PURCHASE DIVISION
Advice for approval for credit to supplier

E

Date:	22/11/22	Prepared by	Venkatesh	Serial no.	
Supplier name	SRI Balaji Enterprices			HO inward no.	
Firm/Company	MRMLLP	Project	GMR	HO received date	
PO/WO date	07/11/22	PO/WO No.	93709	Scan ID.	

Sl no.	Bill no.	Bill date	Bill amount	Original attached
1.	56	11/11/22	5,133/-	☑ Yes □ No
2.				□ Yes □ No
3.				□ Yes □ No
4.				□ Yes □ No

Amount A – Bills total (Excluding Transport & Hamali Charges):	5,133/-
Proof of delivery by way of: □ DCs/bill □ Steel report □ RMC pour report □ Solid block report □ Installation report	

MRN nos.:	113834	Proof of delivery matches MRN	☑ Yes □ No

Amount B –Other Credits : Transportation charges	—
Amount C –Other Debits :	—
Amount D (D=A+B-C) – Amount to be credited to the supplier:	5,133
Amount E – PO / WO value:	5,133
Amount F – Difference (A – E):	—
Quantity received as per PO /WO	☑ Yes □ Excess received □ Short received □ Part received
Close PO / WO	☑ Yes □ No – wait for balance material □ Other
Payment – due date	28/11/22
Remarks:	Final Bill

Approved by	Purchase Officer	Purchase Manager	M D	Accountant	Accounts Manager
Name:		Vamsi			
Sign:					
Date		APPROVED 22 NOV 2022			
Approval limit	Upto 20k	Above 20k	Above 100k	Upto 20k	Above 20k

P. VENKATESHWARLU
MANAGER PURCHASE

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit. 2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weighment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.

Tax Invoice

SRI BALAJI ENTERPRISES # 14-1-418, NEAR ROCKET GROUND NEW AGHAPURA HYDERABAD 500001 T.S Phone no.: 9030605690 Email: seetaram.joshi@yahoo.com GSTIN: 36AEIPJ0494H1ZF State: 36-Telangana	Invoice No. **56** Date **11-11-2022** Place of supply **36-Telangana** PO date **07-11-2022** PO number **93709** Vehicle Number **HED OFFICE**
Bill To **MODI REALITY MALAPUR LLP** 5-4-187/3&4 ,2 nd floor MG Road Secunderabad 500003 Contact No. : 9502277299 GSTIN : 36AAEFM1459R1ZP State: 36-Telangana	Ship To Gulmohar Residency Survey No 19, Mallapur NEXT TO NFC Railway Over Bridge pin cod -500076

#	Item name	HSN/ SAC	Size	Quantity	Unit	Price/ Unit	GST	Amount
1	SS SCREWS 32X8MM (100 PER PKT)	8302	32X8MM	10	BOX	₹ 195.00	₹ 351.00 (18%)	₹ 2,301.00
2	SCREWS 50X6MM (100 PER PKT)	8302	50X6MM	10	PKT	₹ 240.00	₹ 432.00 (18%)	₹ 2,832.00
	Total			**20**			**₹ 783.00**	**₹ 5,133.00**

Invoice Amount In Words

Five Thousand One Hundred Thirty Three Rupees only

Amounts:

Sub Total	₹ 5,133.00
Total	**₹ 5,133.00**
Received	₹ 0.00
Balance	₹ 5,133.00

HSN/ SAC	Taxable amount	CGST		SGST		Total Tax Amount
		Rate	Amount	Rate	Amount	
8302	₹ 4,350.00	9%	₹ 391.50	9%	₹ 391.50	₹ 783.00
Total	**₹ 4,350.00**		**₹ 391.50**		**₹ 391.50**	**₹ 783.00**

Terms and conditions:

GOODS ONCE SOLD WILL NOT BE TAKEN BACK
SUBJECT TO HYDERABAD JURI ATTRACT INTEREST AT 24% P.A.SDICTION.
PAYMENT POST DUE DATE WILL

UPI SCAN TO PAY

Company's Bank details:

Bank Name : KOTAK MAHINDRA BANK LIMITED, HYDERABAD - NAMPALLY

Bank Account No. : 4312001151

Bank IFSC code : KKBK0000553

Account holder's name : KIRAN DEVI JOSHI

For, : SRI BALAJI ENTERPRISES

SRI BALAJI ENTERPRISES SBE HYD.

