

PURCHASE DIVISION  
Advice for approval for credit to supplier



|                                                                                                                                                                                                                                        |                    |                                                                                                                                                                                     |                               |                                                                     |                  |
|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------------------|---------------------------------------------------------------------|------------------|
| Date: <u>25/11/22</u>                                                                                                                                                                                                                  |                    | Prepared by: <u>Mounika</u>                                                                                                                                                         |                               | Serial no. <b>10854</b>                                             |                  |
| Supplier name: <u>SCLLP</u>                                                                                                                                                                                                            |                    |                                                                                                                                                                                     |                               | HO inward no.                                                       |                  |
| Firm/Company: <u>SCLLP</u>                                                                                                                                                                                                             |                    | Project: <u>SOV Part III</u>                                                                                                                                                        |                               | HO received date                                                    |                  |
| PO/WO date: <u>12/9/22</u>                                                                                                                                                                                                             |                    | PO/WO No. <u>91829</u>                                                                                                                                                              |                               | Scan ID.                                                            |                  |
| Sl no.                                                                                                                                                                                                                                 | Bill no.           | Bill date                                                                                                                                                                           | Bill amount                   | Original attached                                                   |                  |
| 1.                                                                                                                                                                                                                                     | <u>27128</u>       | <u>22/11/22</u>                                                                                                                                                                     | <u>66,496/-</u>               | <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No |                  |
| 2.                                                                                                                                                                                                                                     |                    |                                                                                                                                                                                     |                               | <input type="checkbox"/> Yes <input type="checkbox"/> No            |                  |
| 3.                                                                                                                                                                                                                                     |                    |                                                                                                                                                                                     |                               | <input type="checkbox"/> Yes <input type="checkbox"/> No            |                  |
| 4.                                                                                                                                                                                                                                     |                    |                                                                                                                                                                                     |                               | <input type="checkbox"/> Yes <input type="checkbox"/> No            |                  |
| Amount A – Bills total (Excluding Transport & Hamali Charges):                                                                                                                                                                         |                    |                                                                                                                                                                                     |                               | <u>66,496/-</u>                                                     |                  |
| Proof of delivery by way of: <input type="checkbox"/> DCs/bill <input type="checkbox"/> Steel report <input type="checkbox"/> RMC pour report <input type="checkbox"/> Solid block report <input type="checkbox"/> Installation report |                    |                                                                                                                                                                                     |                               |                                                                     |                  |
| MRN nos.:                                                                                                                                                                                                                              | <u>113974</u>      |                                                                                                                                                                                     | Proof of delivery matches MRN | <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No |                  |
| Amount B –Other Credits : Transportation charges                                                                                                                                                                                       |                    |                                                                                                                                                                                     |                               | <u>—</u>                                                            |                  |
| Amount C –Other Debits :                                                                                                                                                                                                               |                    |                                                                                                                                                                                     |                               | <u>—</u>                                                            |                  |
| Amount D (D=A+B-C) – Amount to be credited to the supplier:                                                                                                                                                                            |                    |                                                                                                                                                                                     |                               | <u>66,496/-</u>                                                     |                  |
| Amount E – PO / WO value:                                                                                                                                                                                                              |                    |                                                                                                                                                                                     |                               | <u>66,496/-</u>                                                     |                  |
| Amount F – Difference (A – E):                                                                                                                                                                                                         |                    |                                                                                                                                                                                     |                               | <u>—</u>                                                            |                  |
| Quantity received as per PO /WO                                                                                                                                                                                                        |                    | <input checked="" type="checkbox"/> Yes <input type="checkbox"/> Excess received <input type="checkbox"/> Short received <input type="checkbox"/> Part received                     |                               |                                                                     |                  |
| Close PO / WO                                                                                                                                                                                                                          |                    | <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No – wait for balance material <input type="checkbox"/> Other                                                      |                               |                                                                     |                  |
| Payment – due date                                                                                                                                                                                                                     |                    | <u>5/12/22</u>                                                                                                                                                                      |                               |                                                                     |                  |
| Remarks: <u>Final bill</u>                                                                                                                                                                                                             |                    |                                                                                                                                                                                     |                               |                                                                     |                  |
|                                                                                                                                                                                                                                        |                    |                                                                                                                                                                                     |                               |                                                                     |                  |
| Approved by                                                                                                                                                                                                                            | Purchase Officer   | Purchase Manager                                                                                                                                                                    | MD                            | Accountant                                                          | Accounts Manager |
| Name:                                                                                                                                                                                                                                  | <u>K. Mounika</u>  | <u>Venush</u>                                                                                                                                                                       |                               |                                                                     |                  |
| Sign:                                                                                                                                                                                                                                  | <u>[Signature]</u> | <u>[Signature]</u>                                                                                                                                                                  |                               |                                                                     |                  |
| Date                                                                                                                                                                                                                                   | <u>25/11/22</u>    | <div style="border: 2px solid blue; padding: 5px; display: inline-block;"> <b>APPROVED</b><br/> <b>25 NOV 2022</b><br/> <b>P. VENKATESHWARU</b><br/> <b>MANAGER PURCHASE</b> </div> |                               |                                                                     |                  |
| Approval limit                                                                                                                                                                                                                         | Upto 20k           | Above 20k                                                                                                                                                                           | Above 100k                    | Upto 20k                                                            | Above 20k        |

