Amount D (D=A+B-C) – Amount to be credited to the supplier:	5,491
Amount E – PO / WO value:	5,491
Amount F – Difference (A – E):	–

Quantity received as per PO /WO	☑ Yes ☐ Excess received ☐ Short received ☐ Part received
Close PO / WO	☑ Yes ☐ No – wait for balance material ☐ Other
Payment – due date	05/12/22
Remarks:	final Bill

Approved by	Purchase Officer	Purchase Manager	M D	Accountant	Accounts Manager
Name:	K. Mounika				
Sign:	[signature]				
Date	25/11/22				
Approval limit	Upto 20k	Above 20k	Above 100k	Upto 20k	Above 20k

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit. 2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weighment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.

PURCHASE DIVISION

Advice for approval for credit to supplier

Date:	25/11/22	Prepared by	Mounika	Serial no.	10903
Supplier name	SSLLP			HO inward no.	
Firm/Company	SCLLP	Project	Serene farms	HO received date	
PO/WO date	13/10/22	PO/WO No.	92875	Scan ID.	

Sl no.	Bill no.	Bill date	Bill amount	Original attached
1.	27011	07/11/22	5,492/-	☑ Yes ☐ No
2.				☐ Yes ☐ No
3.				☐ Yes ☐ No
4.				☐ Yes ☐ No

Amount A – Bills total (Excluding Transport & Hamali Charges):	5,492/-
Proof of delivery by way of: ☐ DCs/bill ☐ Steel report ☐ RMC pour report ☐ Solid block report ☐ Installation report	

MRN nos.:	113991	Proof of delivery matches MRN	☑ Yes ☐ No

Amount B –Other Credits : Transportation charges	–
Amount C –Other Debits :	–

TAX INVOICE

ORIGINAL INVOICE

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

PAN: ACQFS2044C GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details		
Serene Constructions LLP	Invoice No.	27011
Sy No. 44, Yenkepally Village, Chevella Mandal, RR Disterict, 501203	Invoice Date.	17-11-2022
	PO No.	92875
	PO Date.	13-10-2022
	Req ID	80527
GSTIN : 36ACVFS7909P1ZV PAN ACVFS7909P	Req Date	11-10-2022
	Loc Req No	150655

	Description of Goods	HSN/SAC	Qty	Rate	Gross	Tax%	Tax Amt
1	105600 - CONS-Consumables - Mopping stick		6	126.00	756.00	18	136.08
2	283000 - CONS-Consumables - Floor cleaner --Lizol	84807900	6	88.20	529.20	18	95.26
3	639400 - CONS-Consumables - Toilet	84807900	6	60.00	360.00	18	64.80
4	462900 - CONS-Consumables - Cleaning Brush-- - -	96039000	4	50.00	200.00	18	36.00
5	661500 - CONS-Consumables - Cleaning Cloth-- - - -	630710	4	16.75	67.00	5	3.36
6	663900 - CONS-Consumables - Handwash liquid-- -	34013090	6	88.00	528.00	18	95.04
7	668900 - CONS-Consumables - Wiper-- - - - Nos	15042030	3	52.00	156.00	18	28.08
8	767300 - CONS-Consumables - Detergent --Vim - - -	34022090	3	53.00	159.00	18	28.62
9	998900 - CONS-Consumables - Phinyl-- - 1 Ltr - Nos	29331940	6	52.00	312.00	18	56.16
10	210100 - CONS-Consumables - First aid kit-- - - -		2	840.00	1,680.00	12	201.60
11							
12							
13							
14							
15							

IGST	CGST	SGST			
	372.50	372.50	Total Taxable Amount	4,747.20	745.00
			Total Invoice Amount	5,492.19	

Rupees : Five Thousand Four Hundred Ninty Two and Paise Ninteen Only.

for Summit Sales LLP

Subject to Hyderabad Jurisdiction

SUMMIT SALES LLP R.R. DIST. IN WARD No. 101477 Date: 17/11/22 Sign:

Authorised signatory

Purchase Order

 13-10-2022 12:54:34 PM

92875
11.10.22 11:08:40

From Company : **Serene Constructions LLP**
5-4-187/374,ii Floor,M.G.Road,Secunderabad-500 003.
G S T No. : 36ACVFS7909P1ZV

Supplier Details			
Summit Sales LLP	**Doc No**	92875	150655
5-4-187/3&4,II nd floor,Soham Mansion,MG Road, Secunderabad	**Doc Date**	13-10-2022	
	Quote No	Nil	
GSTIN 36ACQFS2044C1Z7	**Quote Date**	11-10-2022	
040-66335551 9618244433	**SupplyType**	Supply	

Kind Attn : Hamendra,Prabhakar

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	105600 - CONS-Consumables - Mopping stick holder-- - - - Nos	6.00	126.00	0.00	18.00	892.08
2	283000 - CONS-Consumables - Floor cleaner --Lizol - 1-lts - Nos	6.00	88.20	0.00	18.00	624.46
3	639400 - CONS-Consumables - Toilet cleaner--Harpic - 500ml - Nos	6.00	60.00	0.00	18.00	424.80
4	462900 - CONS-Consumables - Cleaning Brush-- - - - Nos	4.00	50.00	0.00	18.00	236.00
5	661500 - CONS-Consumables - Cleaning Cloth-- - - - Nos	4.00	16.75	0.00	5.00	70.35
6	663900 - CONS-Consumables - Handwash liquid-- - - - Nos	6.00	88.00	0.00	18.00	623.04
7	668900 - CONS-Consumables - Wiper-- - - - Nos	3.00	52.00	0.00	18.00	184.08
8	767300 - CONS-Consumables - Detergent --Vim - - - Nos	3.00	53.00	0.00	18.00	187.62
9	998900 - CONS-Consumables - Phinyl-- - 1 Ltr - Nos	6.00	52.00	0.00	18.00	368.16
10	210100 - CONS-Consumables - First aid kit-- - - - Nos	2.00	840.00	0.00	12.00	1,881.60
				Total Order Value . . .		**5,492.19**

Rupees : Five Thousand Four Hundred Ninty Two and Paise Ninteen Only.

