PURCHASE DIVISION
Advice for approval for credit to supplier

(E)

Date:	25-11-22	Prepared by	Vanjakshi	Serial no.	10843
Supplier name	Green Belt Services			HO inward no.	
Firm/Company	GVRC	Project	Innopolis	HO received date	
PO/WO date	24-11-22	PO/WO No.	94315	Scan ID.	

Sl no.	Bill no.	Bill date	Bill amount	Original attached
1.	151	25-11-22	6,492/-	☑ Yes □ No
2.				□ Yes □ No
3.				□ Yes □ No
4.				□ Yes □ No

Amount A – Bills total (Excluding Transport & Hamali Charges):	5,167/-
Proof of delivery by way of: □ DCs/bill □ Steel report □ RMC pour report □ Solid block report □ Installation report	
MRN nos.: 114210 — Proof of delivery matches MRN	☑ Yes □ No
Amount B –Other Credits : Transportation charges 1250+6%.	1,325
Amount C –Other Debits :	—
Amount D (D=A+B-C) – Amount to be credited to the supplier:	6,492/-
Amount E – PO / WO value:	5,167/-
Amount F – Difference (A – E):	1,325
Quantity received as per PO /WO	☑ Yes □ Excess received □ Short received □ Part received
Close PO / WO	☑ Yes □ No – wait for balance material □ Other
Payment – due date	5-12-22
Remarks:	Final bill

Approved by	Purchase Officer	Purchase Manager	M D	Accountant	Accounts Manager
Name:		Venkatesh			
Sign:		[signature]			
Date		APPROVED 25 NOV 2022 P. VENKATESHWARLU MANAGER-PURCHASE			
Approval limit	Upto 20k	Above 20k	Above 100k	Upto 20k	Above 20k

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit. 2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weighment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.

GSTIN :36AAUFG2910P1ZT

Composite Scheme

INVOICE

Cell : 8897895924

GREEN BELT SERVICES

GARDENING, HOUSE KEEPING, PAINTING,CIVIL & LABOUR CONTRACTOR

H.No. 4-1270, Marthanda Nagar, New Hafeezpet, Near Kondapur, Hyderabad - 49.

E-mail : greenbeltservices.2212@gmail.com

M/s. G.V. Reserch Center's pvt Ltd (GVRC)

Sl.No. 151 Date : 25/11/2022

D.C.No. 142 Date :

P.O.No. 94315 Date :

S.No.	PARTICULARS	Qty.	Rate	AMOUNT Rs.	Ps.
1	Supply of plants. -		-	6,492	50
			TOTAL	6492	50

SUMMIT SALES LLP IN WARD No: 101838 Date 25/11/22 Sign: R.R. DIST.

GREEN BELT SERVICES

Bank Name: HDFC Bank

A/c. No.50200055048996

IFSC Code: HDFC0002019

Rupees inwards: Six Thousand four Hundred ninety two and paise fifty only

For GREEN BELT SERVICES

Authorised Signatory

GSTIN :36AAUFG2910P1ZT
Composite Scheme

DELIVERY CHALLAN

Cell : 8897895924

GREEN BELT SERVICES

GARDENING, HOUSE KEEPING, PAINTING, CIVIL & LABOUR CONTRACTOR

H.No. 4-1270, Marthanda Nagar, New Hafeezpet, Near Kondapur, Hyderabad - 49.

E-mail : greenbeltservices.2212@gmail.com

M/s G.V Reserch Center's pvt LtD
(G.V RC) PO- 94315

D.C.No. 142 Date : 08/11/2022

P.O.No. 94315 Date :

S.No.	PARTICULARS	QUANTITY
1	Varbeena plants (cuphea) . —	325.no's
2	Trans port Extra	

SUMMIT SALES LLP
IN WARD
No: 84484
Date: 23/11/24
Sign:
R.R. DIST.

INWARD
Inward No: 10416 Dt: 8/11/22
MRN No: 14212 Dt: 23/11/24
Received By: Sign:
Genome Valley Research Center Pvt. Ltd.

For GREEN BELT SERVICES

Receivers Signature

Authorised Signatory

Purchase Order

 24-11-2022 11:34:46

94315
16.11.22 3:26:22

From Company : **G V Reserch Centers Pvt Ltd**
5-4-187/3&4, II nd Floor, Soham Mansion, MG Road, Secunderabad
G S T No. : 36AAHCG4562D1ZP

Supplier Details			
Green Belt Services 4-1270, Marthand nagar, New HafeezPet, Near Konda pur Hyd-49	**Doc No**	94315	206466
	Doc Date	24-11-2022	
	Quote No	Nil	
GSTIN 36AAUFG2910P1ZT	**Quote Date**	23-11-2022	
8897895924	**SupplyType**	Supply	

Kind Attn : Mr.Ravi Shanker

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	119400 - PLAN-Plants - Outdoor Plant-Cuphea White Flowering Plant- - - - Nos	325.00	15.00	0.00	6.00	5,167.50
				Total Order Value . . .		**5,167.50**

Rupees : Five Thousand One Hundred Sixty Seven and Paise Fifty Only.

Terms and Conditions :-

Specification / Brand	As per details given in the quotation.
Payment Terms	After Delivery & Production of bill
Tax	Inclusive of all taxes
Delivery Date	Within 7 days
Delivery Location	Innopolis Sy no-542, Genome Valley, Thurkapally, Hyderabad, Telangana Phone. Nagamani(Engineer) - 7981951035
Penality For Delay	Nil
Transportation Cost	Extra.
Warranty	Nil
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications. Above order plants for outdoor gardening purpose.
Completion Date	Nil
Measurment	Nil
Security	Nil
Remarks	Original invoice + copy of proof of delivery is required to process invoice for payment . Do not send original invoice to site. Original invoices must be sent to HO office or purchase site office. Proof of deli vary /DC can be sent by email.

For *G V Reserch Centers Pvt Ltd*
Authorised Signatory

Name : 24/11/22

Accepted the above Terms And Conditions
For *Green Belt Services*

Name : ____________

Date : __/__/____

Requisition Form						
Company Name:	GVRC	Date:	23.11.2022			
Site & Phase :	Innopolis	Time:	15:14			
Unit No./Block No.						
Supplier:		Req. No.	206466			
Material required before date:	Urgent	ID No.	81831			
S No	Item	Qty required	Qty available at site	Order Qty	Inward No	Inward Date
1	PLNT2386-Plants-Outdoor Plant-Cuphea White Flowering Plant---Nos	325	0	325		
2						
3	94315					
4						
5						
6						
7						
8						
9						
10						
Remarks:	Towards out door gardening purpose					
	Engineer	Project Manager	Purchase		MD	
Prepared By:	S.Nagamani					
Approved By:	Mr.Madhu					
Sign & Date:	23.11.2022	Madhu				

APPROVED
24 NOV 2022
MINISH PARIKH
MANAGER PROCUREMENT