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit. 2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weighment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.

## Summit Sales LLP

#5-4-187/3 &amp; 4, 11 Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

PAN: ACQFS2044C GSTIN/UNI: 36ACQFS2044C1Z7

1 of 1

| Customer Details                                                                                                                     |  |  |  | Invoice No. |  | 27128 |  |
|--------------------------------------------------------------------------------------------------------------------------------------|--|--|--|-------------|--|-------|--|
| Serene Construtions LLP<br>SOV PART III, Sy No. No. 11,12,14,15,16,17,18,294, Cherlapally, Hyderabad,<br><br>GSTIN : 36ACVFS7909P1ZV |  |  |  |             |  |       |  |

for Summit Sales LLP

Authorised signatory

Subject to Hyderabad Jurisdiction



## Purchase Order

Page(s) 1 Of 1

13-09-2022 1:06:50 PM

From Company : **Serene Constructions LLP**  
5-4-187/374,ii Floor,M.G.Road,Secunderabad-500 003.  
G S T No. : 36ACVFS7909P1ZV



91829

01.09.22 11:03:47

| Supplier Details      |                                                             |            |              |
|-----------------------|-------------------------------------------------------------|------------|--------------|
| Summit Sales LLP      | 5-4-187/3&4,II nd floor,Soham Mansion,MG Road, Secunderabad | Doc No     | 91829 184596 |
|                       |                                                             | Doc Date   | 12-09-2022   |
|                       |                                                             | Quote No   | Nil          |
|                       |                                                             | Quote Date | 08-09-2022   |
|                       |                                                             | SupplyType | Supply       |
| GSTIN 36ACQFS2044C1Z7 |                                                             |            |              |
| 040-66335551          | 9618244433                                                  |            |              |

**Kind Attn : Hamendra,Prabhakar**

Purchase Order for the Supply of following Items.

| Item Name                                                                       | Qty    | Rate  | Dis% | GST   | Amount    |
|---------------------------------------------------------------------------------|--------|-------|------|-------|-----------|
| 1 365500 - BUIL-Building Material - Tan Brown Granite-- - 975WX2850LX19MM - Sft | 648.00 | 59.85 | 0.00 | 18.00 | 45,763.70 |
| 2 217800 - BUIL-Building Material - Tan Brown Granite-- - 19mm - Rft            | 152.00 | 78.75 | 0.00 | 18.00 | 14,124.60 |
| 3 6188 - Miscellaneous - Hamali charges - NA - Per Sft                          | 800.00 | 7.00  | 0.00 | 18.00 | 6,608.00  |
| Total Order Value . . .                                                         |        |       |      |       | 66,496.30 |
| Rupees : Sixty Six Thousand Four Hundred Ninty Six and Paise Thirty Only.       |        |       |      |       |           |

**Terms and Conditions :-**

|                   |                                                                                                                                                                                                                                                  |
|-------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Specification /   | All items shall be of 19mm thickness slabs. The above rates only for material supply.                                                                                                                                                            |
| Payment Terms     | After delivery & Production of bill                                                                                                                                                                                                              |
| Tax               | All taxes included in above price.                                                                                                                                                                                                               |
| Delivery Date     | Next day                                                                                                                                                                                                                                         |
| Delivery Location | Silver Oak Villas Part III<br>Sy.No.11,12,14,15,16,17,18 , 294<br>Phone. 0                                                                                                                                                                       |
| Penalty For Delay | Bills must be submitted to H.O. within 30days of completion of work.10% pty on value of order will be deducted for delay in submission of bills.                                                                                                 |
| Transportation    | Included in above price.                                                                                                                                                                                                                         |
| Warranty          | Nil                                                                                                                                                                                                                                              |
| Advance Paid      | Nil                                                                                                                                                                                                                                              |
| Other Terms       | We reserve the right to reject items not conforming to quality and specifications. Above order for villa no 180,160.                                                                                                                             |
| Completion Date   | Nil                                                                                                                                                                                                                                              |
| Measurment        | Payment will be made as per measurement of laid and fixed material. Wastage at suppliers cost.                                                                                                                                                   |
| Security          | Nil                                                                                                                                                                                                                                              |
| Remarks           | 'Original invoice + copy of proof of delivery is required to process invoice for payment. DO NOT send original invoice to site. Original invoices must be sent to HO office or purchase site office. Proof of delivery/DC can be sent by email.' |

