

PURCHASE DIVISION
Advice for approval for credit to supplier

(E)

Date: 25-11-22		Prepared by: Vanjakshi		Serial no. 10843	
Supplier name: Green Belt Services		HO inward no.			
Firm/Company: GVRC		Project: Innopolis		HO received date	
PO/WO date: 24-11-22		PO/WO No. 94315		Scan ID.	

Sl no.	Bill no.	Bill date	Bill amount	Original attached
1.	151	25-11-22	6,492/-	☒ Yes ☐ No
2.				☐ Yes ☐ No
3.				☐ Yes ☐ No
4.				☐ Yes ☐ No

Amount A – Bills total (Excluding Transport & Hamali Charges): 5,167/-

Proof of delivery by way of: ☐ DCs/bill ☐ Steel report ☐ RMC pour report ☐ Solid block report ☐ Installation report

MRN nos.: 114210	Proof of delivery matches MRN	☒ Yes ☐ No
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Amount B – Other Credits : Transportation charges 1250 + 6% 1,325

Amount C – Other Debits :

Amount D (D=A+B-C) – Amount to be credited to the supplier: 6,492/-

Amount E – PO / WO value: 5,167/-

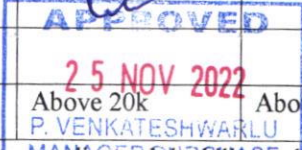
Amount F – Difference (A – E): 1,325

Quantity received as per PO / WO ☒ Yes ☐ Excess received ☐ Short received ☐ Part received

Close PO / WO ☒ Yes ☐ No – wait for balance material ☐ Other

Payment – due date: 5-12-22

Remarks: Final bill

Approved by	Purchase Officer	Purchase Manager	M D	Accountant	Accounts Manager
Name:		Venkatesh			
Sign:					
Date					
Approval limit	Upto 20k	Above 20k	Above 100k	Upto 20k	Above 20k

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit.
2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weighment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.

GSTIN :36AAUFG2910P1ZT

Composite Scheme

INVOICE

Cell : 8897895924



GREEN BELT SERVICES

GARDENING, HOUSE KEEPING, PAINTING, CIVIL & LABOUR CONTRACTOR

H.No. 4-1270, Marthanda Nagar, New Hafeezpet, Near Kondapur, Hyderabad - 49.

E-mail : greenbeltservices.2212@gmail.com

M/s. G.V. Research Center's prt Ltd Sl.No. **151** Date: 25/11/2022D.C.No. 142 Date:P.O.No. 94315 Date:

(G.V.R.C.)

S.No.	PARTICULARS	Qty.	Rate	AMOUNT	
				Rs.	Ps.
1	Supply of plants.	-	-	6492	50
TOTAL				6492	50



GREEN BELT SERVICES

Bank Name: HDFC Bank

A/c. No. 50200055048996

IFSC Code: HDFC0002019

Rupees inwards: Six Thousand four
Hundred ninety two and paise fifty only

For GREEN BELT SERVICES

Authorized Signatory

GSTIN :36AAUFG2910P1ZT

Composite Scheme

DELIVERY CHALLAN

Cell : 8897895924



GREEN BELT SERVICES

GARDENING, HOUSE KEEPING, PAINTING, CIVIL & LABOUR CONTRACTOR

H.No. 4-1270, Marthanda Nagar, New Hafeezpet, Near Kondapur, Hyderabad - 49.

E-mail : greenbeltservices.2212@gmail.com

M/s. G.V. Research Center's Pvt LtdD.C.No. **142**Date 08/11/2022

(G.V.R.C.)

PO- 94315P.O.No. 94315

Date :

S.No.

PARTICULARS

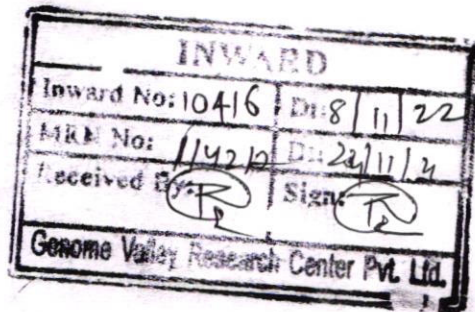
QUANTITY

1 Varbeeng plants (cuphea) .

—

325 no's

2 Trans post Extra.



For GREEN BELT SERVICES

Receivers Signature

Authorised Signatory

Purchase Order

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24-11-2022 11:34:46

From Company : **G V Reserch Centers Pvt Ltd**
5-4-187/3&4, II nd Floor, Soham Mansion, MG Road, Secunderabad
G S T No. : 36AAHCG4562D1ZP



94315

16.11.22 3:26:22

Supplier Details			
Green Belt Services 4-1270, Marthand nagar, New HafeezPet, Near Konda pur Hyd-49 GSTIN 36AAUFG2910P1ZT 8897895924	Doc No	94315	206466
	Doc Date	24-11-2022	
	Quote No	Nil	
	Quote Date	23-11-2022	
	SupplyType	Supply	

Kind Attn : Mr.Ravi Shanker

Purchase Order for the Supply of following Items.

Item Name	Qty	Rate	Dis%	GST	Amount
1 119400 - PLAN-Plants - Outdoor Plant-Cuphea White Flowering Plant- - - - Nos	325.00	15.00	0.00	6.00	5,167.50
Total Order Value . . .					5,167.50
Rupees : Five Thousand One Hundred Sixty Seven and Paise Fifty Only.					

Terms and Conditions :-

Specification / Brand	As per details given in the quotation.
Payment Terms	After Delivery & Production of bill
Tax	Inclusive of all taxes
Delivery Date	Within 7 days
Delivery Location	Innopolis Sy no-542, Genome Valley, Thurkapally, Hyderabad, Telangana Phone. Nagamani(Engineer) - 7981951035
Penalty For Delay	Nil
Transportation Cost	Extra.
Warranty	Nil
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications. Above order plants for outdoor gardening purpose.
Completion Date	Nil
Measurment	Nil
Security	Nil
Remarks	Original invoice + copy of proof of delivery is required to process invoice for payment . Do not send original invoice to site. Original invoices must be sent to HO office or purchase site office. Proof of deli vary /DC can be sent by email.

For **G V Reserch Centers Pvt Ltd**

Authorised Signatory

Name : _____

Accepted the above Terms And Conditions

For **Green Belt Services**

Name : _____

Date : __/__/__

Requisition Form									
Company Name: GVRC		Date: 23 11 2022							
Site & Phase : Innopolis		Time: 15.14							
Unit No./Block No.									
Supplier									
Material required before date:		Urgent		Req. No. 206466					
S No		Item		ID No.		81831			
1		PLNT2386-Plants-Outdoor Plant-Cuphea White Flowering Plant---Nos		Qty required		Qty available at site		Order Qty Inward No Inward Date	
2				325		0		325	
3									
4									
5									
6									
7									
8									
9									
10									
Remarks: Towards out door gardening purpose									
Engineer		Project Manager							
Prepared By: S Nagamani									
Approved By: Mr. Madhu		N. Madhu							
Sign & Date: 23 11 2022									

94315

APPROVED

24 NOV 2022

MINISH PARIKH
MANAGER PROCUREMENT

MD