PURCHASE DIVISION
Advice for approval for credit to supplier

Date:	24/11/22	Prepared by	Deepa	Serial no.	10813
Supplier name	SSHP			HO inward no.	
Firm/Company	MPPI	Project	MPI	HO received date	
PO/WO date	21/4/22	PO/WO No.	94169	Scan ID.	

Sl no.	Bill no.	Bill date	Bill amount	Original attached
1.	27143	23/4/22	665/-	☑ Yes ☐ No
2.				☐ Yes ☐ No
3.				☐ Yes ☐ No
4.				☐ Yes ☐ No

Amount A – Bills total (Excluding Transport & Hamali Charges):	665/-
Proof of delivery by way of: ☑ DCs/bill ☐ Steel report ☐ RMC pour report ☐ Solid block report ☐ Installation report	

MRN nos.:	114179	Proof of delivery matches MRN	☑ Yes ☐ No

Amount B –Other Credits : Transportation charges	–
Amount C –Other Debits :	–
Amount D (D=A+B-C) – Amount to be credited to the supplier:	665/-
Amount E – PO / WO value:	665/-
Amount F – Difference (A – E):	–
Quantity received as per PO /WO	☑ Yes ☐ Excess received ☐ Short received ☐ Part received
Close PO / WO	☑ Yes ☐ No – wait for balance material ☐ Other
Payment – due date	28/11/22
Remarks:	

Approved by	Purchase Officer	Purchase Manager	M D	Accountant	Accounts Manager
Name:	Deepa				
Sign:	D				
Date	24/11/22				
Approval limit	Upto 20k	Above 20k	Above 100k	Upto 20k	Above 20k

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit. 2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weighment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.

TAX INVOICE

Summit Sales LLP

ORIGINAL INVOICE

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

PAN: ACQFS2044C GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details		
Modi Properties Pvt.Ltd.	Invoice No.	27143
Sy.82/1, Mallapur, nacharam	Invoice Date.	23-11-2022
	PO No.	94169
	PO Date.	21-11-2022
May flower platinum	Req ID	81703
GSTIN : 36AABCM4761E1ZM PAN AABCM4761E	Req Date	19-11-2022
	Loc Req No	178838

	Description of Goods	HSN/SAC	Qty	Rate	Gross	Tax%	Tax Amt
1	273300 - STAT-Stationary - pen-black color-Cello	960899	2	6.00	12.00	18	2.16
2	111200 - STAT-Stationary - Pencil-- - - - Boxes	960910	2	42.00	84.00	12	10.08
3	913700 - STAT-Stationary - pen-Red color-Cello	960899	2	6.00	12.00	18	2.16
4	730400 - STAT-Stationary - Pen-Blue color-Cello	960899	2	6.00	12.00	18	2.16
5	532900 - STAT-Stationary - Whitners-- - - - Nos	960899	4	21.00	84.00	18	15.12
6	522200 - STAT-Stationary - Scribling Pads-- - - -	48201020	10	15.00	150.00	18	27.00
7	979900 - STAT-Stationary - File folder-L-- - - - Nos	48203000	10	5.50	55.00	18	9.90
8	276700 - STAT-Stationary - Permanent Marker -- -	96082000	4	16.00	64.00	18	11.52
9	369200 - STAT-Stationary - CD Marker-- - - - Nos	96082000	4	18.90	75.60	18	13.60
10	340000 - STAT-Stationary - Highlighter-- - - - Nos	960810	1	20.00	20.00	12	2.40
11							
12							
13							
14							
15							

IGST	CGST	SGST			
			Total Taxable Amount	568.60	96.10
	48.05	48.05	Total Invoice Amount	664.71	

Rupees : Six Hundred Sixty Four and Paise Seventy One Only.

SUMMIT SALES LLP IN WARD No: 101758 Date: 23/11/22 Sign: R.R. DEPT.

for Summit Sales LLP

K. U Dev.

Authorised signatory

Subject to Hyderabad Jurisdiction

Purchase Order

 22-11-2022 10:48:44 AM

94169
16.11.22 2:59:08

From Company : **Modi Properties Pvt.Ltd.**
5-4-187/3 & 4, IInd Floor, M.G.Road, Secunderabad - 500003
G S T No. : 36AABCM4761E1ZM

Supplier Details			
Summit Sales LLP 5-4-187/3&4,II nd floor,Soham Mansion,MG Road, Secunderabad	**Doc No**	94169	178838
	Doc Date	21-11-2022	
	Quote No	nil	
GSTIN 36ACQFS2044C1Z7	**Quote Date**	19-11-2022	
040-66335551 9618244433	**SupplyType**	Supply	

