prices

Delivery Date With in a day

Delivery Location May Flower Platinum
Sy 82/1, Mallapur, Nacharam.
Phone. 7680971999

Penality For Delay Nil

Transportation Nil

Warranty Nil

Advance Paid Nil

Other Terms We reserve the right to reject items not conforming to quality and specifications, above order for subhash laptop use purpose.

Completion Date Nil

Measurment Nil

Security Nil

Remarks 'Original invoice + copy of proof of delivery is required to process invoice for payment. DO NOT send original invoice to site. Original invoices must be sent to HO office or purchase site office. Proof of delivery/DC can be sent by email.'

For ***Modi Properties Pvt.Ltd.***

Authorised Signatory

Venu 11/11/22

Name : ____________

Name : ____________

Accepted the above Terms And Conditions

For ***Summit Sales LLP***

Date : __/__/____

Requisition Form

Company Name	MPPL	Date	28-10-2022			
Site & Phase	May Flower Platinum	Time				
Unit No /Block No						
Supplier		Req No	178811			
Material required before date	31-10-2022	ID No	80950			
S No	Item	Qty required	Qty available at site	Order Qty	Inward No	Inward Date
1	COMP1896-Peripherals-Laptop bag----Nos online Purchase	1	0	1		
2						
3	348+5%					
4	93853					
5						
6						
7						
8						
9						
10						
Remarks	Towards Subhash laptop use purpose					
	Engineer	Project Manager		Purchase	MD	
Prepared By	N Divya					
Approved By	K Narender Reddy					
Sign & Date		28/10/22				

DELIVERY CHALLAN

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details		
Modi Properties Private Limited,.	DC No.	22986
Sy No. 82/1, Mallapur, Nacharam, Hyderabad	DC Date	16-11-2022
	PO No.	93853
	PO Date.	11-11-2022
	Req ID	80950
	Req Date	28-10-2022
GSTIN : 36AABCM4761E1ZM	Loc Req No	178811

	Description of Goods	HSN/SAC	Qty
1	189600 - COMP-Peripherals - Bag Pack-- - - - Nos	42022150	1
2			
3			
4			
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INWARD	
Inward No: 20370	Dt: 16/11/22
MRN No: 113901	Dt: 11/11/22
Received By:	Sign:
MODI PROPERTIES PVT. LTD. SY.No. 82/1	

for Summit Sales LLP

Authorised signatory

Subject to Hyderabad Jurisdiction

SUMMIT SALES LLP
IN WARD
No: 84390
Date: 21/11/22
Sign:
R.R. DIST.