Terms and Conditions :-

Specification / All items shall be of branded

Payment Terms After Delivery & Production of bill

Tax All taxes included in above price.

Delivery Date Next Working Day.

Delivery Location Serene Farms
Sy no-44, Yenkepally Village, Chevella Mandal,RR.Dist-501 503
Phone. ..

For ***Serene Constructions LLP***

Authorised Signatory

Venkatesh 13/10/22

Name : ______________________

Contact --

Accepted the above Terms And Conditions

For ***Summit Sales LLP***

Name : ______________________

Date : __/__/____

Purchase Order

Penality For Delay	Nil
Transportation	Transport cost shall be borne by us.
Warranty	Nil
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications.Above order for Site office cleaning work & Labour safety purpose.
Completion Date	NA
Measurment	NA
Security	Nil
Remarks	Original invoice + copy of proof of delivery is required to process invoice for payment. DO NOT send original invoice to site. Original invoices must be sent to HO office or purchase site office. Proof of delivery/DC can be sent by email.'

For ***Serene Constructions LLP***

Authorised Signatory

Venkatesh 13/10/22

Name : ______________

Contact - -

Accepted the above Terms And Conditions

For ***Summit Sales LLP***

Name : ______________

Date : __/__/____

Requisition Form

Company Name:	SERENE CONSTRUCTION LLP	Date:	11-10-2022				
Site & Phase :	SERENE FARMS	Time:	12:30				
Flat/Block no.							
Supplier:		Req. No.	150655				
Material required before	ASAP	ID No.	80527				
S No	Item	Qty required	Qty available at site	Order Qty	Inward No	Inward Date	
1	CONS1056-Consumables-Mopping stick holder----Nos	6		6			
2	CONS2830-Consumables-Floor cleaner --Lizol-1-lts-Nos	6		6			
3	CONS6394-Consumables-Toilet cleaner--Harpic-500ml-Nos 92875	6		6			
4	CONS4629-Consumables-Cleaning Brush----Nos	4		4			
5	CONS6615-Consumables-Cleaning Cloth----Nos	4		4			
6	CONS6639-Consumables-Handwash liquid----Nos	6		6			
7	CONS6689-Consumables-Wiper----Nos	3		3			
8	CONS6917-Consumables-Dish washing liquid/soap----	3		3			
9	CONS9989-Consumables-Phinyl---1 Ltr-Nos	6		6			
10	CONS2101-Consumables-First aid kit----Nos	2		2			
Remarks:							
	Engineer	Project Manager		Purchase		MD	
Prepared By:	CH.CHANDRASHEKAR REDDY	Ch.csReddy		Venu			
Approved By:	CH.CHANDRASHEKAR REDDY	Ch.csReddy					
Sign & Date:	Ch. CS Reddy						

APPROVED
13 OCT 2022
P. VENKATESHWARLU
MANAGER PURCHASE

DELIVERY CHALLAN

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M G Road, Secunderabad - 500003

Email purchase@modiproperties com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details

Serene Constructions LLP

Sy No. 44, Yenkepally Village, Chevella Mandal, RR Disterict, 501203

GSTIN : 36ACVFS7909P1ZV

DC No	23009
DC Date	17-11-2022
PO No	92875
PO Date	13-10-2022
Req ID	80527
Req Date	11-10-2022
Loc Req No	150655

	Description of Goods	HSN/SAC	Qty
1	105600 - CONS-Consumables - Mopping stick holder-- - - - Nos		6
2	283000 - CONS-Consumables - Floor cleaner --Lizol - 1-lts - Nos	84807900	6
3	639400 - CONS-Consumables - Toilet cleaner--Harpic - 500ml - Nos	84807900	6
4	462900 - CONS-Consumables - Cleaning Brush-- - - - Nos	96039000	4
5	661500 - CONS-Consumables - Cleaning Cloth-- - - - Nos	630710	4
6	663900 - CONS-Consumables - Handwash liquid-- - - - Nos	34013090	6
7	668900 - CONS-Consumables - Wiper-- - - - Nos	15042030	3
8	767300 - CONS-Consumables - Detergent --Vim - - - Nos	34022090	3
9	998900 - CONS-Consumables - Phinyl-- - 1 Ltr - Nos	29331940	6
10	210100 - CONS-Consumables - First aid kit-- - - - Nos		2
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for Summit Sales LLP

Authorised signatory

Subject to Hyderabad Jurisdiction

INWARD

Inward No: 241 Dt: 17/11/22

MRN No: 113991 Dt: 18/11/22

Received By: Rajesh Sign:

Serene Construction (Hyd) LLP

SUMMIT SALES LLP

INWARD

No: 84536

Date: 25/11/22

Sign:

R.R. DIST.