Kind Attn : Hamendra,Prabhakar

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	273300 - STAT-Stationary - pen-black color-Cello Fine grip - - - Nos	2.00	6.00	0.00	18.00	14.16
2	111200 - STAT-Stationary - Pencil-- - - - Boxes	2.00	42.00	0.00	12.00	94.08
3	913700 - STAT-Stationary - pen-Red color-Cello Fine grip - - - Nos	2.00	6.00	0.00	18.00	14.16
4	730400 - STAT-Stationary - Pen-Blue color-Cello Fine grip - - - Nos	2.00	6.00	0.00	18.00	14.16
5	532900 - STAT-Stationary - Whitners-- - - - Nos	4.00	21.00	0.00	18.00	99.12
6	522200 - STAT-Stationary - Scribling Pads-- - - - Nos	10.00	15.00	0.00	18.00	177.00
7	979900 - STAT-Stationary - File folder-L-- - - - Nos	10.00	5.50	0.00	18.00	64.90
8	276700 - STAT-Stationary - Permanent Marker -- - Black - Nos	4.00	16.00	0.00	18.00	75.52
9	369200 - STAT-Stationary - CD Marker-- - - - Nos	4.00	18.90	0.00	18.00	89.21
10	340000 - STAT-Stationary - Highlighter-- - - - Nos	1.00	20.00	0.00	12.00	22.40
				Total Order Value . . .		**664.71**

Rupees : Six Hundred Sixty Four and Paise Seventy One Only.

Terms and Conditions :-

Specification /	As per details given in the quotation.
Payment Terms	After Delivery & Production of bill
Tax	All taxes included in above price.
Delivery Date	Next Working Day.
Delivery Location	May Flower Platinum Sy 82/1, Mallapur, Nacharam. Phone. 7680971999
Penality For Delay	Nil
Transportation	Transport cost shall be borne by us.

For ***Modi Properties Pvt.Ltd.***

Authorised Signatory

Seem 21/11/22

Name : ____________________

Accepted the above Terms And Conditions

For ***Summit Sales LLP***

Name : ____________________

Date : __/__/____

Purchase Order

 22-11-2022 10:48:44 AM

Original / Office Copy / Purchase Div.Copy

Warranty	Nil
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications.For site office use purpose.Above order site use work purpose
Completion Date	NA
Measurment	NA
Security	Nil
Remarks	Original invoice + copy of proof of delivery is required to process invoice for payment. DO NOT send original invoice to site. Original invoices must be sent to HO office or purchase site office. Proof of delivery/DC can be sent by email.'

For ***Modi Properties Pvt.Ltd.***

Authorised Signatory

Accepted the above Terms And Conditions

For ***Summit Sales LLP***

Name : ________________________

Name : ________________________

Date : __/__/___

Requisition Form

Company Name:	MPPL	Date:	19-11-2022				
Site & Phase :	May flower Platinum	Time:					
Unit No./Block No.							
Supplier:		Req. No.	178838				
Material required before date:	22-11-2022 94169	ID No.	81703				
S No	Item	Qty required	Qty available at site	Order Qty	Inward No	Inward Date	
1	STAT3016-Stationary-pen-black color-Cello Fine grip--Nos	2	0	2			
2	STAT8753-Stationary-Pencil----Boxes	2	0	2			
3	STAT4163-Stationary-pen-Red color-Cello Fine grip--Nos	2	0	2			
	STAT1585-Stationary-Pen-Blue color-Cello Fine grip--Nos	2		2			
	STAT7751-Stationary-Whitners----Nos	4		4			
	STAT4346-Stationary-Scribling Pads----Nos	10		10			
	STAT4663-Stationary-File folder L----Nos	10		10			
	STAT5222-Stationary-Permanent Marker ---Black-Nos	4		4			
	STAT9799-Stationary-CD Marker----Nos	4		4			
	STAT7304-Stationary-Highlighter----Nos	1		1			
marks:	Towards site use purpose						
	Engineer	Project Manager		Purchase		MD	
ared By:	N.Divya						
oved By:	K.Narender Reddy						
& Date:							

APPROVED
19 NOV 2022
P. VENKATESHWARLU
MANAGER PURCHASE

DELIVERY CHALLAN

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details		
Modi Properties Pvt.Ltd	DC No.	23122
Sy.82/1, Mallapur, nacharam	DC Date.	23-11-2022
	PO No.	94169
	PO Date.	21-11-2022
May flower platinum	Req ID	81703
GSTIN : 36AABCM4761E1ZM	Req Date	19-11-2022
	Loc Req No	178838

	Description of Goods	HSN/SAC	Qty
1	273300 - STAT-Stationary - pen-black color-Cello Fine grip - - - Nos	960899	2
2	111200 - STAT-Stationary - Pencil-- - - - Boxes	960910	2
3	913700 - STAT-Stationary - pen-Red color-Cello Fine grip - - - Nos	960899	2
4	730400 - STAT-Stationary - Pen-Blue color-Cello Fine grip - - - Nos	960899	2
5	532900 - STAT-Stationary - Whitners-- - - - Nos	960899	4
6	522200 - STAT-Stationary - Scribling Pads-- - - - Nos	48201020	10
7	979900 - STAT-Stationary - File folder-L-- - - - Nos	48203000	10
8	276700 - STAT-Stationary - Permanent Marker -- - Black - Nos	96082000	4
9	369200 - STAT-Stationary - CD Marker-- - - - Nos	96082000	4
10	340000 - STAT-Stationary - Highlighter-- - - - Nos	960810	1
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for Summit Sales LLP

Subject to Hyderabad Jurisdiction

INWARD

Inward No: 20401	Dt: 23/11/22
MRN No: 114179	Dt: 23/11
Received By:	Sign:

MODI PROPERTIES PVT. LTD. SY.No. 82/1.

Authorised signatory

SUMMIT SALES LLP

IN WARD

No: 84977

Date: 24/11/22

Sign:

R.R. DEPT.