Authorized Signatory

SUMMIT SALES LLP R.R. DIST.
IN WARD
No 101476
Date 17/11/22
Sign:

INWARD
MODI REALTY MALLAPUR LLP
Ward No 9973 DL 12/11/22
MRN No 113834 DL 16/11/22
Received By Sign 12/11/22

Purchase Order

 17-11-2022 11:58:10 AM

93709

01.11.22 2:54:36

From Company : **Modi Reality Mallapur LLP**
5-4-187/3&3, II nd floor, Soham Mansion, MG Road, Secunderabad.
G S T No. : 36AAEFM1459R1ZP

Supplier Details			
Sri Balaji Enterprises H,no.14-1-418, Near ROCKET Ground,New Aghapura Hyderbad-500001	**Doc No**	93709	208215
	Doc Date	07-11-2022	
	Quote No	nil	
GSTIN 36AEIPJ0494H1ZF	**Quote Date**	07-11-2022	
9030605690	**SupplyType**	Supply	

Kind Attn : Mr.Seetaram Joshi

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	191600 - HARD-Hardware - SS Screws -CSK Head- - 6x50mm - Pkts *100 pieces per packet*	10.00	240.00	0.00	18.00	2,832.00
2	189800 - HARD-Hardware - SS Screws-CSK Head- - 8x32mm - Pkts *100 pieces per packet*	10.00	195.00	0.00	18.00	2,301.00
				Total Order Value . . .		**5,133.00**

Rupees : Five Thousand One Hundred Thirty Three Only.

Terms and Conditions :-

Specification /	As per details given in the quotation.
Payment Terms	After Delivery & Production of bill
Tax	All taxes included in above price.
Delivery Date	Next Working Day.
Delivery Location	Gulmohar Residency Survey No 19, Mallapur, Hyderabad. NExt to NFC Railway Over Bridge Phone. Contact: Security _______, 8309938133
Penality For Delay	Nil
Transportation	Transport cost shall be borne by us.
Warranty	Nil
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications.Above order for H-block door frame fiing work purpose.
Completion Date	NA
Measurment	NA
Security	Nil
Remarks	Original invoice + copy of proof of delivery is required to process invoice for payment. DO NOT send original invoice to site. Original invoices must be sent to HO office or purchase site office. Proof of delivery/DC can be sent by email.'

For ***Modi Reality Mallapur LLP***

Authorised Signatory

Jenney 08/11/22

Name : ______________________

Accepted the above Terms And Conditions

For ***Sri Balaji Enterprises***

Name : ______________________

Date : __/__/____

Company Name	MRMLLP						
Site & Phase	GMR	Date:	2022-07-11				
Unit No./Block No.	Towards H-block door frame fixing work purpose	Time:					
Supplier:							
Material required before date:		Req. No.	208215				
S No	Item	ID No.					
		Qty required	Qty available at site	Order Qty	Inward No	Inward Date	
1	HARD1916-Hardware-SS Screws -CSK Head--6x50MM-Pkts	10	0	10			
2	HARD1898-Hardware-SS Screws-CSK Head--8x32MM-Pkts 93709	10	0	10			
3	CHEM4746-Chemical-Araldite---450gms-Nos → 93704	10	0	10	9950	10/11/22	
4	CHEM1205-Chemical-Nitobond EP Bonding agent--Fosroc-1ltr-Nos → ~~[illegible]~~ 91714.	5	0	5	9914	8/11/22	
5							
6							
7							
8							
9							
10							
Remarks:	Towards H-block door frame fixing work purpose						
	Engineer	Project Manager		Purchase		MD	
Prepared By:	G.Bhagath						
Approved By:		Ram prasad					
Sign & Date:							

93709
93704

APPROVED BY
M. RAM PRASAD (GMR)
Project Manager