For **Serene Constructions LLP**

Authorised Signatory

Accepted the above Terms And Conditions

For **Summit Sales LLP**

Name : \_\_\_\_\_

Name : \_\_\_\_\_

Date : \_\_\_\_/\_\_\_\_/\_\_\_\_

Contact : \_\_\_\_\_



|                                |                                                                     |                                  |  |                 |  |                       |  |                                 |  |
|--------------------------------|---------------------------------------------------------------------|----------------------------------|--|-----------------|--|-----------------------|--|---------------------------------|--|
| Requisition Form               |                                                                     |                                  |  |                 |  |                       |  |                                 |  |
| Company Name:                  |                                                                     | Serene construction LLP          |  |                 |  |                       |  |                                 |  |
| Site & Phase :                 |                                                                     | SOV-III                          |  |                 |  |                       |  |                                 |  |
| Unit No./Block No.             |                                                                     | For villa no 180,160             |  |                 |  |                       |  |                                 |  |
| Supplier:                      |                                                                     |                                  |  |                 |  |                       |  |                                 |  |
| Material required before date: |                                                                     | 25-09-2022                       |  | ID No.          |  | 79573                 |  |                                 |  |
| S No                           |                                                                     | Item                             |  | Qty required    |  | Qty available at site |  | Order Qty Inward No Inward Date |  |
| 1                              | BUIL 3655-Building Material-Tan Brown Granite---975WX2850LX19MM-Slt |                                  |  | 648             |  | 0                     |  | 648                             |  |
| 2                              | BUIL 2178-Building Material-Tan Brown Granite---19mm-Rft            |                                  |  | 152             |  | 0                     |  | 152                             |  |
| 3                              |                                                                     |                                  |  |                 |  |                       |  |                                 |  |
| 4                              |                                                                     |                                  |  |                 |  |                       |  |                                 |  |
| 5                              |                                                                     |                                  |  |                 |  |                       |  |                                 |  |
| 6                              |                                                                     |                                  |  |                 |  |                       |  |                                 |  |
| 7                              |                                                                     |                                  |  |                 |  |                       |  |                                 |  |
| 8                              |                                                                     |                                  |  |                 |  |                       |  |                                 |  |
| 9                              |                                                                     |                                  |  |                 |  |                       |  |                                 |  |
| 10                             |                                                                     |                                  |  |                 |  |                       |  |                                 |  |
| Remarks:                       |                                                                     | For villa no 180,160 use purpose |  |                 |  |                       |  |                                 |  |
|                                |                                                                     |                                  |  |                 |  |                       |  |                                 |  |
|                                |                                                                     |                                  |  |                 |  |                       |  |                                 |  |
| Prepared By:                   |                                                                     | B.MEENAKSHI GOUD                 |  | Project Manager |  |                       |  | MD                              |  |
| Approved By:                   |                                                                     |                                  |  |                 |  |                       |  |                                 |  |
| Sign & Date:                   |                                                                     | 08-09-2022                       |  |                 |  |                       |  |                                 |  |

**APPROVED**  
**13 SEP 2022**  
**MINISH PARIKH**  
**MANAGER PROCUREMENT**

## DELIVERY CHALLAN

## SUMMIT SALES LLP

# 5-4-187/3 &amp; 4 II Floor, M.G. Road, secunderabad - 500 003.

Tel: 040 - 6633 5551

M/s

Dareen Construction Up

DC No.

50182

Date

18/11/22

Vehicle No.

AP23X493/

P.O. / W.O. No.

91829/184576

P.O. / W.O. Date

12/9/22

Site:

Sl.  
No.

PARTICULARS

Quantity

1

Carbonyl granite 7750x2850x19mm

648.0054

2

152.0054

3

4

5

6

7

8

9

10

11

12

13

14

15

16

17

18

19

20

INWARD

Inward No: 2046

Dt: 18/11/22

MRN No: 113974

Dt: 18/11/22

Received By:

Sign:

(Silver Oak Villas-Part-III)

GSTIN :

Received the above materials in good condition.

Received by

Stamp:

Date:

18/11/22



SUMMIT SALES LLP

Authorised Signatory